

**Board of Education, Regular Meeting**  
**Thursday, February 13, 2020**

**CALL TO ORDER:**

A regular meeting of the Board of Education was held in the high school library media center and was called to order by Vice-President Josh Soper at 6:30 p.m., with the following additional board members present: Nate Brace, Michael Blake, Brent Doane, and Hannah Murray, as well as Superintendent Jeffrey Kisloski.

**ADJOURN TO EXECUTIVE SESSION:**

At 6:35 p.m., a motion was made by Nate Brace, seconded by Hannah Murray, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present, as well as Superintendent Kisloski. At 6:53 p.m., CSE Chairperson Angela Holmes entered executive session to discuss the CSE/CPSE reports. Mrs. Holmes exited executive session at 7:03 p.m.

**RETURN TO REGULAR SESSION:**

At 7:03 p.m., Michael Blake made a motion, seconded by Hannah Murray, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as Superintendent Jeffrey Kisloski, Jr/Sr High School Principal Wayne Aman, Elementary Principal Katie Volpicelli, Asst. Elementary Principal/Athletic Director Peter Ahart, CSE Chairperson Angela Holmes, Director of Transportation Holly Carling, Director of Curriculum and Instruction Kimberleigh Nichols, Director of Operations Bern Smith, and Board Clerk Kathryn Hinkle.

The Pledge of Allegiance was said to begin regular session.

**CSE/CPSE REPORT APPROVED:**

A motion was made by Hannah Murray, seconded by Michael Blake, to approve the CSE/CPSE reports, as presented. The motion carried unanimously.

**MINUTES APPROVED:**

A motion was made by Nate Brace, seconded by Brent Doane, to approve the minutes of the Regular Meeting held on January 16, 2020, as presented. The motion carried unanimously.

**BUDGET TRANSFERS ACCEPTED:**

A motion was made by Brent Doane, seconded by Hannah Murray, to accept the Budget Transfers report for January 2020, as presented. The motion carried unanimously.

**WARRANTS ACCEPTED:**

A motion was made by Michael Blake, seconded by Nate Brace, to accept the following Warrants for January 2020, as presented: General Fund #37, Federal Fund #17, and School Lunch Fund #16. The motion carried unanimously.

**RECOGNITION OF VISITORS:**

Vice-President Soper acknowledged the visitors present at this time. High School student Isiah Beauvais was present, taking notes for a Participation in Government class assignment. Sara Loomis, CCSD PreK teacher, was also in attendance. No comments were made at this time.

**CONSENT AGENDA:**

Upon the recommendation of Superintendent Kisloski, a motion was made by Nate Brace, seconded by Michael Blake, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable\*:

**Resignation/Retirement:**

Accepted the resignation from **Sierra Szwec** as a Part-Time Teacher Aide, effective January 27, 2020, with regret.

Accepted the resignation from **Ashley Zacharias** as a Part-Time Teacher Aide, effective February 14, 2020, with regret.

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Accepted the retirement of **Dian Smith** as a Special Education Teacher, effective June 26, 2020, with regret.

Accepted the retirement of **Susan Lambertson** as a Full-Time Custodial Worker, effective July 11, 2020, with regret.

Accepted the retirement of **Bernard Blinn** as a Full-Time Bus Driver, effective June 26, 2020, with regret.

**Recommended Appointments:**

Approved of the following **Non-Instructional Substitutes** for 2019-2020, with salary and benefits in accordance with the 2019-2020 Non-Instructional Substitute Pay Schedule:

- 1) **Sally Lawrence:** Substitute Teacher Aide (EL Only)
- 2) **Kelsey Crance\*:** Substitute Teacher Aide (EL Only)
- 3) **Christine Frost\*:** Substitute Teacher Aide (EL Only)
- 4) **Katherine Snell:** Substitute Teacher Aide (EL Only)  
Substitute School Bus Monitor

Approved of the following **Substitute Teachers** for 2019-2020, with salary and benefits in accordance with the 2019-2020 Substitute Teachers Pay Schedule:

- 1) **Haley Hill:** BA Psychology (EL & HS)
- 2) **Matthew Cooley:** MS English Literature (EL & HS)

Approved the appointment of **Jaymi Swansbrough\***, as a Part-Time Teacher Aide, effective February 24, 2020, with salary at \$11.80/hr for hours worked, no benefits, in accordance with the 2019-2020 Candor Employees Unit Contract.

**SVEC Section IV Sports Merger - Spring 2020 (Boys Golf)**

Approved the merger of Boys Golf with the following resolution:

“BE IT RESOLVED, that the Board of Education of the Candor Central School District hereby authorizes the merger of athletic programs with the Spencer-Van Etten School District, for the spring 2020 season. The sports to be merged are Boys Golf.”

**SVEC Section IV Sports Merger - Spring 2020 (Girls Golf)**

Approved the merger of Girls Golf with the following resolution:

“BE IT RESOLVED, that the Board of Education of the Candor Central School District hereby authorizes the merger of athletic programs with the Spencer-Van Etten School District, for the spring 2020 season. The sports to be merged are Girls Golf.”

**Public School Fire Safety Reports:**

Approved the Public-School Fire Safety Reports for 2019-2020, as presented.

The motion for all consent agenda items carried unanimously.

**Administrator Reports:**

**Jr/Sr High School Principal Wayne Aman summarized his report to the Board.**

Mr. Aman informed the Board that conversations have started regarding the 2020-2021 school year and potential new course offerings. With the addition of Trisha Thomas, a part-time Social Studies teacher this year, the High School is able to include more Social Studies offerings for the 2020-2021 school year. Ryan Meigs plans to offer a “Mythology and Lore” elective, and Carl Kanoff plans to be approved through TC3 to teach a college-level section of World History. Kevin Jester is planning to become approved by the College Board to teach AP US History, which would eliminate the need to pay for the online course through Cayuga/Onondaga BOCES.

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Mark Burrell is planning to construct a Computer Science introductory course using PLATO. This course will be designed to introduce and develop computer skills and knowledge for high school students so they may apply it to their college education and a wide array of career pathways. Topics include quality control, logical operators, use of the Java programming language, system implementation and security, search creation and implementation, system maintenance, and legality in the computing context. Mr. Aman is pleased that the High School is able to continue to expand the course offering menu for students, and he appreciates the teachers who are offering these new opportunities for students.

Mr. Aman informed the Board of several upcoming events. The Winners Circle Project will be holding their first rally on March 6 at 5:30 p.m. at the Danby Gathery. The National Honor Society Induction Ceremony is March 12 at 6:30 p.m. in the HS auditorium. The 6<sup>th</sup> Annual Vendor Fair is March 14 from 10:00 a.m. to 3:00 p.m. in the HS gymnasium.

### **Elementary Principal Katie Volpicelli summarized her report to the Board.**

Mrs. Volpicelli updated the Board on the attendance letters. She stated that at the end of 10 weeks, the Elementary had 31 children in the chronically absent range. In November, the parents/guardians of these children received attendance letters with a graph indicating how their child's absences compared to the average number of absences. Mrs. Volpicelli is happy to report that at the end of 20 weeks, 10 of these children are no longer in the chronically absent range. She is hopeful that this data is reflective of the positive impact the letters had. Letters will be sent out to thank these parents for their efforts in improving their child's attendance. Mrs. Volpicelli stated that, unfortunately, she is sending another 32 letters this quarter for students who are in the chronically absent range at the end of 20 weeks. Sickness has caused a great deal of the absences this quarter. Mrs. Volpicelli spoke of the i-Ready Data Chats. She stated that during January Congruence meetings, the teams reviewed the Winter i-Ready Diagnostic data. The teachers expressed an interest in involving students in something called Data Chats. During this process, students will be encouraged to review their scores and take a close look at their strengths and also areas for improvement. The students are given the opportunity to set goals and track their progress. The Elementary staff believes that Data Chats are a great way to help students develop a sense of ownership in their learning.

Mrs. Volpicelli informed the Board that 6<sup>th</sup>-grade student Ryan Huizinga received the Akshar's All-Star Award. On January 30, Senator Akshar visited Candor Elementary School to present this very deserving award to Ryan. During Senator Akshar's visit, he allowed time for the 5th and 6th graders to ask questions. The students were interested in his responses and enjoyed his visit very much. Following his visit, the Senator sent signed postcards for every 5th and 6th grader. Mrs. Volpicelli congratulated Ryan Huizinga.

### **Asst. Elementary Principal/Athletic Director Peter Ahart summarized his report to the Board.**

Mr. Ahart informed the Board that Jennah Kareem has officially signed her National Letter of Intent (NLI) to attend The College of Saint Rose, a Division II school in Albany, to play volleyball. The signing occurred in the High School Library Media Center on January 31. She was supported by 20-25 of her closest family and friends. Mr. Ahart explained that there are 655 Division I and II colleges that are member schools of the National Letter of Intent (including The College of Saint Rose). The NLI is a binding agreement between a prospective student-athlete and an NLI member institution where a prospective student-athlete agrees to attend the institution full-time for one academic year (two semesters or three quarters). The institution agrees to provide athletics financial aid for one academic year (two semesters or three quarters). There is a severe penalty for not fulfilling the NLI agreement. A student-athlete has to serve one year in residence (full-time, two semesters or three quarters) at the next NLI member institution and lose one season of competition in all sports. This is an extraordinary process that Jennah was able to partake in, and the District is glad she and her family chose to share it. Mr. Ahart wished Jennah good luck in her future endeavors at The College of Saint Rose.

Mr. Ahart stated that this year, the District has had a total of 8 different students sing the National Anthem before the winter basketball games. The athletic department works closely with the High School music department to select the students who are prepared, willing, and able to sing the National Anthem. If students show an interest in singing, they must take it upon themselves to work with the music teacher during free periods, lunch, before school, or after school. When the students are ready, they are recommended by the music department. They then sign up for games they are willing to sing. Students have sung solo, duets, and in groups. Mr. Ahart thanked the High School music department for working with the students to prepare them for singing the Anthem. Having students sing the Anthem sets the stage and creates an excellent atmosphere for the teams.

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Mr. Ahart thanked the singers for their participation.

Mr. Ahart informed the Board that as baseball season nears, he wanted to share some logistics of the merged baseball programs. He stated that all JV/Varsity baseball practices will take place in Spencer all year. The first half of Varsity home games will be in Spencer, and the first half of the JV home games will be in Candor. The teams will switch halfway through the season. The jerseys were ordered at the end of January, and the Districts split the cost. Transportation departments are currently working on which District is transporting to which game.

### CSE Chairperson Angela Holmes summarized her report to the Board.

Mrs. Holmes stated that the Special Education CSE & CPSE meetings are in full swing on the Candor campus as well as at the off-site placements. Mrs. Holmes, Cyndi Forbes (CSE Administrative Assistant), and Alison Wright (School Psychologist) have been traveling to the off-site placements for meetings. She stated that it has been a pleasure to meet every one of the students at their meetings, or within their classroom setting. The department is busily creating the IEPs for the next school year and planning summer programming with their families.

Mrs. Holmes stated that she had the opportunity to attend a 4-day CPSE/CSE Chairperson's Training that was held at TST BOCES on January 23, 24, 29 & 31. She had received some of this training during the summer of 2019. She stated that having the opportunity to take the training while being fully in the trenches of the job was very valuable and solidified many of the daily procedures.

Mrs. Holmes informed the Board that she and Pat Gillule will be presenting at the February Regional Chairperson's Meeting on February 28 about Candor's 6:1:1 program. Mr. Kisloski is willing to open this room to other districts to keep it running. The District has an excellent facility and program. The waiting lists for all TST BOCES programs are growing and not definite when needed for students. This regional need has school districts trying to come up with creative ways of meeting the needs of their students. Nothing is set for next year yet. The District is actively looking at the needs of the students, ages, staffing, and programs before any decisions are made on programming. Mrs. Holmes will keep the Board informed as they continue this process.

### Director of Curriculum and Instruction Kimberleigh Nichols summarized her report to the Board

Mrs. Nichols spoke of the next generation learning standards. She stated that on January 31, the schools held the first of four vertical alignment conversations for ELA Standards. Writing is the first strand to be reviewed. After the meetings, they had a solid draft of vertically aligned priority standards, beginning with PreK and working through sixth grade. The essential question that kept the work grounded was, "Have we created a pathway that supports an appropriate learning progression?" By the end of the year, they will have prioritized and aligned standards for the remaining three strands: Listening and Speaking, Language, and Reading. Grade levels are already identifying implications of this initial work and what the next steps will be.

Mrs. Nichols informed the Board of recent Early Release Day Activities. This month, they provided general 4 C's learning target feedback to the teachers. They have written learning targets for *Collaboration* and *Communication*, with *Critical Thinking* and *Creative Problem-solving* planned for this month and next. During the mid-year update, they talked about where they have been (Summer 2019), where they currently are and where they are headed. By the end of the school year, and leading into Summer 2020, grade levels and departments will have defined what it looks like and sounds like to be effective *Communicators*, *Collaborators*, *Critical Thinkers*, and *Creative Problem-solvers*. Once the universal language and descriptions are clearly articulated, they will be better prepared to incorporate opportunities for students to practice these critical skills.

Mrs. Nichols stated that the schools are getting closer to clearly define what the purpose or vision for Candor Crew will be. This month, they asked the teachers for more feedback to help inform the vision/purpose, outline logistics, and consider possible learning opportunities during Candor Crew. They also asked what apprehensions they have and what is most exciting about creating Crew for students. This month's Crew meeting was planned to be an accurate representation of what a student Crew meeting could look like. They made sure to stay within the thirty-minute limit, to use Responsive Classroom and Restorative Practice strategies, and to use activities that would easily align with potential student Crew topics. It is very important for the teachers, who will be future Crew Leaders, to have a solid understanding of what this will look like. Using good instructional practices with the teachers, clearly define what you want, explicitly teach and model, and provide opportunities to practice.

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### **Technology Integration Coordinator Matt Gelder's report to the Board.**

Mr. Gelder was not present for the meeting. A summary of his written report to the Board is as follows. Mr. Gelder informed the Board of the new Papercut program the District is using. He stated that last year he and Sydney Wade spent a considerable amount of time discussing the most cost-effective way to move forward with printing in the District and chose to work with Toshiba. It was decided at that time that the District would move away from supporting individual desktop printers and move to a more centralized printing solution with larger multi-function copiers. This decision was based on the fact that the District receives State Aid on toner purchased on contract through BOCES, but not individual toner cartridges purchased for desktop machines. The District had been unable to take full advantage of these new machines until Mr. Gelder and Mike Williams were finally able to get a print server up and running in early December. Central to the new printing system is a software called Papercut that allows teachers to print from their computer and release the print job at any of the copiers in the District using their ID badge. Students are also able to print at the copiers using their lunch number. In addition to the added functionality and convenience for teachers and students, Papercut provides Mrs. Wade and the admin team with much better analytics to understand what copiers are being used most, who makes the most copies, and which machines are in highest demand. Mr. Gelder stated that one of the more interesting savings from this system is from deleted or unreleased print jobs that previously would be sitting at the copier only to be put directly into the recycling. Now teachers can delete the jobs to help prevent unnecessary waste. Mr. Gelder shared the recent printing report that lists the number of jobs not printed and the savings to the District. Mr. Gelder hopes that this system will continue to provide the visibility needed to make strategic decisions about the best ways to allocate resources and provide teachers with information about their use of the system.

Mr. Gelder informed the Board that last month, he started a Game Design "club" in 5th and 6th grade a few days a week during recess. Students are using Bloxels to create a Mario Brothers type game where they have the ability to design the theme, game challenges, rewards, and even the artwork within the game. It is a great way for them to be challenged in a different way and have some fun using their creativity, critical thinking, collaboration, and communication skills.

### **Director of Transportation Holly Carling's report to the Board.**

Mrs. Carling thanked the office staff, administrators, transportation department, and community for their support after the recent bus accident. She commended the bus driver and students on the bus for the way they handled the situation.

### **Director of Operations Bern Smith summarized his report to the Board.**

Mr. Smith informed the Board that the old tow behind drop spreader for ice melt locked up and broke the spreader bar last month. The Grounds crew have had to spread ice melt by hand in the mornings and weekends. A new unit has been ordered.

Mr. Smith stated that Holly Carling has been getting ready to try for her 19-A school bus driver's license. Ed Bennett has offered to go with her on February 18 for her test. Mr. Smith wished her the best of luck as she gets ready.

### **Network Administrator's Log for January 2020 was submitted.**

### **Superintendent Jeffrey Kisloski summarized his report to the Board.**

Mr. Kisloski spoke to the Board about the recent bus accident. He stated that first, the road conditions on Brink Road were very bad. Even though the bus made it up the road, the conditions were changing throughout the morning. If more roads were like Brink Road, the school day certainly would have been canceled. Mr. Kisloski stated that the District has excellent communication with the Town of Candor Highway Department, area Transportation Directors, and staff. Every school in the area delayed and none closer than Hancock closed. The accident was a matter of bad road conditions and just the wrong place at the wrong time. Mr. Kisloski stated that once an incident occurs, and an initial evaluation of the situation is completed, the priority is communicating with parents. The entire office staff joins in to make sure parents are aware of the event and the status of their children. Mr. Kisloski thanked the staff in all offices (District, Elementary, High School, Guidance, and Nurses) for their assistance. This is not the first bus accident the District has had, and it will not be the last.

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The buses run approximately 315,000 miles a year, so an accident is a matter of “when” not “if”; but that is why the schools prepare and practice. Mr. Kisloski added that both buildings have taken the time to communicate with staff to remind and reassure students that buses are the safest vehicles on the road. Buses are designed for student safety, meticulously maintained, and inspected regularly, and the District has professional and well-trained drivers. Also, additional support was offered to the students that were on the bus and to the driving team. Mr. Kisloski stated that he is thankful the accident was as minor as it was and grateful for the entire staff.

Mr. Kisloski stated that a question regarding the District’s practices around the signing of college intent letters was raised by a parent earlier this month. The practice the District has followed for as long as anyone can remember is to hold “signings” for students making a commitment to play for an institution in exchange for a scholarship.

Mr. Kisloski stated that with the Board’s approval, he will sign an agreement with Hunt Engineers and Architects to begin the required Building Condition Survey. The District is on the schedule for 2021. The Building Condition Survey is an important part of planning for any Capital Renovations and Improvements, including any work the District chooses to pursue on roofs and unit ventilators. The cost of the Building Condition Survey is covered by State Aid. Any Pre-Referendum services would be part of an approved capital project and could be covered initially by the Capital Reserve, and later by State Aid.

**Board Comments:**

Michael Blake stated that he appreciates everything everyone has done. He asked the student present what he would change about Candor Schools. The student stated that he would lower lunch prices. He also stated that Candor Schools is a great school. He moved to Candor and is doing much better at Candor School than at his previous school.

Hannah Murray commented that when bus driver Boyd Andrews finished the run after the recent bus accident, he kept the students calm by singing to them, and she thought that was great.

Josh Soper commented that the singing of the National Anthem at the games has been done very well. He added that the National Honor Society Induction was not well attended last year and hopes more people attend this year.

**Recognition of Visitors:**

Vice-President Josh Soper acknowledged the visitors present at this time. No further comments were made at this time

**Adjournment:**

Vice-President Soper announced the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board