

**Board of Education, Regular Meeting**  
**Thursday, August 15, 2019**

**CALL TO ORDER:**

A regular meeting of the Board of Education was held in the high school library media center and was called to order by President Raymond Parmarter at 6:28 p.m., with the following additional board members present: Brent Doane, Josh Soper, Hannah Murray, Michael Blake, and Nate Brace, as well as Superintendent Jeffrey Kisloski.

**ADJOURN TO EXECUTIVE SESSION:**

At 6:28 p.m., a motion was made by Michael Blake, seconded by Nate Brace, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present as well as Superintendent Jeffrey Kisloski. At 6:30 p.m., CSE Chairperson Angela Holmes entered executive session to discuss the CSE/CPSE reports. Mrs. Holmes exited executive session at 6:35 p.m. At 6:35 p.m., Superintendent Kisloski exited executive session. At 6:35 p.m., Claims Auditor Kathlyn Hinkle entered executive session to discuss the Claims Auditor report. Mrs. Hinkle exited executive session at 6:40 p.m. Superintendent Kisloski returned to executive session at 6:40 p.m.

**RETURN TO REGULAR SESSION:**

At 7:08 p.m., Josh Soper made a motion, seconded by Michael Blake, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as: Superintendent Jeffrey Kisloski, Elementary Principal Kathryn Volpicelli, Director of Curriculum and Instruction Kimberleigh Nichols, Director of Transportation Holly Carling, CSE Chairperson Angela Holmes, School Business Official Sydney Wade and Board Clerk Kathlyn Hinkle.

**CSE/CPSE REPORTS APPROVED:**

A motion was made by Hannah Murray, seconded by Michael Blake, to accept the CSE/CPSE reports, as presented. The motion carried unanimously.

**MINUTES APPROVED:**

A motion was made by Nate Brace, seconded by Michael Blake, to approve the minutes of the Regular/Reorganizational Meeting held on July 15, 2019, as presented. The motion carried unanimously.

**School Business Official Sydney Wade presented her report to the Board.**

Mrs. Wade provided the Board with the Treasurer's Report for February, March, April, May, and June, and budget transfers for July.

Mrs. Wade updated the Board on what she has been doing with three+one. She has moved \$700,000 into a 30-day CD earning 1.60% with Chase. She took the majority of the balances from three of the reserve funds (Employee Benefit, Insurance, and Unemployment) to fund the CD. She is working on moving the scholarship funds bank account into a CD with Tioga State Bank.

Mrs. Wade informed the Board that the federal Every Student Succeeds Act (ESSA) requires that state education agencies collect and publish a financial transparency report for each school and district that summarizes expenditures on a per-pupil basis by local, state, and federal funding sources. Mrs. Wade will be required to report this information for the 2018-2019 school year; the due date is August 30<sup>th</sup>.

Mrs. Wade gave the Board an audit progress update. The auditors were out from July 22<sup>nd</sup> through July 26<sup>th</sup> for their fieldwork, which went very well. Mrs. Wade is working on completing the remainder of the audit with the auditors back in the office. She stated that it is an incredible amount of work to be ready for the auditors so soon after the year-end close, but she is glad to have gotten through their fieldwork. She is now working on the annual fiscal submission to NYSED and OSC. The ST-3 is due September 15<sup>th</sup>.

Mrs. Wade informed the Board of recent grant updates. The District is wrapping up the 2018-2019 year at the end of August and Mrs. Wade is working on the Consolidated Application and Private Schools Collaboration for 2019-2020, which is due August 31<sup>st</sup>. The grant allocations for 2019-2020 were: \$199,266 for Title IA, \$30,748 for Title IIA, and \$15,064 for Title IV. As compared to last year, Title IA decreased \$3,000, Title IIA decreased \$8,000 (this will continue to decrease as Title IIA funds were cut by the Trump administration in 2017 and 2018), and Title IV increased \$2,000. Title IA funds support improving education for children from low-income families. Title IIA funds support professional development for teachers and district leaders.

## **Regular Meeting, August 15, 2019**

Title IV funds support: providing students with a well-rounded education, supporting safe and healthy students, and supporting the effective use of technology. In 2018-2019, the Title IV funds were used to purchase the SEL kits and the Science kits.

Mrs. Wade stated that she has submitted the application for the 2019-2020 IDEA Funds grant. The District is allocated \$196,220 for Section 611, which supports Special Education in grades K-12, and \$8,214 for Section 619, which supports Special Education in PreK. These allocations are almost exactly the same as what the District received in 2018-2019.

Mrs. Wade informed the Board that she and Katie Volpicelli worked and submitted the PreK grant report for 2018-2019 and the application for 2019-2020. The District is allocated \$8,971/per student up to a max of 36 students. The max allocation is \$322,956. The grant amount is frozen at that amount, and the money has been converted from the Expanded PreK grant to a UPK grant, which the District will have received every year in the State Aid Allocation.

Mrs. Wade updated the Board on the bus lease-purchasing financing. The buses should be delivered by the end of August or beginning of September. One bid was received and was opened August 14<sup>th</sup>. A resolution to accept is in the consent agenda.

### **TREASURER'S REPORTS ACCEPTED:**

A motion was made by Michael Blake, seconded by Nate Brace, to accept the Treasurer's report for February, March, April, May and June 2019, as presented. The motion carried unanimously.

### **BUDGET TRANSFERS APPROVED:**

A motion was made by Michael Blake, seconded by Nate Brace, to accept the Budget Transfers for the month of July 2019, as presented. The motion carried unanimously.

### **WARRANTS ACCEPTED:**

A motion was made by Nate Brace, seconded by Brent Doane, to accept the following Warrants for June 2019, as presented: General Fund #68, #74, #77; School Lunch Fund #31; Federal Fund #32; and Capital Fund #12. The motion carried unanimously.

A motion was made by Hannah Murray, seconded by Brent Doane, to accept the following Warrants for July 2019, as presented: General Fund #1, Federal Fund #1, and Capital Fund #1. The motion carried unanimously.

Jr/Sr High School Principal Wayne Aman joined regular session at 7:34 pm.

### **RECOGNITION OF VISITORS:**

President Parmarter acknowledged the visitors present at this time, community member and TST BOCES Executive Board member Linda Padgett, community member and Candor Chronicle reporter Sue Heavenrich, and community member Melvin Foster.

Mrs. Padgett stated that she was attending to get back in the swing of things and happy to be on the BOCES Board. Sue Heavenrich stated that she was attending as a member of the press and intends to attend more meetings. Mr. Foster spoke to the Board about his concerns with the TST BOCES Homeschool reporting program.

### **CONSENT AGENDA:**

Upon the recommendation of Superintendent Kisloski, a motion was made by Brent Doane, seconded by Josh Soper, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable\*:

#### **Resignation:**

Accepted the resignation of ***Kelsie Davis*** as a Math 7-12 teacher, effective July 23, 2019, with regret.

#### **Recommended Appointments:**

Approved the appointment of ***Kristen Myers*** as Elementary School Nurse, effective August 15, 2019, with salary and benefits in accordance with the Candor Employees Unit 2019-2020 Contract.

**Regular Meeting, August 15, 2019**

Approved the appointment of **Mariah Young** as a Long-Term 4<sup>th</sup>-grade Substitute Teacher for the 2019-2020 school year, effective July 1, 2019, with salary and benefits in accordance with the 2019-2020 Substitute Teacher Salary Schedule.

Approved the additional Extra-Curricular Activities positions for the 2019-2020 school year, with salaries in accordance with the 2019-2020 Extra-Curricular Activities Pay Schedule.

1. Modified Cross Country Coach: **Tracy McClure**
2. Varsity Field Hockey Coach: **Jessica Boynton**

Approved the Substitute Teachers List for 2019-2020 as presented, with salaries in accordance with the 2019-2020 Substitute Teacher Salary Schedule

Approved the Non-Instructional Substitutes List for 2019-2020 as presented, with salaries in accordance with the 2019-2020 Non-Instructional Pay Schedule.

Approved the Bus Driver List for 2019-2020 as presented.

Approved the appointment of **Brittany Weber** as a Math 7-12 Teacher, effective September 1, 2019, with salary and benefits in accordance with the 2019-2020 Candor Faculty Association Contract.

Approved the appointment of **Dianne Zamoiski** as a Part-Time Teacher Aide, effective September 1, 2019, with salary at \$11.10/hr, for hours worked/no benefits, in accordance with the 2019-2020 Candor Employees Unit Contract.

Approved the appointment of **Sally Lawrence** as a Part-Time Teacher Aide, effective September 1, 2019, with salary at \$11.10/hr, for hours worked/no benefits, in accordance with the 2019-2020 Candor Employees Unit Contract.

Approved the Non-Instructional Substitute Rates for 2019-2020, as presented.

Approved the Substitute Teacher Salary Schedule 2019-2020, as presented.

Tax Warrant 2019-2020:

Approved the Tax Warrant 2019-2020 as follows:

“To the Collector of School Taxes of Candor Central School District, Tioga and Tompkins Counties, State of New York,

YOU ARE HEREBY COMMANDED:

1. To collect taxes in the total sum of \$5,795,777 (\$5,777,777 for the School Budget and \$18,000.00 for the Candor Free Library Association), in the same manner that collectors are authorized to collect town and county taxes.
2. To give notices in accordance with Section 1322 of the Real Property Tax Law.
3. To receive from each of the taxable corporations and natural persons on the attached tax list the sums shown thereon, or as much thereof as is voluntarily paid to you, during the period of September 1, 2019, through October 1, 2019, without penalty.
4. To collect during the period October 1, 2019, through October 31, 2019, the residue of the sums not paid, together with 2 percent interest penalty (24 percent per annum) as prescribed by Section 1328 of the Real Property Tax Law.

**Regular Meeting, August 15, 2019**

5. To return this warrant by November 15, 2019, and if any taxes on this tax list shall be unpaid as of October 31, 2019, you shall deliver to us an account thereof as prescribed by Section 1330 of the Real Property Tax Law.

This warrant is issued by authority of Article 13 of the Real Property Tax Law, and has the same force and effect as a warrant and tax list issued by the Board of Supervisors. It is effective immediately after it is properly signed by the majority of the members of the Board of Education.”

**Sale of 2005 Chevrolet Astro Van:**

Approved the disposal of the District’s 2005 Chevrolet Astro van, as it is no longer useful for the District. A legal notice will go in the local newspaper requesting bids for the purchase of the Astro van; the Astro van will be awarded to the highest bidder.

**New Textbook Purchases:**

Approved the purchase of new textbooks as presented for:

- a. McGee/Banks - 12<sup>th</sup> grade Economics
- b. Lindridge - CAD, Mfg, DDP
- c. Volpicelli/Bruttomesso – SEL

**Funding of 2020 Capital Reserve**

Approved the funding of the 2020 Capital Reserve with the following resolution:

“WHEREAS, the Candor Central School District obtained voter approval to establish the 2020 Capital Reserve to finance, in whole or in part, the purchase of school buses and other vehicles and/or the cost of authorized alterations, construction and/or reconstruction of District facilities, buildings and/or additions, including related site work, health and safety improvements, security improvements, and handicap accessibility improvements, and to fund said Reserve by the transfer of surplus funds remaining in the District's undesignated fund balance at the end of the fiscal year;

NOW THEREFORE, BE IT RESOLVED, to authorize the transfer of undesignated fund balance in the amount of \$277,820 into the 2020 Capital Reserve.”

**School Bus Financing Bid Acceptance:**

One (1) bid for the financing of school buses was received by the deadline and opened on August 14, 2019, by School Business Official Sydney Wade.

The bid received for a loan amount of \$252,693, over a five-year period, is as follows:

*Municipal Asset Management, Inc. - 2.44% annually*  
*- 5 annual payments of \$53,004.16/ea.*

The Board of Education approved the bid for the financing for lease-purchase of two (2) sixty-five passenger buses and one (1) twenty-four (24) passenger wheelchair accessible bus, as approved by the voters of the district on May 21, 2019, be awarded to the lowest responsible bidder, **Municipal Asset Management, Inc.**, 25288 Foothills Drive North, Golden, CO 80401, for a loan amount of \$252,693 at an annual rate of 2.44%, over a five year period.

Additionally, the Board of Education authorized Sydney Wade, School Business Official, to act as lead facilitator to direct, take such action, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this resolution and to carry out, comply with and perform the duties of the Candor Central School District (Lessee) with respect to the Agreement and Equipment.

**Regular Meeting, August 15, 2019**

Resolution of Governing Body for Bus Lease:

The Board approved the following resolution:

“**WHEREAS**, in order to facilitate the acquisition of certain equipment for use by the Lessee and to pay the cost thereof, it is necessary and desirable for the Lessee to enter into a Tax Exempt Lease Purchase Agreement (together with all Exhibits and Schedules, the "Agreement") with Municipal Asset Management, Inc., pursuant to which the Lessee will Finance the Equipment from the Lessor with an option to purchase; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE, AS FOLLOWS:**

**Section 1. Approval of the Agreement.** The Agreement is hereby approved in substantially the forms submitted to and reviewed by the governing body of the Lessee on the date hereof, with such changes therein as shall be approved by the following officer of the Lessee, said officer's execution thereof to be conclusive evidence of the approval thereof:

<u>Title</u>	<u>Printed Name</u>	<u>Signature</u>
School Business Official	Sydney Wade	

Said officer is hereby authorized and directed to execute and deliver the Agreement on behalf of and as the act and deed of the Lessee, and to affix the seal of the Lessee, if applicable.

**Section 2. Further Authority.** The Lessee shall, and the officials and agents of the Lessee are hereby authorized and directed to, take such action, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this resolution and to carry out, comply with and perform the duties of the Lessee with respect to the Agreement and the Equipment.

**Section 3. Declaration of Official Intent of Reimbursement of Capital Expenditures.** BE IT RESOLVED by the Board of Education (the “Governing Body”) of Candor Central School District (the “Governmental Unit”), as follows:

The Governing Body has determined that it is necessary and in the best interests of the Governmental Unit to acquire two (2) new 2019 65-passenger Blue Bird buses and one (1) new 2019 24-passenger Micro Bird, described further on Exhibit A hereto (the “Equipment”). The Governmental Unit intends to finance all or a portion of such Equipment cost through the entering into of a Tax Exempt Lease Purchase Agreement the interest on which is intended to be excludable from the gross income of the recipient for federal income tax purposes (the “Agreement”). The Governmental Unit expects to make expenditures for costs relating to the Equipment after the date of this resolution (or has made such expenditure no longer than 60 days prior to the date of this resolution) and prior to the entering into of such Agreement.

Official Intent Declaration. The Governmental Unit reasonably expects to reimburse the expenditures it will make or has made in the last 60 days for costs of the acquisition of Equipment out of the proceeds of the Agreement to be incurred by the Governmental Unit in a maximum principal amount not to exceed \$252,692.83 after the date of payment of all or a portion of such acquisition costs. All reimbursed expenditures shall be capital expenditures as defined in Section 1.150-1 (h) of the Regulations.

**Section 4.** Pursuant to Section 147(f)/Section 265(b) of the Internal Revenue Code of 1986, as amended (the “Code”), Lessee hereby specifically designates the Agreement as a “qualified tax-exempt obligation” for purposes of Section 147(f)/Section 265(b)(3) of the Code.”

New Textbook Purchases:

Approved the purchase of new textbooks as presented for:

- Loomis/Hubbard for PreK

## Regular Meeting, August 15, 2019

### School Safety Plan:

The Board approved a generic safety plan, as presented, for the Candor Jr/Sr High School and Candor Elementary School that meets the required State Education Department format. The final official form will be submitted online through the SED portal on or before September 1, 2019.

The motion for all consent agenda items was unanimous.

### Administrator Reports:

#### Jr/Sr High School Principal Wayne Aman summarized his report to the Board.

Mr. Aman stated that the High School has completed the interviews for a full-time Math teacher and has made a decision. Brittany Weber is on the Consent Agenda for approval. They will be conducting interviews for the part-time Social Studies teacher the week of August 19<sup>th</sup>. Once they solidify the direction they will be going following these interviews, they will be able to finalize the master schedule.

Mr. Aman shared that Jason Banks has been approved as an adjunct instructor for the TC3 Psych 103 course to be taught in the High School. There are eight students signed up for the course. This will make a nice addition to the already extensive course offerings available to our students through the CollegeNow program.

Mr. Aman informed the Board that the 7th Grade Orientation will be on August 27<sup>th</sup> @ 6:00 pm. Students and their families will be able to meet some of their teachers, review their schedules and open their lockers. This opportunity is much appreciated by students and parents alike.

Mr. Aman stated that as the start of the school year moves closer, he would like to commend Bern Smith and the buildings and grounds crew for an outstanding job prepping the facilities.

#### Elementary Principal Kathryn Volpicelli presented her report to the Board.

Mrs. Volpicelli spoke of the Social Emotional Learning and Digital Citizenship Curriculum. She stated that the team made a few adjustments to the SEL learning targets to strengthen alignment with the standards in the NYS Mental Health Framework. They are currently working on dividing the activities in the kits into grade-level lessons instead of shared activities for grades K-3 and 4-6. Furthermore, Digital Citizenship and SEL Committees agreed that Mindfulness and Empathy were directly connected to important digital citizenship concepts. Wendy Bruttomesso and Jessica Martone developed vertically aligned digital citizenship lessons for each grade level. The activities came out great and included videos, literature and hands-on activities similar to the SEL lessons that Sara Loomis and Karlie Both created. The Digital Citizenship Committee also created a poster that connects to our school-wide behavior expectations. Mrs. Volpicelli stated that she is pleased that the SEL and Digital Citizenship curriculum have been combined to create meaningful and necessary opportunities for our students. Mrs. Volpicelli thanked Sara Loomis, Karlie Both, Wendy Bruttomesso, and Jessica Martone for their dedication to developing wonderful and quality opportunities for the students.

Mrs. Volpicelli updated the Board on the i-Ready screener program. In February the schools started a pilot with i-Ready in grades 2, 6, and 7. The teachers and instructional support teams were impressed by what i-Ready has to offer but wanted more time with the program. They have decided to use i-Ready for the duration of the 2019-2020 school year. The company has agreed to extend the free pilot for the first 15 weeks of the school year in grades 2-8. The plan is to train teachers and instructional teams on how to use the data reports to better inform instruction. Congruence meetings will be revamped to allow teachers the opportunity to review data and plan instruction, specifically for the Intervention Blocks.

Mrs. Volpicelli informed the Board the District has decided to increase the Pre-K class size from 18 to 20. This allows the District to include all students who have enrolled so there is longer a waitlist. In order to comply with state guidelines, they have added one part-time teacher aide to each of the classrooms. Pre-K teachers decided to adopt the NYC Units of Study for their curriculum. They have also decided to use GOLD Online Assessment Portfolios to monitor student progress throughout the year.

Mrs. Volpicelli updated the Board on new hires for 2019-2020. Kristen Myers will be the Elementary School Nurse. Ms. Myers has several years of experience in pediatrics and is passionate about working with children. She will be training with Jill Parillo the second week of Camp Candor in August. Lorisa Bates will be a long-term substitute as a 3rd Grade Special Education Teacher. Peter Ahart is the new Assistant Elementary Principal and will be a wonderful partner in leading the elementary school this year.

### Regular Meeting, August 15, 2019

Mr. Ahart comes to the District with great experience and knows many of the children and families. Mr. Ahart has already been an important part of reviewing many of the processes and procedures in the elementary building.

Mrs. Volpicelli stated that the custodial and maintenance crews have worked very hard this summer. All the floors have been refinished and the playground has fresh mulch.

Sydney Wade exited the meeting at 8:29 p.m.

#### Assistant Elementary Principal/Athletic Director Peter Ahart's report to the Board.

Mr. Ahart was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Ahart thanked everyone who has assisted him during the past few weeks as he transitioned into this new position, there are just too many staff members, administrators, coaches, and community members to name who have been such a great asset thus far.

Mr. Ahart informed the Board of the Fall Sports "Meet the Coaches Night." This year the event is being held in Candor for all SVEC programs Modified through Varsity. During the meeting Mr. Ahart and Rebecca Saggiomo (Spencer Van-Etten's AD) will be meeting with coaches, reviewing expectations, protocol, transportation and answering any questions they may have prior to meeting with families in the auditorium.

Mr. Ahart informed the Board of the new Trainer & Strength Coach. He stated that the District has a few new faces to the Athletic Department. Jessy Williams is the new strength and conditioning coach, and Aaron Litman is the new trainer, both contracted through Lourdes Hospital to work with student-athletes full time here in the District. Both Mr. Litman and Mr. Williams were impressed on their first visit to the district by the facilities that student-athletes have access to. Mr. Litman will be supporting the student-athletes before, during and after practices as well as Modified, JV and Varsity home contests for various sports. Mr. Williams will be collaborating with coaches, providing a specific time for each team to be in the weight room as well as being available to work with teams during practice if needed. He will also be able to provide students who do not play a sport with an opportunity to train in the weight room under his direction, which will teach students proper lifting and strength training techniques. Mr. Ahart is currently working with Mr. Williams on a schedule that accommodates the SVEC teams practicing in Spencer as well as teams practicing in Candor, so all teams have an opportunity to utilize him.

Mr. Ahart informed the Board of the Summer Schedules and Transportation Schedules. He stated that the summer practice schedules and transportation schedules are finalized for all Modified, JV, and Varsity teams. He thanked Holly Carling for the work she has done to organize the bus runs for the drivers. Transportation is one of the most challenging aspects of the fall season. There are many moving parts to this as there are three separate practice sites in Spencer alone, up to 5 buses running daily and 16 teams transported daily. The transportation schedule has changed multiple times this summer in one way or another, and he wanted to thank Mrs. Carling for her flexibility as he knows she has much more than Athletics to plan bus runs for. He added that he knows that the transportation department and athletic department in Spencer are working just as hard to ensure everything runs smoothly as well.

Mr. Ahart provided the Board with a summary of the recent Steering Committee Meetings.

#### CSE Chairperson Angela Holmes reported to the Board.

Mrs. Holmes stated that the department had 5 meetings so far this summer. The teachers were very accommodating.

She stated that everyone has been so supportive.

#### Director of Curriculum and Instruction Kimberleigh Nichols presented her report to the Board.

Mrs. Nichols spoke of the Summer Professional Development. The District offered two summer professional development sessions this year, held July 1 - 3 and July 29 - 31. Fifty-five teachers participated along with the administrative team. After the study of ASCD's Whole Child and in an effort to improve instruction and learning, the tenets of Engaged and Challenged were the areas of focus.

**Regular Meeting, August 15, 2019**

Mrs. Nichols stated that the data revealed that the District struggles with the following:

- Providing intentional opportunities for students to develop their collaboration, communication, critical thinking skills, and creativity
- Providing opportunities for students to monitor and direct their progress
- Designing challenging comprehensive curriculum for ALL students (e.g. higher-performing students)

As instructional leaders, the District needs to:

- Provide the opportunity for teachers to create a 4 C's common language and definitions that are student-friendly and grade/age-appropriate.
- Support teachers in planning intentional opportunities for students to understand/develop their 4 C's
- Model progress monitoring strategies that teachers could use with their students (e.g. ePortfolios)
- Provide the opportunity for a deeper conversation focused on how to challenge our students and differentiate learning.

Mrs. Nichols stated that the work also included instructional technology integration, design challenges, and general team building activities. She stated that it is exciting to know that work from this past school year directly informed the professional development, supports the district goal of Distinctive Academic Achievement and will provide the foundation for the 2019-2020 professional development plan.

Mrs. Nichols thanked Mr. Kisloski and the Board of Education members for supporting this important work. She thanked Matt Gelder for all of the support, planning, and facilitation that goes into the Summer Teacher Professional Development. She also thanked Ben Taylor, the Administrative Team, the custodial team and especially the teachers for all of their hard work.

**Director of Technology Instruction Matt Gelder's report to the Board.**

Mr. Gelder was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Gelder stated that it has been a busy summer getting the technology ready for the upcoming school year. Matt Suttmeier, Chloe Kidney, and Owen Parillo spent the first month of summer repairing and cleaning the majority of the 800 Chromebooks, recalibrating all of the interactive projectors, and installing all of the software on the new computers in Stephen Lindridge's classroom. After a slight delay with the archiving project, they are finally up and running with three scanners uploading the archived accounting documents. The student workers will spend the rest of the summer digitizing the many boxes of documents in the archives.

Mr. Gelder updated the Board on the Smart School Bond Act (SSBA). He stated that the difficulty of getting information back from State Ed about whether the District is able to use the SSBA money for the Pre-K renovations has caused them to reevaluate the use of these funds.

The new plan for the SSBA money will be to utilize the money to purchase replacement devices for the one-to-one student and teacher initiative. Using the money in this way will allow the District to reallocate money that is currently being spent from the district budget toward technology and will help sustain the technology program for many years.

Mr. Gelder will be working on the proposal to be prepared for Board approval in September or October now that he knows the funds will not be used for the Pre-K program.

Mr. Gelder informed the Board of the Summer Professional Development and Schoology. He stated that they began each day of the summer Professional Development with a design challenge. Teachers participated in robotics and computer coding continuing to build their confidence related to technology and highlighting how integral the four Cs (communication, collaboration, creativity, critical thinking) are in learning. These design challenges are a great way for teachers to build a community and have some fun. Teachers also created websites to document their progress during the summer Professional Development and they plan to utilize these "digital binders" throughout the school year as a tool for them to reflect on their learning. Mr. Gelder stated that Ben Taylor introduced Schoology to teachers as a new learning management system that teachers can use to help create content that students can access at anytime, anywhere. The Schoology platform is similar to many online courses found in higher education and syncs directly with SchoolTool, the District's current student information system.



**Regular Meeting, August 15, 2019**

**Director of Transportation Holly Carling presented her report to the Board.**

Mrs. Carling stated that the bus garage is looking more and more welcoming with each week. Jackie Winnick is working on all of the runs, getting all of the students tagged to the correct drivers/bus runs. Mrs. Carling thanked Bern Smith for his great support in making this transition go as smoothly as possible. She stated that Rob Truss has transitioned in nicely as the mechanic and is a great addition to the team. She added that it has been great having the drivers stop in throughout the summer to check-in and to meet Mr. Truss and to get to know her better.

Mrs. Carling stated that the three new buses have been delivered. The radios and cameras are scheduled to be installed.

Mrs. Carling informed the Board of the summer runs, which go to Camp Ahwaga, TST BOCES, GST BOCES, Broome BOCES, Upward Bound – Cornell, as well as vans used for Driver's Ed. She stated that all of the runs are going great and the drivers have had a successful summer.

Mrs. Carling stated that she and Pete Ahart have met with the Spencer Transportation Director and Athletic Director a couple of times to make sure they are all on the same page with runs. She added that Wayne Aman has been a great support in this process. The runs will start up on the 19th.

Mrs. Carling thanked the Board for this opportunity and stated that she is looking forward to all that lies ahead.

**Director of Operations Bern Smith's report to the Board.**

Mr. Smith was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Smith informed the Board that he will continue to support Holly Carling's transition into transportation. The 19-A record-keeping and testing are being handled by Mrs. Carling, with him as the 19-A Certified Examiner.

Mr. Smith updated the Board on buildings and grounds information.

With the business closure of Moore Wood Finishing, the District has contracted with Wayfair Floor Maintenance to refinish both gyms. He stated that they did a great job, double coating both gym floors and were able to finish both gyms the same day.

Mr. Smith stated that there has been a lot going on throughout the summer. Several rooms were relocated, floor maintenance, locker cleaning and combination reassignment, and all of the required maintenance that the buildings and grounds staff took care of and completed.

**Network Administrator's Log for July 2019 was submitted.**

**Superintendent Jeffrey Kisloski presented his report to the Board.**

Mr. Kisloski thanked all that were able to attend the joint CCS/S-VE gathering at Turkey Trot. He received positive feedback from many people regarding the summary of "shares" that Wayne Aman and Missy Jewell presented. People also seemed to enjoy the venue and the time to talk with members of S-VE Board and Administrative Team.

Mr. Kisloski updated the Board on the State's "100k Maintenance Project" for the 2019-2020 school year. Currently, the District is engaged with Hunt to help evaluate the best way to utilize this valuable program. Several options that are under consideration include: replacing older windows in various locations, replacing the outdated district clock system, and getting a head start on some of the most critical roof work. The Administrative Team, Bern Smith, and Mr. Kisloski will evaluate all of the options before a final decision is made.

Mr. Kisloski stated that new legislation regarding cameras on buses to allow for ticketing drivers that do not stop for the flashing red stop signs go into effect on September 5, 2019. The legislation requires schools to work with Municipalities in order to develop this program. As with much of the work in education, nothing is simple. Mr. Kisloski and Holly Carling will be engaging in communications with other districts, as well as the County, Town, and Village to determine the feasibility of this program.

Mr. Kisloski informed the Board that this summer has proven to be incredibly productive. The Professional Development provided for teachers has been outstanding. In addition, the transitions that have occurred within the staff have been extremely successful due to the outstanding people that have been added to the organization.

**Board Comments:**

Michael Blake thanked Linda Padgett for joining TST BOCES. He thanked Sue Heavenrich for reporting. He thanked Melvin Foster for attending the meeting and reporting his concerns to the Board.

Mr. Blake welcomed Angela Holmes to the District.

**Regular Meeting, August 15, 2019**

Brent Doane wished everyone a great first day and stated that he looks forward to all the things that will be happening.

Hannah Murray thanked everyone for all that they have been doing.

Raymond Parmarter stated that the gathering with Spencer-Van Etten went very well. He added that it was nice to put a face with the names.

**Recognition of Visitors:**

President Raymond Parmarter acknowledged the visitors present. No further comments were made at this time.

**Adjournment:**

President Parmarter announced the meeting adjourned at 8:58 p.m.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board