

Board of Education, Regular Meeting
Thursday, February 15, 2018

CALL TO ORDER:

A regular meeting of the Board of Education was held in the high school library media center and was called to order by President Raymond Parmarter at 6:30 p.m., with the following additional board members present: Gary Henry, Michael Blake, Josh Soper, and Jonathon Edwards, as well as Superintendent Jeffrey Kisloski.

ADJOURN TO EXECUTIVE SESSION:

At 6:30 p.m., a motion was made by Michael Blake, seconded by Gary Henry, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present as well as Superintendent Jeffrey Kisloski. At 6:30 p.m., Holly Carling, Director of Special Education, entered executive session to discuss the CSE/CPSE reports. Mrs. Carling exited executive session at 6:47 p.m.

RETURN TO REGULAR SESSION:

At 7:00 p.m., Josh Soper made a motion, seconded by Gary Henry, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as Superintendent Jeffrey Kisloski, Jr/Sr High School Principal Wayne Aman, Director of Special Education Holly Carling, Elementary Principal Katie Volpicelli, Director of Curriculum and Instruction Kimberleigh Nichols, Director of Operations Bern Smith, Business Manager/Treasurer Sydney Wade and Board Clerk Kathlyn Hinkle.

The Pledge of Allegiance was said to begin regular session.

CSE/CPSE REPORT APPROVED:

A motion was made by Josh Soper, seconded by Gary Henry, to approve the CSE/CPSE report, as presented. The motion carried unanimously.

MINUTES APPROVED:

A motion was made by Gary Henry, seconded by Jonathon Edwards, to approve the minutes of the Regular Meeting held on January 18, 2018, as presented, noting a clerical error in the Administrator's Reports. The motion carried unanimously.

Business Manager/Treasurer Sydney Wade summarized her report to the Board.

Mrs. Wade stated that the Board packets include the January budget transfers, Treasurer's Reports from July through January, scholarship funds report from July through January, and the trial balances, statements of revenue and statements of expenditures for all funds through January.

Mrs. Wade gave the Board a financial update. She stated that through the end of January, the District has collected \$9.2 million of revenues in the General Fund. The bulk of the remaining revenue to be collected is in State Aide, which is roughly \$8.3 million. In late December, the District has received \$248,000 of revenue from State Aide that has been owed to the District since 2010 for recalculated Building Aid.

Mrs. Wade stated that through the end of January, the District expended \$6.8 million of the \$18.756 million budget. The bulk of the remaining funds to be expended will go towards salaries and benefits (\$5 million), debt service (\$2.5 million), BOCES (\$2.1 million) and other expenses (\$2 million) such as materials and supplies, contractual items, etc.

Mrs. Wade informed the Board that the tax cap calculation is due to the Office of the State Comptroller by March 1st. She is working on the capital exclusion portion of the collection for the District's fiscal advisor. She stated that the worst-case scenario tax cap is an increase of 0.58%, which results in an increase of \$31,105 to the levy, which would bring the levy from \$5,554,417 to \$5,585,522.

TREASURER'S REPORTS ACCEPTED:

A motion was made by Gary Henry, seconded by Jonathon Edwards, to accept the Treasurer's report, as presented. The motion carried unanimously.

APPROPRIATION TRANSFERS ACCEPTED:

A motion was made by Gary Henry, seconded by Jonathon Edwards, to accept the Appropriation Transfers report for January 2018, as presented. The motion carried unanimously.

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WARRANTS ACCEPTED:

A motion was made by Jonathon Edwards, seconded by Gary Henry, to accept the following Warrants for January 2018, as presented: General Fund #33, Federal Fund #16, School Lunch Fund #16, and Capital Fund #7. The motion carried unanimously.

RECOGNITION OF VISITORS:

President Parmarter acknowledged the visitors present at this time. TST BOCES representatives presented their 2018-2019 Budget Proposal to the Board. TST BOCES representatives were Jeffrey Matteson, Barry Derfel, David Parsons, David Pitcher, Diahann Hesler and David Barr.

Several High School students were present, including a student from Ithaca High School, taking notes for a Participation in Government class assignment.

Board Member Jonathon Edwards exited Regular Session at 7:27 p.m.

Business Manager Sydney Wade exited Regular Session at 7:34 p.m.

CONSENT AGENDA:

Upon the recommendation of Superintendent Kisloski, a motion was made by Gary Henry, seconded by Michael Blake, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable*:

Resignation:

Accepted the resignation of **Amanda Jordan**, as Part-Time Teacher Aide, effective February 1, 2018, with regret.

Maternity Leave of Absence:

Approved the Maternity Leave of Absence request for **Jamie Garrett**, Elementary Reading Teacher, beginning April 20, 2018 and returning December 19, 2018. Mrs. Garrett will use the remainder of accumulated sick leave beginning April 23, 2018. The remaining school days will be unpaid. Dates are subject to change based on the recommendations of Mrs. Garrett's physician.

Recommended Appointments:

Approved the *Extracurricular Activities* for the 2017-2018 school year, with salaries in accordance with the current Extracurricular Activities Pay Schedule:

1. **Jamie Wright** - Varsity Baseball Coach
2. **Boyd Andrews** - Modified Baseball Coach
3. **Cathy Doane** - Modified Softball Coach
4. **Wyatt Whitmore** - Varsity Track Assistant Coach
5. Volunteer:
 - **Matthew Hicks**, Track

Approved the position change for **Amy Monahan**, from a Part-Time 0.6 Art Teacher to a Part-Time 0.7 Art Teacher, effective February 16, 2018, with salary and benefits in accordance with the 2017-2018 Candor Faculty Association Contract.

Additional Transportation Request:

Approved the following additional transportation request dated January 22, 2018:
 Zion Lutheran School, Owego NY: Lydia Kunte

2018-2019 Staff & Instructional Calendar:

Approved the 2018-2019 Staff and Instructional Calendar, as presented.

The motion for all consent agenda items carried unanimously.

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Administrator Reports:

Jr/Sr High School Principal Wayne Aman summarized his report to the Board.

Mr. Aman informed the Board that Missy Jewel, the Spencer-VanEtten High School Principal, shared that Spencer-VanEtten High School has recently received recognition on the AP District Honor Roll. The AP District Honor Roll recognizes school districts committed to increasing access to AP for underrepresented students while simultaneously maintaining or increasing the percentage of students earning AP Exam scores of three or higher. AP District Honor Roll recipients are committed to expanding the availability of AP courses among prepared and motivated students of all backgrounds. Ms. Jewel shared this with Candor because the Candor HS students who attend AP US History and AP English Composition contributed to S-VE earning this recognition; the Candor High School currently has 12 students that attend the AP classes at S-VE. Mr. Aman stated that this is another example of how the two districts have worked together to meet the needs of students, and he appreciates S-VE's willingness to offer these opportunities to the Candor students.

Mr. Aman stated that the District's Key Club Division Lieutenant Governor visited a Candor Key Club meeting this past month, and shared an impressive statistic. Of the eight other schools in the division, including Maine-Endwell, Union-Endicott, Seton Catholic, Johnson City, and Owego, not only is Candor the most involved Key Club in the division in terms of local charity, but the District also has the largest membership, totaling 38 students. Mr. Aman stated that this speaks volumes about the Candor students. He stated that although Candor may be the smallest district in the division in an economically challenged community, the High School has the most students, numerically and by percentage, who find intrinsic value and joy in volunteer work. Mr. Aman appreciates the Board's continuing support of Key Club, as well as the interest and hard work of Mrs. Roessner and the students.

Mr. Aman shared the latest Steering Committee Meeting notes with the Board. During the meeting on January 19th, the focus was on fall sports merger recommendations.

Mr. Aman informed the Board that the National Honor Society Induction Ceremony will be held March 8th at 6:00 p.m. He also stated that this year's school musical, Anything Goes, will be held March 17th at 7:00 p.m. and March 18th at 2:00 p.m.

Elementary Principal Katie Volpicelli summarized her report to the Board.

Mrs. Volpicelli stated that in December, she mentioned that Sara Loomis and Karlie Both were interested in developing a Social-Emotional Learning Curriculum in the Elementary school. Since then, the Elementary has formed a committee and held several meetings focused on this effort. Mrs. Loomis and Mrs. Both led the committee in identifying five character traits that they feel are essential to a child's well-being: mindfulness, gratitude, growth mindset, perseverance and empathy. She stated that the committee is excited to break into smaller groups and develop units for each grade level that will build a foundation for this essential component to student success.

Mrs. Volpicelli informed the Board that during the first week of March, the Elementary school will celebrate Dr. Seuss's birthday. This year the Dr. Seuss celebration will include a school-wide assembly, birthday cake at lunch, "Guest Readers", and many other grade level activities. Each classroom teacher will receive a copy of Yertle the Turtle to read to their class. This book includes a great message that can connect to social situations and can be used in a variety of ways instructionally. She stated that the literacy committee does a great job of planning and sharing activities related to Dr. Seuss and that they love celebrating Dr. Seuss.

Mrs. Volpicelli stated that she is excited to share that the Elementary office staff is preparing to move into the new office space. They are looking forward to having all main office staff together in one location. Nurse Esther Woods moved into her new office on February 5th. She stated that once they all fully transition into the new space, all visitors will use the new main entrance located at the center of the building.

Mrs. Volpicelli informed the Board that Fitness Monopoly is an activity that Mrs. Spatola and Mr. Nicholas plan for the Elementary students in the month of February. For this activity, the gym is set up like a game board and students move around the outside. She stated that there is a variety of equipment that students have learned to use located in the inside of the gym. The students work in pairs and are given dice and a beanbag. The beanbag is their place marker. When they roll, they move that many arrows around the outside of the gym. On the back of each arrow is an activity that matches with the equipment located in the center of the gym. Once they finish the activity, they roll again and move to the next activity. Students in Kindergarten and 1st grade are paired up with older students who help with the reading part of the activity.

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Mr. Thomas brings his students who are in adapted P.E. over to participate in Fitness Monopoly. Mrs. Volpicelli added that the P.E. teachers do a great job of developing engaging and purposeful learning opportunities for their students.

Director of Special Education Holly Carling summarized her report to the Board.

Mrs. Carling presented the Board with the recent numbers for committee meetings, parent presence, classified students, and out of district placements.

Mrs. Carling stated that the District continues to define the role of the Special Education aide in the classroom and the needs for each individual student. They also continue to think of ways to provide proper training to teacher aides so that they get the most out of them that they can.

Director of Curriculum and Instruction Kimberleigh Nichols summarized her report to the Board.

Mrs. Nichols updated the Board on the curriculum for Science, stating that the District will continue the standards work with grades K-4 this month. They have also received information regarding science kits through OCM BOCES for the 18-19 school year. The kits are aligned to the P-12 Science Standards and are rolled out one kit per grade per year (for three years). The teachers will have an opportunity to see a demonstration of the kits in April, after which, a final decision will be made. Mrs. Nichols added that High School Science teacher Rebecca Aman has done a great job presenting information to the teachers.

She stated for Math, grade levels (K-6) will work throughout the remainder of the year to review the new standards, adjust current pacing guides and modify current lessons/modules.

In addition, for ELA, as the District pursues the use of science kits, they will be looking at making cross-content connections in ELA. One area under review will be the ELA Listening and Learning block. She stated that they may be able to continue to use that time for interactive read-aloud programs that provide rich vocabulary connected to the science topics.

Mrs. Nichols stated that the Administrative Team has revisited the *Blueprint for Students with Disabilities* plan from the beginning of the year, and continue the focus on using learning targets. Based on data from the announced observations, all teachers are posting learning targets; however, they would like to know if the practice is being used in daily instruction. She stated that by the end of March, the lead evaluators will conduct unannounced walk-thru visits to collect follow-up data on the use of learning targets and determine how to continue to promote best instructional practices.

Mrs. Nichols informed the Board that the NaviGate Prepared presentation scheduled for the February Early Release Day will now be scheduled for the March Early Release Day.

Technology Integration Coordinator Matt Gelder's report to the Board.

Mr. Gelder was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Gelder stated that he and Wayne Aman, Katie Volpicelli, Neil Farley, Wendy Bruttomesso, and Ben Taylor attended a training last month that gave them a great jump-start for developing the District's CSforALL plan. Members from CSforALLNYC and New York University helped guide them in developing a rationale for CS curriculum that is in line with the district mission and vision, mapping out the resources the District currently has for computer science, and developing three and six month goals. The goal are as follows:

Goals

In three months:

- We will solidify our rationale for CS Education in the district.*
- Help define CS for teachers so that we have a common language about what CS is.*
- "What does CS mean to you?" discussion. Presenting something (paper activity) during a faculty meeting or ERD. Can this happen with a mixed group?*
- Share our rationale with teachers. Ask them what they think about the rationale. How important is it for our students?*
- Get a survey from faculty to assess what they are already doing related to CS.*
- Collect feedback from faculty about our rationale for our CS Ed effort. What things may be missing? What needs to be clarified?*

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In six months:

- Expand our CSforAll committee to include other interested teachers who would like to take on a leadership role with CS.*
- Create a plan for Summer PD and integrate CS ed into our PBL training.*
- Review the CSforAll Framework.*
- Develop a timeline for the implementation of our CS curriculum.*
- Review the framework and curriculum resources to develop a vertically aligned curriculum.*
- Create a detailed map of current CS practices. (using critical friends protocol)*

Mr. Gelder stated that the CSforAll team met last week to continue revising the draft rational that will provide them a starting point for a discussion with faculty on a future Early Release Day. As always, the team is taking a very careful and deliberate approach to this initiative to ensure that they do not overwhelm the faculty. Mr. Gelder stated that they gain buy-in from them, and ensure that they have the professional development support they will need to reach the long-term goals in regards to computer science education.

Director of Operations Bern Smith summarized his report to the Board.

Mr. Smith stated that there is not much to report for transportation this month. The daily bus runs, as well as extra trips, are going smoothly. He stated that he met with Daren Jensen and Greg Nichols recently to discuss the tentative school bus purchases for the next school year. He stated that initially, trade prices look the best they have seen in recent years.

Mr. Smith thanked the Board for purchasing the new Steiner tractor for Buildings and Grounds. It has been a huge help and is certainly a workhorse with all the duties it performs.

Mr. Smith stated that the capital project items are getting less and less. There are still items to finish, but the District has gained ground.

Mr. Smith informed the Board that the high school attendance area was brought online without much issue. He has scheduled the elementary office spaces to start their transition on February 16th, and ready for them to use on Wednesday, February 21st. Mr. Smith thanked the Elementary office staff for their patience.

Network Administrator's Log for January 2018 was submitted.

Superintendent Jeffrey Kisloski summarized his report to the Board.

Mr. Kisloski thanked those that were able to attend the CNYSBA meeting on February 8th at TST BOCES.

Mr. Kisloski stated that for the first time, the annual ASCD (Association of Supervision and Curriculum Development) Spring Conference is during a school break. Therefore, he has asked the Administrative Team and several teachers to attend. They will be leaving on Friday, March 23rd and returning Monday, March 26th. Since school is not in session, they will all be able to attend this valuable conference together in Boston.

Mr. Kisloski informed the Board that on February 14th, Senator Fred Akshar visited the District to recognize one of Candor's finest for his "Akshar's All Star" program, Corey Whatley. Corey is a junior and has a long list of accomplishments. Congratulations to Corey on this well deserved recognition.

Mr. Kisloski stated that the 2018-2019 school calendar is ready for approval. The District's calendar differs from the TST BOCES regional calendar only slightly. The District has not planned to use a Superintendent's Conference Day in March of 2019, however April 22, 2019, the day after Easter, will be used as a vacation day.

Board Comments:

Michael Blake gave a short quiz to the students in attendance for the Participation in Government class. The students answered each question quickly and correctly.

Recognition of Visitors:

President Raymond Parmarter acknowledged the visitors present at this time. The students commented that the meeting was not what they had expected.

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Josh Soper requested that the Board adjourn to Executive Session to discuss a particular personnel matter. At 8:15 p.m., Gary Henry made a motion, seconded by Michael Blake, to adjourn to Executive Session.

Adjournment:

President Parmarter announced the meeting adjourned at 8:52 p.m.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board