

Board of Education, Regular Meeting
Thursday, February 28, 2019

CALL TO ORDER:

A regular meeting of the Board of Education was held in the high school library media center and was called to order by President Raymond Parmarter at 6:30 p.m., with the following additional board members present: Nate Brace, Rebecca Lyon, Michael Blake, Brent Doane, Hannah Murray, and Josh Soper, as well as Superintendent Jeffrey Kisloski.

ADJOURN TO EXECUTIVE SESSION:

At 6:35 p.m., a motion was made by Josh Soper, seconded by Michael Blake, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present. At 6:35 p.m., Kathlyn Hinkle, Claims Auditor, entered executive session to discuss the Bi-Annual Claims Auditor Report. Mrs. Hinkle exited executive session at 6:40 p.m. At 6:40 p.m. Superintendent Jeffrey Kisloski and Holly Carling, Director of Special Education, entered executive session to discuss the CSE/CPSE reports. Mrs. Carling exited executive session at 6:50 p.m.

RETURN TO REGULAR SESSION:

At 6:55 p.m., Rebecca Lyon made a motion, seconded by Nate Brace, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as Superintendent Jeffrey Kisloski, Jr/Sr High School Principal Wayne Aman, Director of Special Education Holly Carling, Director of Curriculum and Instruction Kimberleigh Nichols, Director of Instructional Technology Matthew Gelder, School Business Official Sydney Wade, and Board Clerk Kathlyn Hinkle.

The Pledge of Allegiance was said to begin regular session.

CSE/CPSE REPORT APPROVED:

A motion was made by Hannah Murray, seconded by Brent Doane, to approve the CSE/CPSE report, as presented. The motion carried unanimously.

MINUTES APPROVED:

A motion was made by Michael Blake, seconded by Nate Brace, to approve the minutes of the Regular Meeting held on January 17, 2019, as presented. The motion carried unanimously.

A motion was made by Nate Brace, seconded by Michael Blake, to approve the minutes of the Special Meeting held on February 21, 2019, as presented. The motion carried unanimously.

School Business Official Sydney Wade summarized her report to the Board.

Mrs. Wade presented the Board with the January budget transfers and the Appropriation Status Detail Report as of January 31, 2019.

Mrs. Wade informed the Board that she is recommending that Taylor Green be appointed as the Accounts Payable Clerk, replacing Koleen Jastremsky when she retires at the end of March.

Mrs. Wade stated that it is a busy time of the year as the process of the budget development begins. She stated that the proposed budget increase is \$156,778, which is less than 1%. Revenues include a State Aid increase of approximately \$240,000 and a tax levy increase of 2%. The increase in State Aid comes largely from Foundations Aid, which is increasing by approximately \$150,000.

Mrs. Wade stated that included in the budget propositions for 2019-2020 will be the creation of a Capital Reserve. This reserve has a stated purpose, period of duration, and a maximum funding limit, which will be established by the proposition. Mrs. Wade stated that typically, a Capital Reserve runs for a five to ten year period, for financing, in whole or in part, capital projects including construction/reconstruction of District facilities, buildings and/or additions, including related site work, health and safety improvements, and handicap accessibility improvements. It is the intent that this reserve would be funded by excess fund balance from the 2018-2019 school year, and would be used to fund the taxpayer portion of near-future capital projects. When the term of the reserve lapses, another proposition can be run to create a new reserve, similar to the last.

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Creating this reserve allows the District to protect the taxpayers from future levy increases to fund capital projects, and protects investment in the District's facilities for future generations. Mrs. Wade added that the other schools in the TST BOCES region already have a Capital Reserve established.

Mrs. Wade stated that also included in the propositions will be a proposal to buy two 65-passenger buses and one micro 24-passenger bus, which is in alignment with the District's goal of replacing buses every five years, keeping the fleet reliable and with low maintenance costs.

BUDGET TRANSFERS ACCEPTED:

A motion was made by Michael Blake, seconded by Rebecca Lyon, to accept the Budget Transfers report for January 2019, as presented. The motion carried unanimously.

WARRANTS ACCEPTED:

A motion was made by Josh Soper, seconded by Nate Brace, to accept the following Warrants for January 2019, as presented: General Fund #39, Federal Fund #16, and School Lunch Fund #15. The motion carried unanimously.

RECOGNITION OF VISITORS:

President Parmarter acknowledged the visitors present at this time. Several High School students were present, taking notes for a Participation in Government class assignment. A parent/community member was also present. No comments were made at this time.

CONSENT AGENDA:

Upon the recommendation of Superintendent Kisloski, a motion was made by Hannah Murray, seconded by Brent Doane, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable*:

Resignation/Retirement:

Accepted the resignation from **Jennifer Hill** as a Part-Time Teacher Aide and as a Full-Time Bus Driver, effective March 1, 2019, with regret.

Accepted the retirement of **Paula Gates** as a High School English Teacher, effective June 30, 2019, with regret.

Recommended Appointments:

Approved the appointment of **Taylor Green** as a Full-Time Accounts Payable Clerk (Civil Service: Accounting Associate 1), effective March 11, 2019, with salary as negotiated plus benefits.

Approved the appointment of **Sydney Blinn** as a Long-Term Special Education Substitute Teacher, effective January 14, 2019 (retroactive), for approximately six weeks (tentative), with salary in accordance with the 2018-2019 Substitute Teacher Pay Schedule.

Approved of the following Substitute Teachers for 2018-2019, with salary and benefits in accordance with the 2018-2019 Substitute Teachers Pay Schedule:

- 1) **Christopher Enlow**: NYS Certified/BS Math 7-12 (HS Only)
- 2) **Haley Hill***: BA Psychology/Minor in Education (EL & HS)
- 3) **Marissa Potter**: AS Liberal Arts, BS Sociology (in progress) (EL Only)
- 4) **Jaida Thomas***: AAS General Studies (EL Only)

Approved of the following Non-Instructional Substitutes for 2018-2019, with salary and benefits in accordance with the 2018-2019 Non-Instructional Substitute Pay Schedule:

- 1) **Kelly Hall**: Substitute Teacher Aide (EL Only)
- 2) **Jennifer Hill**: Substitute Bus Driver

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Approved of the Extra-Curricular Activities for 2018-2019, with salary in accordance with the 2018-2019 Extra Curricular Pay Schedule:

- 1) **Joshua Wilcox**: Modified Baseball Coach

Donation Acceptance:

Accepted the donation from **RB Robinson Contracting** of lubricants valued at \$103.68 (One Hundred Three Dollars and Sixty-Eight cents).

Health and Welfare Contract - Corning-Painted Post Area SD:

Approved the 2018-2019 Health and Welfare Services contract for the Corning-Painted Post Area School District, as presented, and authorized the President of the Board of Education and the Superintendent of Schools to sign the same on the District's behalf.

Health and Welfare Contract - Ithaca City SD:

Approved the 2018-2019 Health and Welfare Services contract for the Ithaca City School District, as presented, and authorized the President of the Board of Education and the Superintendent of Schools to sign the same on the District's behalf.

2019-2020 Staff & Instructional Calendar:

Approved the 2019-2020 Staff & Instructional Calendar as presented.

Milk Bid 2018-2019 (1/1/19 - 8/31/19):

One (1) bid was submitted to Candor and Newfield Central School Districts for the remainder of the 2018-2019 milk bid. The bid received was from Bill Bros Dairy.

Upon the recommendation of Sydney Wade, School Business Official, the Board approved Bill Bros Dairy as the vendor for milk for the remainder of the 2018-2019 school year.

Public School Fire Safety Reports:

Approved the Public School Fire Safety Reports for 2018-2019, as presented.

The motion for all consent agenda items carried unanimously.

School Business Official Sydney Wade exited the meeting at 7:37 p.m.

Administrator Reports:

Jr/Sr High School Principal Wayne Aman summarized his report to the Board.

Mr. Aman stated that the issue of inappropriate spectator behavior at athletic events is a problem throughout New York State and beyond. He informed the Board that this came to the forefront this past month at a Candor boys basketball game versus Newfield. The fans from both sides behaved in a manner that was inappropriate, disrespectful, and set a poor example for students. Immediately following the game, Mr. Aman and Mr. Kisloski met with the athletic director to discuss the situation. Mr. Aman sent out a SchoolMessenger email highlighting spectator expectations and attached a short video recently shared in the NYSPHSAA News. At the following girls game and JV boys championship game, student-athletes handed out these expectations in a flyer to the fans. Steve Frye also reviewed these expectations through a PA announcement before the game. These steps appeared to pay dividends, as spectator behavior was noticeably better than usual. Mr. Aman stated that it is understood that this will continue to be an issue if left unaddressed. Moving forward, the District is going to put procedures in place to routinely remind spectators of their responsibility to conduct themselves appropriately at school events. Attending school events is a privilege, not a right. Spectators who cannot behave at an event will be removed, and banned temporarily or permanently if the behaviors are repeated. Mr. Aman has shared with parents before that he does not enjoy telling someone they cannot attend games, but the District has a responsibility to protect the athletes, coaches, and officials from being subjected to vulgar and abusive language.

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Mr. Aman informed the Board that starting next year, the High School plans to restructure the 12th grade English courses to offer an exciting opportunity for all students. English 101/102 sequence will still be offered for students. This sequence will continue to allow students the opportunity to earn six college credits. The change will occur in the English 12 curriculum. English 12 will now follow the English 101 curriculum, but at a slower, more manageable pace for students who find English more challenging. This will allow these students the opportunity to earn three college credits by the end of the school year. If a student or the school decides that it is not in a student's best interest to take a college credit-bearing course, they can still audit the class so it will not affect college admission or financial aid in the future. Meredith Roessner will be the instructor for all of the 12th grade English classes. Mr. Aman feels that students will be given the best opportunity for success with this highly effective instructor.

Mr. Aman thanked Brent Doane, the Assistant Director for the TC3 CollegeNow program, for his assistance with the program at Candor Schools.

Mr. Aman informed the Board of upcoming events. The National Honor Society Induction Ceremony will be held March 7th at 6:30 p.m. in the HS auditorium. The High School musical performance of *Seussical* will be held March 16th at 7:00 p.m. and March 17th at 2:00 p.m. in the High School auditorium

Elementary Principal Katie Volpicelli's report to the Board.

Mrs. Volpicelli was not present for the meeting. A summary of her written report to the Board is as follows.

Mrs. Volpicelli informed the Board of the I-Ready Pilot. The Elementary School uses a combination of DIBELS, Scholastic Reading Inventory, and Easy CBM to Benchmark and Progress Monitor student progress in grades Kindergarten through Sixth. They recently learned about a screening tool called I-Ready. I-Ready is an integrated K-8 Math and Reading program developed by Curriculum Associates. They are most interested in the Diagnostic portion of the program that includes a Benchmark and Progress Monitoring component. The ability to generate reports at a district, school, class, and individual level would allow them the opportunity to quickly determine which standards the students struggle with. They decided to pilot I-Ready with the 2nd, 4th, and 7th-grade students. During the pilot, they will determine if I-Ready will help them develop a more efficient and thorough benchmarking process along with the tools needed to make better instructional decisions. Pinpointing individual needs of the students would allow them to provide more personalized learning. I-Ready offers differentiated and individualized mini-lessons. The lessons conclude with a progress-monitoring piece, which would help adjust instruction as needed in a timely manner. Lastly, the program includes a Teacher Toolbox, which provides a whole group, small group, hands-on, and center activities geared towards the areas of need.

Mrs. Volpicelli stated that the week of February 25th the Elementary will celebrate Dr. Seuss's birthday. The Dr. Seuss celebration will include a different book celebration each day of the week, birthday cake at lunch, "Guest Readers," Dr. Seuss quotes on the announcements and gifts for the students. In March, all elementary students will enjoy *Seussical* performed by the High School Drama Club. The literacy committee does a great job of planning Dr. Seuss activities. The students and adults enjoy celebrating this great author.

Mrs. Volpicelli updated the Board on the 3:05 Parent Pick-Up. To avoid the backup of cars on Main Street, she has adjusted the pick-up line at dismissal. Starting February 25th, the Elementary will ask all cars to enter campus through the Academy Street entrance (between Candor Family Care and the Ambulance Garage). Cars will continue straight into the High School lot, turn left to come up in front of the High School Technology wing and loop along the side of the High School Auditorium. After picking up students at the elementary school, cars will continue to exit through the District Parking lot. This will allow a greater number of cars to safely occupy space in the parking lots instead of causing a backup on Main Street. Mrs. Volpicelli thanked Jeffrey Kisloski, Kimberleigh Nichols, and Bern Smith who initiated and helped to implement this change.

Mrs. Volpicelli stated that the Elementary will be hosting a Family Night in May. Elementary School Nurse Jill Parillo has taken the lead in planning this event. She invited two representatives from the county to the last meeting. The representatives were able to share what they have seen work with other Family Night events. They are excited to offer information regarding a range of resources available in the county, and how families can access the resources. Several faculty and staff members have volunteered to provide activities focused on healthy snacks and literacy.

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Director of Special Education Holly Carling summarized her report to the Board.

Mrs. Carling presented the Board with the recent numbers for committee meetings, parent presence, classified students, and out of district placements.

Mrs. Carling informed the Board that at a recent CSE meeting, the parents were praising the social interactions outside of the school of the High School students with their son with disabilities at a restaurant and at the grocery store. Both times, a student approached the family and spoke with their son. One student was from the AMIGOS group, and one was a partner in the ECON/6:1:1 senior project where they created a zoo. These moments meant a tremendous amount to the parents and has not only impacted them but the student as well.

Mrs. Carling wanted to recognize two students from the High School AMIGOS club, Cora Anderson and Camille Brock, as well as a staff member, Rana Anderson, for volunteering at the Night 2 Shine worldwide prom for people with special needs, held at the Chenango Valley School District on February 8th. 6:1:1 class student Sydney Spada also participated. This event was organized through the Tim Tebow Foundation and brought together 25 countries, 200,000+ volunteers, and 100,000 guests on one single night.

Mrs. Carling thanked the entire faculty for their help. She stated that this is a busy time of year with all of the CSE meetings. The Special Education teachers and therapists are unable to write the IEP's without the help of the General Education teachers' input.

Director of Curriculum and Instruction Kimberleigh Nichols summarized her report to the Board.

Mrs. Nichols stated that during the February Early Release Day, the faculty reviewed Tenet #4 of Whole Child, which is "Supported- Each student has access to personalized learning and is supported by qualified, caring adults." They began the day with an overview of what is referred to as the core initiatives. Teacher leaders and administrators shared important information about K-12 Social Emotional Learning curriculum, Student Support Teams (SST), Instructional Support Teams (IST), data meetings, congruence meetings and district behavioral expectations (Respectful, Responsible, Safe, Caring). Following the introductory activity, teachers worked in small groups to generate district examples for each of the ten indicators. Non-instructional staff meetings were held the day after to share this month's tenet as well. These meetings continue to provide the opportunity to support the entire staff. The conversations are always productive and help keep everyone all connected. Some of the Whole Child topics may not speak specifically to the non-instructional staff, but they can always talk about providing a Positive Educational Environment. Mrs. Nichols thanked the administrative team and teacher leaders for helping organize and facilitate the activities.

Mrs. Nichols informed the Board that planning for spring assessments is underway. This year, the District will use computer-based testing (CBT) for 3-8 ELA assessments, 3-6 math assessments and paper-based testing (PBT) for 7 & 8 math assessments. Mrs. Nichols commented that this year's 7th grade will be the last group to use paper-based testing, next year as 8th graders will be their last year.

Mrs. Nichols stated that on February 26th and March 5th, grades 3rd, 7th and 8th will participate in a state testing simulation. This will give 3rd grade students an opportunity to practice logging in and navigating the testing platform before operational testing in April and May. All grades will be encouraged to have students interact with the test samplers on the state website. The test samplers are comprised of released questions from previous year's tests and provide realistic practice with the testing platform and the types of questions they will see on the operational tests.

Technology Integration Coordinator Matt Gelder presented his report to the Board.

Mr. Gelder spoke of Digital Citizenship. He stated that last month Mr. Aman mentioned that the high school would begin utilizing safe, caring, respectful, and responsible as a continuation of the common language for expectations used in the elementary school. These expectations apply to any of the environments students find themselves in, whether it is the classroom, lunchroom, sporting events, or even in the digital world. Students today no longer view the digital environment as something separate from the non-digital world. As teachers reinforce being safe, caring, respectful and responsible in their classrooms, it is a natural extension for them to be able to have discussions of what it means to be safe, caring, responsible, and respectful online. Mr. Gelder stated that it is clear from the number of issues Wayne Aman and Craig Bennet are addressing that the students need reinforcement on how to behave in a digital world.

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Mr. Gelder stated that in the District's continued effort to help teach positive online behavior, he and Mr. Aman, Ben Taylor, and Beth Gance-Virkler will be going into English classes in the next few months to engage students in conversations about their digital lives and behavior on social media.

After the lessons, students will be able to:

- Explain what it means to be a citizen (safe, caring, respectful, responsible)
- Explain what it means to be a good citizen in person and online.
- Explain how my use of social media affects others and myself.
- Identify ways that I can make social media a positive experience.
- Explain what it means to have empathy.
- Name ways in which you have coped with negativity online.

Mr. Gelder stated that he found it interesting that the discussions about what would be taught in these lessons focused on one of the Super Strengths in the Social Emotional Learning curriculum, empathy. Mr. Gelder would like to thank the English department for providing the venue to have these discussions with students so that the High School can continue to build the capacity for empathy and create a more positive online culture.

Mr. Gelder informed the Board of the purchase of the Air Quality Egg. He stated that high school science teacher Heidi Lux received a grant from the Park Foundation to receive two weatherproof "eggs" from Air Quality Egg (airqualityegg.com) that can monitor CO₂, humidity, temperature, and particulate levels. In addition to real-time data monitoring, students have access to over 600 eggs, which allows them to compare data and collaborate with students located around the world. Combined with their training in Project Based Learning, the teachers are well prepared to use these tools to engage students in authentic scientific discovery. Mr. Gelder would like to recognize the generosity of the Park Foundation and the work Ms. Lux did to get this grant.

Mr. Aman added that high school math teacher Amy Snell attended the training for the Air Quality Egg and wants to use it in her Statistics class. Technology teacher Stephen Lindridge would also like to use it to determine the air quality in the technology room.

Director of Operations Bern Smith's report to the Board.

Mr. Smith was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Smith stated that Greg Nichols had another successful bus inspection. Mr. Nichols continues to do a great job keeping the Candor bus fleet running and safe. Mr. Smith informed the Board that the recent extreme cold temperatures did not cause any problems with the buses.

Mr. Smith would like to thank the buildings and grounds crew, Lonny Seeley, Harry Vasquez, Shane Smith, and Eric Paluch, for the continued work every day, but certainly on the subzero wind chill days. These men came in to get the District shoveled out and prepped for school, working on several nasty days.

Mr. Smith stated that recent heavy snows followed by rain has caused several roof locations to freeze and force water into a few areas within the buildings. As temperatures move up, the buildings and grounds crew will get on the roof sections to clear off the ice.

Network Administrator's Log for January 2019 was submitted.

Superintendent Jeffrey Kisloski summarized his report to the Board.

Mr. Kisloski spoke of the new 3:05 p.m. pickup process. He stated that the number of cars picking up Elementary students at 3:05 p.m. has overwhelmed the driveway. The system that was put in place after the construction project has worked extremely well - students are safe, the line moves efficiently, and the cars are not in the bus loop. However, too much of a good thing has caused the "line up" from approximately 2:40 p.m. to 3:05 p.m. to reach Main Street. On February 25th a new Elementary traffic pattern started that involves Academy Street and the High School lot. The Elementary Office notified all Elementary parents, especially those that use the 3:05 pick up. The process is going well, but the real test will be on the first Friday as that is when many parents pick up their children.

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Mr. Kisloski informed the Board that a member of the District Office recently heard that the District “sold the old bus garage to Bob Aman for a dollar.” Mr. Kisloski asked the Board that if they hear this batch of misinformation, please feel free to provide correct information or certainly feel free to refer them to him.

Some facts regarding the sale are:

- The building professionally appraised for \$0.
- There were four bidders, and bidding lasted over a month.
- The Board of Education would have considered giving the building to the Town, but due to the condition of the building, the offer was declined.
- The final bid of \$50,000 exceeded all expectations for the sale.
- Since the District receives State Aid on transportation (which would include the bus garage), the \$50,000 will be \$500,000 worth of work for future projects for the District.

Mr. Kisloski stated that he and Wayne Aman have met with UHS and Lourdes regarding a popular trend of having Strength and Conditioning coaches and Athletic Trainers on staff at schools. Both organizations have a very interesting business model that makes these services incredibly affordable. An Athletic Trainer would be assigned specifically to Candor and would be on site for practices, games, etc. No decisions have been made at this time.

Mr. Kisloski presented the Board with the 2016-2017 and 2017-2018 Immunization Report Card. Both show the schools completion rate at 100%. Mr. Kisloski would like to thank both school offices and both nurses in their diligence to track down all students and parents to complete this task. Mr. Kisloski added that the State can fine the school \$2,000/day per student for those that are not complying with state regulations.

Mr. Kisloski informed the Board that the Administrative team met on February 21st to brainstorm as many ways to improve student attendance as possible. They plan to create and implement a targeted action plan. It is clear that students that attend school regularly achieve academically, socially, and in extra-curriculars at higher levels than students with poor attendance.

Mr. Kisloski would like to thank the entire staff for the countless acts of kindness and caring that he witnesses every day. One example was the day the District closed due to extreme temperatures and wind chill. The extra effort and care that went into getting everyone home safely was incredible. From phone calls home to minor changes in bus routes, to special rides home in school vans, everyone went above and beyond for the care and safety of the students.

Board Comments:

Josh Soper commented that school bus driver Gary Morse did a great job driving to and from a basketball game during a recent snowstorm

Michael Blake gave a short quiz to the students in attendance for the Participation in Government class. The students answered each question quickly and correctly.

Recognition of Visitors:

President Raymond Parmarter acknowledged the visitors present at this time. No further comments were made at this time

Adjournment:

President Parmarter announced the meeting adjourned at 8:17 p.m.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board