

Board of Education, Regular Meeting
Thursday, December 15, 2016

CALL TO ORDER:

A regular meeting of the Board of Education was held in the high school library media center and was called to order by Vice-President Brent Doane at 6:00 p.m., with the following additional board members present: Gary Henry, James Douglas, Michael Blake, John Belokur, and Hannah Murray, as well as Superintendent Jeffrey Kisloski.

ADJOURN TO EXECUTIVE SESSION:

At 6:00 p.m., a motion was made by James Douglas, seconded by Michael Blake, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present as well as Superintendent Jeffrey Kisloski. At 6.20 p.m., Sydney Wade, Business Manager/Treasurer, entered executive session. Mrs. Wade exited executive session at 6.25 p.m. At 6.25 p.m., Holly Carling, Director of Special Education, entered executive session to discuss the CSE/CPSE reports. Mrs. Carling exited executive session at 6:30 p.m.

RETURN TO REGULAR SESSION:

At 6:30 p.m., James Douglas made a motion, seconded by John Belokur, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as Superintendent Jeffrey Kisloski, Jr/Sr High School Principal Wayne Aman, Director of Special Education Holly Carling, Elementary Principal Katie Volpicelli, Director of Operations Bern Smith, Business Manager/Treasurer Sydney Wade and Board Clerk Kathlyn Hinkle.

CSE/CPSE REPORT APPROVED:

A motion was made by Michael Blake, seconded by Gary Henry, to approve the CSE/CPSE report, as presented. The motion carried unanimously.

MINUTES APPROVED:

A motion was made by James Douglas, seconded by Hannah Murray, to approve the minutes of the Regular Meeting held on November 17, 2016, as presented, noting an error made in the 6th paragraph; change "James Douglas commented that LeChase Construction is doing a great job at the new bus garage." to "James Douglas commented that LeChase Construction is doing a great job at the town barns." The motion carried unanimously.

APPROPRIATION TRANSFERS ACCEPTED:

A motion was made by James Douglas, seconded by Gary Henry, to accept the Appropriation Transfers report for November 2016, as presented. The motion carried unanimously.

WARRANTS ACCEPTED:

A motion was made by Hannah Murray, seconded by James Douglas, to accept the following Warrants for November 2016, as presented: General Fund #24, Federal Fund #12, School Lunch Fund #9, and Capital Fund #5. The motion carried unanimously.

RECOGNITION OF VISITORS:

Vice-President Brent Doane acknowledged there was not any visitors present at this time.

CONSENT AGENDA:

Upon the recommendation of Superintendent Kisloski, a motion was made by James Douglas, seconded by Gary Henry, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable*:

Resignations:

Accept the resignation **Nicole Nichols**, as Part-Time Teacher Aide, effective December 15, 2016, with regret.
Accept the resignation of **Kurt Bastian**, as Girls Modified Basketball Coach, effective November 28, 2016, with regret.

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Accept the resignation of **Michael Rautine**, as Full-Time Custodial Worker, effective December 15, 2016, with regret.

Accept the resignation of **Lorisa Bates**, as an Elementary Teacher, effective January 3, 2017, with regret.

Recommended Appointments:

Approve the appointment of **Sindee DeSantis***, as Part-Time Attendance Aide, effective December 6, 2016 (retro-active), with salary in accordance with the 2016-2017 Candor Employees Unit Contract, for hours worked, no benefits.

Approve the appointment of **Jacqueline Winnick***, as Part-Time Teacher Aide, effective December 12, 2016 (retro-active), with salary in accordance with the 2016-2017 Candor Employees Unit Contract, for hours worked, no benefits.

Approve the appointment of **Joshua Hover** as Full-Time Custodial Worker, effective December 16, 2016, with salary and benefits in accordance with the 2016-2017 Candor Employees Unit Contract.

Approve the appointment of **Michael Rautine** as Full-Time Bus Driver/Mechanic's Helper, effective December 16, 2016, with salary and benefits in accordance with the 2016-2017 Candor Employees Unit Contract.

Approve the appointment of **Katie Eaton***, as Part-Time Teacher Aide, effective January 3, 2017, with salary in accordance with the 2016-2017 Candor Employees Unit Contract, for hours worked, no benefits.

Extra-Curricular Activities:

Approve the appointment of Extra-Curricular Activities for the 2016-2017 school year, with salaries in accordance with the 2016-2017 Extra-Curricular Activities Salary Schedule:

Volunteers: **Fran Rose** - Cheerleading

Substitute Teachers:

Approve the appointment of *Substitute Teachers* for the 2016-2017 school year, with salaries in accordance with the 2016-2017 Substitute Teacher Payroll Schedule.

- **Jessica Hollenbeck** – EL Only

Non-Instructional Substitutes:

Approve the appointment of Non-Instructional Substitutes for the 2016-2017 school year, with salaries in accordance with the 2016-2017 Non-Instructional Substitute Payroll Schedule:

- **Michael Middaugh***, as a Substitute Bus Driver
- **Ricky Neild***, as a Substitute Bus Driver
- **Taralynn Sears**, as a Substitute Food Service Worker

Donation Acceptance:

Accept the donation of \$1,000.00 from *Frank Bacon Machinery Sales Co.*, located at 4433 E. 8 Mile Road, Warren, MI 48091, to the Technology Education Department.

Fitness & Wellness Club:

Approve the addition of the Fitness & Wellness Club at the Jr/Sr High School, with Ms. Bree Zogaria as the advisor.

Donation Acceptance:

Accept the donation of \$50.00 from *David Stevens*, residing at 637 Honeypot Road, Candor, NY 13743, to the Technology Education Department. This contribution will be used for materials and supplies

The motion carried unanimously.

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Administrator Reports:

Jr/Sr High School Principal Wayne Aman's summarized his report to the Board.

Mr. Aman informed the Board that on December 5th, the High School welcomed psychologist/comedian from New Jersey, Matt Bellace, for a presentation. Through a careful blend of comedy and substance, Mr. Bellace was able to emphasize to the students the importance of making healthy choices as it pertains to drugs, alcohol, and risky behaviors. Mr. Aman stated that it was a very funny performance. All of the students Mr. Aman spoke to enjoyed the program, and the District was able to pay for the assembly through the TST BOCES enrichment COSER. Mr. Aman would like to thank Craig Bennett for his time and effort in organizing this program for the students.

Mr. Aman stated that the winter sports season has started. As stated before, the wrestling programs have merged as the SVEC Eagles. All reports have been very positive from coaches, athletes and parents. Mr. Aman added that the wrestling team is 3-0 right now. The steering committee is already looking at spring sports numbers to determine whether the High School should consider merging some spring sports as well. Mr. Aman will keep the Board posted as the District continues through this process. Mr. Aman would like to thank the Transportation department for making it happen. James Douglas asked Mr. Aman if there were any issues in the fall regarding the merged teams. Mr. Aman stated that he and Steve Frye did a survey when the season ended. One out of all the students between both districts said they did not like it. There were no issues as far as the merger itself. Bern Smith stated that Daren Jensen did a great job coordinating the transportation. Mr. Aman stated that the Districts have to make a decision by February 1st as to whether or not any of the spring sports will be merged.

Mr. Aman exited the meeting at 6:57 p.m.

Business Manager Sydney Wade exited the meeting at 6:57 p.m.

Elementary Principal Katie Volpicelli presented her report to the Board.

Mrs. Volpicelli stated that during the current phase of the capital project, the inside of the elementary building is experiencing some renovations. In order to prepare, Brandi Karabec, Joyce Baldwin and Danielle Banks have permanently moved to different classrooms. The moves have gone smoothly and the students have adjusted very well. Mrs. Volpicelli would like to extend a huge thank you to the custodial and maintenance crews who worked extremely hard to prepare classrooms and assist teachers with the moves. In addition, kitchen and cafeteria renovations will begin over Christmas break. The Elementary faculty and staff is working to make alternate breakfast and lunch seating arrangements in the Multi-Purpose Room for all grade levels. The students ate in the multi-purpose room on Wednesday (December 14th) to see what it would be like; it went well. Mrs. Volpicelli would like to thank Brian Lanphere and the kitchen staff for working to uphold the high standard of food and service during the renovation. Mrs. Volpicelli stated that the Elementary school will lose the side entrance to the building so they are planning for the most efficient arrival and dismissal procedures as well. Mrs. Volpicelli thanked Bern Smith for the continued support during this exciting time.

Mrs. Volpicelli informed the Board that the instructional teams were busy collaborating for the first round of congruence meetings in November. These important conversations that are student focused result in an even more targeted approach to ensure the students receive the support needed. The teams review social, emotional and academic progress of each student and make adjustments to instructional programs as needed. Mrs. Volpicelli informed the Board that parent/teacher conferences were very well attended in November. Mrs. Volpicelli stated that the schedule got a little tricky with the snow day, but everything worked out. The teachers take great pride in the time they are able to meet with families to review student progress and learn more about the children. The Elementary decided to use a new paperless signup system (Signup.com) which was a much more efficient way for parents to sign up. Mrs. Volpicelli thanked Amy Shepardson for coordinating this effort.

On Early Release Day, Mrs. Volpicelli had the opportunity to be part of a K-12 conversation regarding creative use of time. It was a great brainstorming session in which a range of teachers were involved in. She is excited to see where some of the ideas may lead the team with creating some new learning opportunities for students.

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Director of Special Education Holly Carling summarized her report to the Board.

Mrs. Carling provided the Board with the most recent numbers for CPSE and CSE meetings. She stated that while the District has discontinued some 504's and declassified a student, the referrals continue to roll in and the students are qualifying for classification and service. In addition, the District continues to have students moving into the District and enrolling.

Mrs. Carling informed the Board that she is working on verifying state reporting for the fall. Mrs. Carling stated that the DCMO staff are working closely with the District for claiming Medicaid and STAC's. They visit the District once a month and work with her, Kathy Hinkle, and Cyndi Forbes.

Mrs. Carling stated that the Special Education Department is looking closely at testing accommodations for each student to make sure the District is not over servicing students. Mrs. Carling provided the Board with a copy of the Testing Accommodation Decision Making Tool for "Tests Read" form. Currently, the Special Education team is using this form for each individual student. Previously, they based their decisions on standardized test results and current classroom functioning, but have never used this tool to make a decision. Mrs. Carling informed the Board that the annual CSE meetings will begin on January 5th.

Director of Curriculum and Instruction Kimberleigh Nichols's report to the Board.

Mrs. Nichols was not present for the meeting. A summary for her written report to the Board is as follows.

Mrs. Nichols stated that the District held three different professional development sessions on December 7th. The Social Studies department worked with Chris Sperry from Project Look Sharp. Teachers in grades K-4 and the math department participated in a roundtable math curriculum conversation. The final group was comprised of the remaining K-12 faculty for a Creative Collaboration conversation.

Project Look Sharp works with teachers to create new or revised teaching materials and strategies that incorporate media literacy and enhance classroom practice. Six of the social studies teachers participated in a 90 minute inquiry-based media analysis training. Each teacher will now create a 7 – 10 minute activity, using what they learned, to present to their class. Chris Sperry, Project Look Sharp facilitator, will provide individual coaching and online group support for each of the teachers.

Mrs. Nichols stated that she had the opportunity to facilitate a K-8 vertical math conversation with the K-4 general education and special education teachers and the middle school and high school math teachers. Each grade level, beginning with 8th grade and working their way to Kindergarten, gave a brief overview of the math content/topics taught. Each grade level had enough time to also answer clarifying questions from the group. At the conclusion of the meeting, they shared the following next steps: grade band curriculum meetings focused on place value; investigation of a published math program that has been inspired by the math modules; and, in-house professional development facilitated by the Jr. and Sr. High math teachers (ie. consistent vocabulary, teaching of fractions).

Mrs. Nichols stated that Superintendent Kisloski and the administrative team facilitated the Creative Collaboration conversation. Teachers were asked to think creatively about how they use time and if there are ways that they can use time differently to promote experiences for the students that are engaging and support collaboration, communication, critical thinking and creative problem-solving. She stated that from what she has heard, the conversation went very well.

Technology Integration Coordinator Matt Gelder's report to the Board.

Mr. Gelder was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Gelder informed the Board that he and Lauren Miner, Ernie Marilley, Amy Kelsey, Kevin Jester, and Ben Taylor attended the 2016 NYSCATE conference to explore new ideas for technology in their classrooms and respective buildings. Their post conference discussion allowed them to share many of the things that they learned and explore new opportunities for continuing to move the District forward with technology. Everyone found resources relevant to their classrooms and were able to bring back ideas to share with their colleagues. Mr. Gelder stated that the highlights for him were the discussions with the group between sessions where they were able to brainstorm ideas for their individual classes as well as the District. Mr. Gelder was able to walk away with two great ideas moving forward. Mr. Gelder and Mr. Marilley discussed the possibility of creating a mini maker space in Mr. Marilley's resource room for his students to work on projects of their own design while supporting his goals for curriculum and social skills development. They came up with a plan to start with a structured robotics day once a week for students to learn basic coding in small teams.

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Mr. Gelder stated that the hope over time is to create an atmosphere where students can tap into their creativity in more open-ended projects. He and Mr. Marilley have introduced the idea to the students who were very excited about the idea of piloting something new and becoming “experts” for the rest of the 4th grade class if the robotics program expands into other classrooms.

Mr. Gelder stated that his second major takeaway was the idea of creating a student “geek squad” that would be available to help students and teachers with tech related questions. The session he attended on this topic had students in a similar program who spoke about how they focused not so much on the technology, but the interpersonal skills that they had to learn when they were interacting with teachers and students. Mr. Gelder and Mr. Taylor have talked about the best way to move forward with the idea and they are very excited about implementing it this spring.

Mr. Gelder would again like to thank the Board and the administrative team for their support of this valuable opportunity to grow the technology capabilities within the District.

Mr. Gelder informed the Board of the Hour of Code. He stated that the Hour of Code is a global movement encouraging teachers to introduce computer coding to their students by teaching a one-hour lesson on coding during the week of December 5th-10th. The fun self-guided activities help students get a sense for the logical thinking and problem solving skills necessary to successfully code. Catherine Flanagan in 4th grade and Amy Kelsey or Luci Kovalovsky in 5th grade will join in this global movement to expose the students to these useful skills. Learn more about hour of code at <https://hourofcode.com>.

Director of Operations Bern Smith presented his report to the Board.

Mr. Smith updated the Board on the latest Transportation Department news. He stated that there is not much to report from the old bus garage. Routes and trips continue without any problems. Mr. Smith stated that a lot of work is happening at the new bus garage location on Spencer Road. NYSEG/DDS have the 2,000’ natural gas line installed. Contractors need some equipment and a new meter from NYSED to be installed prior to starting up any of the gas fired equipment. The bus wash block work, new addition, and site work are going without any major obstacles.

Mr. Smith updated the Board on activities happening within the District. Robinson Contracting plowed the District after the first heavy snow. As usual, they had no issues with the new parking lot configurations, and pushed the lots clean.

LeChase Construction has safety fencing/netting up and started the new Elementary west entrance and the two high school classroom additions the week of December 5th.

Mr. Smith would like to thank the maintenance staff, Katie Volpicelli, Kimberleigh Nichols and the Elementary teachers for working hard to move classrooms. He stated that he understands how personal a classroom is for each teacher. This move required displacing three Elementary teachers and it was appreciated.

Network Administrator’s Log for November 2016 was submitted.

Superintendent Jeffrey Kisloski presented his report to the Board.

Mr. Kisloski stated that work on Phase II (Bus Garage) and Phase III (H.S. and Elem.) are beginning in earnest. The construction crew has broken ground on the classroom addition (Culinary and 6:1:1) by the middle school entrance. The Elementary school has rearranged several classrooms to allow work to begin on the side entrance by the playground. Mr. Kisloski thanked Bern Smith and his staff for their work.

Mr. Kisloski informed the Board that TST BOCES will be visiting Candor to discuss offering some of Candor School’s programs as a BOCES satellite. These programs would maintain the staff as C.C.S. employees but may provide tuitioned academic programs to other students from neighboring districts. Mr. Kisloski stated that Candor Schools has a lot to offer and that fact is both recognized and appreciated.

Mr. Kisloski stated that during the December Early Release Day, he had the opportunity to address the staff regarding the continuing efforts in professional development. He stated that it was a pleasure to do so because Kimberleigh Nichols and Matt Gelder, with help from the Administrative team of Wayne Aman, Katie Volpicelli, Holly Carling and continued assistance of Beth Gance-Virkler and other teachers, have put together such an appropriate, engaging and rewarding program for the staff. He stated that he is truly proud of the instructional professional development efforts. He thinks that the District’s work in this area truly sets Candor apart from other schools.

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Board Comments:

Michael Blake commented that it is good to feel the energy in the schools. He stated that Candor has a really smart community based education program.

James Douglas commented that it is nice to see the building project moving along.

Gary Henry commended the administrative team on the Project Based Learning program. He stated that he has done work in several other school districts and they haven't even given it a thought.

Brent Doane stated that the District has a great team and to keep doing the great job.

Recognition of Visitors:

Vice-President Brent Doane acknowledged that there were no visitors present.

Adjournment:

Vice-President Doane announced the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board