

Board of Education, Regular Meeting
Thursday, October 20, 2016

CALL TO ORDER:

A regular meeting of the Board of Education was held in the high school library media center and was called to order by President Raymond Parmarter at 6:30 p.m., with the following additional board members present: Gary Henry, John Belokur, Brent Doane, Hannah Murray, and Michael Blake, as well as Superintendent Jeffrey Kisloski.

ADJOURN TO EXECUTIVE SESSION:

At 6:30 p.m., a motion was made by Gary Henry, seconded by Brent Doane, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present as well as Superintendent Jeffrey Kisloski.

RETURN TO REGULAR SESSION:

At 7:01 p.m., Michael Blake made a motion, seconded by John Belokur, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as Superintendent Jeffrey Kisloski, Jr/Sr High School Principal Wayne Aman, Elementary Principal Katie Volpicelli, Director of Curriculum and Instruction Kimberleigh Nichols, Technology Integration Coordinator Matt Gelder, Director of Operations Bern Smith and Board Clerk Kathryn Hinkle.

CSE/CPSE REPORT APPROVED:

A motion was made by Hannah Murray, seconded by Gary Henry, to approve the CSE/CPSE report, as presented. The motion carried unanimously.

MINUTES APPROVED:

A motion was made by Gary Henry, seconded by John Belokur, to approve the minutes of the Regular Meeting held on September 15, 2016, as presented, with an error noted in the approval of the Consent Agenda, "The motion carried unanimously." needs to be added. The motion carried unanimously.

A motion was made by Gary Henry, seconded by Michael Blake, to approve the minutes of the Special Meeting held on October 12, 2016, as presented, with an error noted in the first paragraph, change "Internal Audit" to "Independent Audit". The motion carried unanimously.

WARRANTS ACCEPTED:

A motion was made by Michael Blake, seconded by Gary Henry, to accept the following Warrants for September 2016, as presented: General Fund #12, Federal Fund #5, School Lunch Fund #3, and Capital Fund #3. The motion carried unanimously.

RECOGNITION OF VISITORS:

President Parmarter acknowledged the visitors present at this time, community member Carrie Whitmore, community member Brian Carey, and newspaper reporter Jaime Cone. Mrs. Whitmore spoke to the Board regarding a sports/coaching concern. No further comments were made at this time.

CONSIDERATIONS:

Capital Projects 2015-2016 – Phase III Bid Acceptance

Upon the recommendation of Superintendent Kisloski, a motion was made by Michael Blake, seconded by Hannah Murray, to accept the four apparent low bids for the Capital Project – Phase III bids.

The motion carried unanimously.

The approved bids are as follows:

General Trades:	LeChase Construction Services, LLC.	\$ 7,237,600
Plumbing:	Bellucci Enterprises, Inc.	\$ 628,900
HVAC:	Piccirilli-Slavik & Vincent Plumbing & Heating, Inc.	\$ 1,197,000
Electrical:	Blanding Electric, Inc.	\$ 3,464,650

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CONSENT AGENDA:

Upon the recommendation of Superintendent Kisloski, a motion was made by Michael Blake, seconded by Hannah Murray, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable*:

Resignations:

Accept the resignation of **Danielle Newman**, as a Part-Time Teacher Aide, effective September 22, 2016, with regret.

Accept the resignation of **Bree Zogaria**, as Varsity Girls Track Coach for the 2016-2017 school year, effective October 20, 2016, with regret.

Recommended Appointments:

Approve the appointment of **Doris Hutchings**, as Part-Time Food Service Worker, effective October 21, 2016, with salary at \$9.00/hr., for hours worked, no benefits, in accordance with the 2016-2017 Candor Employees Unit Contract.

Approve the appointment of **Zina Benjamin**, as Part-Time Teacher Aide, effective October 21, 2016, with salary at \$9.00/hr., for hours worked, no benefits, in accordance with the 2016-2017 Candor Employees Unit Contract.

Approve the appointment of **Esther Smith**, as a Volunteer in the Elementary School.

Non-Instructional Substitutes:

Approve the appointment of Non-Instructional Substitutes for the 2016-2017 school year, with salaries in accordance with the 2016-2017 Non-Instructional Substitute Pay Schedule:

- **Danielle Newman**, as Substitute Teacher Aide

Substitute Teachers:

Approve the appointment of Substitute Teachers for the 2016-2017 school year, with salaries in accordance with the 2016-2017 Substitute Teacher Pay Schedule:

- **Sarah Fitch** – EL & HS
- **Daniel Breidenbaugh** – HS Only
- **Karen Smith*** - EL & Special Ed.
- **Sydney Blinn** – EL & HS

Extra-Curricular Activities:

Approve the appointment of Extra-Curricular Activities positions for the 2016-2017 school year, with salaries in accordance with the 2016-2017 Extra-Curricular Activities Pay Schedule:

- **Boyd Andrews**, as Modified Boys Basketball Coach
- **Kevin Jester**, as Modified Girls Basketball Coach
- **Olivia Reagan**, as Varsity Basketball Cheerleading Coach
- **David Russell**, as Girls Track Coach
- **David Russell**, as JV Boys Basketball Coach

Approve the appointment of **Kathleen Wagstaff**, as Part-Time Teacher Aide, effective October 21, 2016, with salary at \$9.00/hr., for hours worked, no benefits, in accordance with the 2016-2017 Candor Employees Unit Contract.

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Donation Acceptance:

Accept the donation of an Instron Universal Testing Instrument Model 1123, valued at \$35,000, from **ADC**, located at 126 Ridge Road, Lansing, NY to the Technology Department. The machine will be used in the applied physics and manufacturing classes.

Accept the donation of a Logan Lathe, valued at \$3,100, from **George E. Gull**, residing at 44 Tupper Road, West Danby, NY to the Technology Department. The machine will be used in the CAD and Manufacturing classes.

Accept the donation of an Everlast punching bag, equipment, and gloves, valued at \$130.00, from **Nadine Kochinsky**, residing at 805 Glendale Drive, Endicott, NY to the District's Fitness Facility.

Tenure Appointments:

Accept the recommendation of granting tenure to **James Wright**, effective October 28, 2016, in the field of Mathematics 7-12.

The motion carried unanimously.

Administrator Reports:

Jr/Sr High School Principal Wayne Aman's summarized his report to the Board.

Mr. Aman informed the Board that on September 27th, the high school held its Open House. There were 88 students represented. Attendance was down a bit from previous years, most likely due to a later start time. This change was made to accommodate SVEC practices and games. At the department chairs meeting, it was suggested to move the 7:00 p.m. start time to 6:30 p.m. to improve attendance. Mr. Aman feels that this seems like a reasonable request and will be strongly considered for next year.

Mr. Aman stated that the High School will be conducting the bi-annual *Communities That Care Youth Survey* on October 27th during an extended homeroom period. This is a National survey and has been valuable in providing students a voice in where to focus future activities and programs. Mr. Aman stated that he appreciates the assistance the TST BOCES Youth Development Program offers with the logistics of the survey, and Craig Bennett for the planning and handling of the surveys in the building. Mr. Aman added that parents have to give their child permission participate in the survey; more than a dozen parents have opted out of the survey.

Mr. Aman informed the Board that the District has six seniors participating in the *Early College Program* at Candor High School. These students are taking a blend of online and classroom concurrent enrollment courses, as well as the Senior Seminar class. Based on previous college credits earned and projected credits earned through the Early College Program this year, it is very likely that there will be multiple students graduating from Candor with over 50 college credits. Mr. Aman is very pleased that Candor Schools can offer this opportunity for the students, and he hopes that it will continue to receive Board of Education support in the future.

Elementary Principal Kathryn Volpicelli presented her report to the Board.

Mrs. Volpicelli stated that the Elementary Open House continues to be a wonderful tradition in the elementary school. She stated that once again, she was amazed at the turnout. She believes the students have a huge sense of pride as they show their families around the building and it is a pleasure to see. The teachers do an amazing job of making Open House an event that everyone looks forward to.

Mrs. Volpicelli informed the Board that on October 28th, the Elementary School will team up with the folks from Lockheed Martin to host the first STEM Day. STEM (Science, Technology, Engineering, and Math) activities will be organized throughout the day for students in grades Kindergarten through Six. Lockheed will be running three stations. There will also be a helicopter landing, weather permitting.

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The National Honor Society will also be helping out. Mrs. Volpicelli would like to thank the teachers who have attended the meetings with the team from Lockheed Martin. She would also like to thank Superintendent Jeffrey Kisloski, who has coordinated this event from the beginning. Mrs. Volpicelli added that this is sure to be an enjoyable and engaging day for students and staff.

Last year a group of 5th graders from Amy Kelsey's class proposed that the Elementary School have a Spirit Week. Mrs. Volpicelli was happy to share with the Board that this year, the Elementary is having a Spirit Week the week of October 17th. Mrs. Volpicelli would like to thank students David Vega, Addison Young, Kaden Hover, Garrett Zacharias, and Taylor Brock for helping to plan Spirit Week.

Mrs. Volpicelli informed the Board that this year, Stephany Marilley and Taylor Dziekan were able to get Band and Chorus up and running a week earlier than usual. They want to get as many rehearsals in prior to the Holiday Concert in December. The participation in both Band and Chorus continues to be great; there are 61 students participating in Chorus alone this year. Mrs. Volpicelli would like to thank both teachers for coordinating the outstanding music program at Candor Elementary.

Mrs. Volpicelli stated that the Elementary school will be hosting a Math & Movement Family Fun Night on November 9th from 6:00 p.m.-7:30 p.m. "The Math & Movement program is a kinesthetic, multi-sensory approach to teaching Math and Reading that incorporates physical activity with visual stimuli created to make learning fun, active and memorable." A few teachers attended a workshop last year and loved it. There are 14 teachers that have volunteered to help run the event.

Mrs. Volpicelli would like to thank the administrative team, the Board of Education, and the entire Candor Faculty and Staff for all of the support as she announced that her family will welcome baby number two in April. She feels confident that her transition in and out of maternity leave will go well once again due to having multiple layers of support in the building. She stated that she continues to feel extremely lucky to be at Candor Elementary.

Director of Special Education Holly Carling's report to the Board.

Mrs. Carling was not present at the meeting. A summary of her written report is as follows.

Mrs. Carling provided the Board with the numbers for October for CSE meetings, etc.

She stated that she currently has 9 CPSE initial referrals to process.

Mrs. Carling stated that she has been recuperating from ankle surgery. During her recovery at home she has been working on state reports, tidying up IEP Direct, finalizing the meetings that have been held during her absence, written up the one observation she was able to get in and is scheduling the rest for when she returns. She would like to thank Cyndi Forbes and Alison Wright for running the Special Education meetings while she has been out. She would also like to thank Jeffrey Kisloski, Katie Volpicelli, Kim Nichols and Wayne Aman for all of their support and for keeping her in the loop with everything.

Mrs. Carling would also like to thank Kathy Hinkle for all she does in tracking down prescriptions for the students. She stated that Mrs. Hinkle works endlessly trying to track down correct physicians and a script for ST, OT and PT (and any other prescription for a service the students may need). She spends a lot of time doing this and it is extremely critical for the students. They do not get services without a script.

Director of Curriculum and Instruction Kimberleigh Nichols presented her report to the Board.

Mrs. Nichols informed the Board that the administrators will meet to review curriculum standards and state test data with teachers in grades 3 - 8. During that time, they hope to embed a little vertical alignment conversation as well. Using Item Maps, generated by CNYRIC, they will engage in dialogue about content, instruction, Common Core Learning Standards, and student performance and improvement.

Mrs. Nichols stated that the Item Study Guides, also produced by CNYRIC, are very helpful in facilitating thoughtful review and discussion about the curriculum and instruction. Christine Pierce, the District's CNYRIC Data Coordinator, is actively involved with generating the materials for these meetings. Mrs. Nichols would like to thank her for her support. She stated that ultimately, they hope to create mini action plans that will support student achievement.

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Mrs. Nichols updated the Board on Project Based Learning. She stated that teachers have begun implementing PBL lessons/units throughout both buildings. Students in Mr. Kanoff's Global Studies class, Ms. Miner's 2nd Grade and Mrs. Aman and Mrs. Wayson's Biology class, have had a taste of Project Based Learning. The District has a total of 38 projects being implemented during the school year that were created during the summer professional development, as well as a variety of other PBL inspired lessons and units being implemented this year. Three key practices that the administrators requested teachers try and incorporate this year are: student self-reflection; critique and revision; and, conferencing. In an effort to model for the teachers, Matt Gelder and Mrs. Nichols are thinking of creative ways to conference with each PBL teacher/team throughout the year. They know firsthand that individual feedback and coaching carries a lot of weight in the improvement of the instructional practices.

Mrs. Nichols informed the Board that the first round of peer visits will focus on ELA instruction. She hopes to start the visits in November. They will organize the visits so a department or grade level will have a vertical view of ELA instruction. This will allow teachers to make informed decisions when prioritizing standards, skills and knowledge needing to be taught at their grade level or within their department.

Mrs. Nichols stated that she and Katie Volpicelli attended a meeting, hosted by TST BOCES, to determine strategies for supporting educator review of the new draft Common Core Learning Standards (CCLS) and completion of the associated survey. The goal is to formulate a plan to familiarize teachers with the review process, guide them through the proposed changes and allow for their feedback. The instructional support team at BOCES is working on a "toolkit" (by grade level) that can be used with the teachers. Mrs. Nichols added that the new draft of the CCLS can be found on the EngageNY website (<https://www.engageny.org>).

Technology Integration Coordinator Matt Gelder summarized his report to the Board.

Mr. Gelder informed the Board of a possible Student Portfolios and Student Showcase event. He stated that Beth Gance-Virkler has spearheaded a proposal to reinvent Jr High Awards night and create an opportunity for all students to showcase something that they feel represents excellent or exceptional work. It is just in the development stage right now. Mr. Gelder is excited to help support this effort with the work that he and Neil Farley are doing in conjunction with Superpowers 7 to archive student work on their personal web pages. He stated that he thinks this is a great outgrowth of the Most Likely to Succeed video the staff watched last year and a wonderful opportunity to include a public audience for the PBL units the teachers have been developing over the last two summers. The support from the teachers at the meeting has been very encouraging and he thinks that this will be a great way to showcase the work the students are doing throughout the year. Mr. Gelder added that the idea is to hold the event during the day. He also stated that the 7th and 8th grade teachers are on board with the project.

Mr. Gelder updated the Board on Digital Citizenship. He stated that he asked the 7th grade students in their first Digital Citizenship class to keep a log of their media/electronics over a 24-hour period. He then had them look at the results of a Pew study on teen digital media use and compare their habits to the national averages. The discussion took place on a digital platform called Schoology which is a learning management system that Mr. Gelder will be using for this "online course". Their self-reports were in line with his general observations that 7th grade students are not as heavily into social media platforms yet and primarily consume video and music on their electronic devices. Their overall reported use was a bit lower than the national average for the age group, but these students fall in the youngest age of the teen category so it is not entirely unexpected.

Mr. Gelder stated that he has been somewhat consumed with setting up small classroom sets of iPads for Kindergarten and 1st grade classes over the last few weeks. Each class will have at least 5 student iPads for teachers to use for a student work center. Apple released a new interface which will eventually allow teachers to have a great amount of control over the devices the students are using. Mr. Gelder stated that as with any new service, there have been a number of technical glitches that have allowed him to make some new friends in the Apple and Meraki tech support teams as he gets the devices ready for teacher use. Ultimately, these will be great tools to help support learning in the Kindergarten and 1st grade.

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Director of Operations Bern Smith presented his report to the Board.

Mr. Smith stated that regular bus routes and extra trips/sports trips seem to be moving along smoothly this school year. The transportation this year with the Spencer-Van Etten merge keeps everyone on their toes. With the current driver situation, there is no margin for scheduling conflicts.

Mr. Smith stated that there is a lot of good work happening at the new bus garage location. Phase II is busy, and it is nice to see the future home of Candor Transportation coming together.

Mr. Smith stated that the current traffic patterns seem to be working rather well. Some additional signs were added as well as some additional asphalt line painting, which seemed to help things flow better.

Phase III is getting fine-tuned, and there is a rather large scope of work ahead of the District in this phase. Mr. Smith added that he is looking forward to the last phase of the Capital project getting started, and how the campus will look at completion.

Network Administrator's Log for September 2016 was submitted.

Superintendent Jeffrey Kisloski presented his report to the Board.

Superintendent Kisloski thanked the Board for attending the Special Meeting to accept the 2015-2016 Independent Audit Report. The approval of the acceptance of the audit allowed the District to meet the State deadline of October 15th.

Superintendent Kisloski informed the Board that he is very pleased that financially the District was able to pay for the tax payers share of the current Capital Project as promised, and begin to return some fund balance to the District's accounts. As Jerry Mickelson (from INSERO Co.) stated during the Special Meeting on October 12th, the District has had a very lean budget, but for many years now, has maintained a financially stable position.

Superintendent Kisloski thanked Sydney Wade, the entire District Office and the Administrative team for their efforts in keeping the District in a solid and appropriate financial position.

Superintendent Kisloski stated that he had a very nice conversation with the Superintendent and Athletic Director from Spencer-Van Etten. Student Athletes from both schools have requested SVEC letters and pins for their school athletic jackets. It has been originally discussed that since only select sports were merged, athletes would receive letters and pins at their home school. The students request for SVEC letters and pins stems from the positive experiences the students have had to date. He thinks that this reflects wonderfully on both schools, the Principals, the Athletic Directors, and especially the coaches and students.

Superintendent Kisloski informed the Board that TST BOCES is gearing up for a potential capital project that can take several different forms (regular improvements through annual budget appropriations, a capital improvement project, or a capital addition or expansion). Each option requires different approval or voting scenarios. The regional Superintendents and Business Officials have a financial meeting on October 26th to review the potential options for the project.

Superintendent Kisloski stated that to date, both buildings have practiced state required Lockdown Drills. Jr/Sr High School Principal Wayne Aman and Athletic Coordinator Steve Frye also attended a meeting regarding event security. There are several security recommendations that the District is looking to implement during the school year. He stated that he appreciates the work that the entire staff has done to contribute to the safety and security of the students and staff.

Superintendent Kisloski informed the Board that on Wednesday, October 19th, he had a meeting with Renovus Solar to discuss PILOT. The District has been researching different arrangements that have been made around the Northeast since this is really the first type of community solar project of its kind, he has been told.

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Board Comments:

John Belokur commented that on a personal level, he would like to thank Katie Volpicelli and Kimberleigh Nichols for being so caring to the students.

Michael Blake thanked community member Carrie Whitmore for coming to the meeting. He also thanked Kimberleigh Nichols for agreeing to attend next month's TST BOCES Executive Committee meeting.

Raymond Parmarter stated that he went to both Open Houses where he met some new teachers. He was really pleased. He commented that the administrative team is doing a really good job at selecting new teachers.

Recognition of Visitors:

President Raymond Parmarter acknowledged the visitors present at this time. No comments were made at this time.

Adjournment:

President Parmarter announced the meeting adjourned at 8:35 p.m.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board