

Board of Education, Regular Meeting
Tuesday, November 20, 2018

CALL TO ORDER:

A regular meeting of the Board of Education was held in the high school library media center and was called to order by Vice-President Brent Doane at 6:30 p.m., with the following additional board members, present: Hannah Murray, Michael Blake, Josh Soper, Nate Brace, and Rebecca Lyon, as well as Superintendent Jeffrey Kisloski.

ADJOURN TO EXECUTIVE SESSION:

At 6:30 p.m., a motion was made by Michael Blake, seconded by Josh Soper, to adjourn to executive session to discuss a particular personnel matter. Mr. Kisloski also presented the CSE/CPSE reports to the Board. All board members listed above were present as well as Superintendent Kisloski.

RETURN TO REGULAR SESSION:

At 7:00 p.m., Rebecca Lyon made a motion, seconded by Nate Brace, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as Jr/Sr High School Principal Wayne Aman, Elementary School Principal Katie Volpicelli, Director of Curriculum and Instruction Kimberleigh Nichols, School Business Official Sydney Wade, and Board Clerk Kathlyn Hinkle. The Pledge of Allegiance was said to begin the regular session.

CSE/CPSE REPORT APPROVED:

A motion was made by Michael Blake, seconded by Hannah Murray, to approve the CSE/CPSE report, as presented. The motion carried unanimously.

MINUTES APPROVED:

A motion was made by Josh Soper, seconded by Rebecca Lyon, to approve the minutes of the Regular Meeting held on October 18, 2018, as presented. The motion carried unanimously, with Brent Doane abstaining.

School Business Official Sydney Wade presented her report to the Board.

Mrs. Wade stated that this month's packet includes the October budget transfers, the Tax Collector's Report, expenditure reports for all funds and a Capital Project spend update.

Mrs. Wade informed the Board that the tax collection season has been wrapped up successfully for the 2018 year. She stated that all went well, and TST BOCES was great throughout this process, as they have been in the past. The collection was a better rate in the current year, with only an 8.41% uncollected (versus 9.20% uncollected in the past). The Board will sign the uncollected tax report, which goes to the counties.

Mrs. Wade presented the Board with a Capital Project spend update. She stated that at this time, the District has approximately \$143,000 in unspent/uncommitted funds. All contractors have been paid, and it is likely that the remaining funds will be used for office furniture.

Mrs. Wade stated that there are Title funds available to the District this year under Title IV, Part A. The District was allocated \$13,743 and Mrs. Wade has applied for all of the funds. The plan is to use the funds for the Social-Emotional Learning kits and Science kits (and related professional development through BOCES) in the Elementary School. This is in addition to the other Title funds the District was allocated: Title I, Part A \$202,805 and Title II, Part A \$40,862. The Title IA and IIA funds are consistent with prior years' allocations.

TREASURER'S REPORTS ACCEPTED:

A motion was made by Michael Blake, seconded by Nate Brace to accept the Treasurer's report, as presented. The motion carried unanimously.

APPROPRIATION TRANSFERS ACCEPTED:

A motion was made by Hannah Murray, seconded by Rebecca Lyon, to accept the Appropriation Transfers report, as presented. The motion carried unanimously.

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WARRANTS ACCEPTED:

A motion was made by Nate Brace, seconded by Hannah Murray, to accept the following Warrants for October 2018, as presented: General Fund #20, Federal Fund #7, School Lunch Fund #6, and Capital Fund #4. The motion carried unanimously.

RECOGNITION OF VISITORS:

Vice-President Doane acknowledged there were no visitors present at this time.

CONSENT AGENDA:

Upon the recommendation of Superintendent Kisloski, a motion was made by Michael Blake, seconded by Nate Brace, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable*:

Recommended Appointments:

Approved the appointment of **Sarah Whipple***, as a homebound instructor/tutor, effective November 8, 2018 (retroactive), the end date is unknown at this time. Salary will be \$31.00/hour, in accordance with the 2018-2019 Candor Faculty Association Contract.

Approved the appointment of *Substitute Teachers* for the 2018-2019 school year, with salaries in accordance with the 2018-2019 Substitute Teacher Pay Schedule:

- **Johanna Husband***: BA Visual Art - (EL & HS)

Approved the appointment of *Extra-Curricular Activities* coaches/advisors for the 2018-2019 school year, with salaries in accordance with the 2018-2019 Extra-Curricular Activities Salary Schedule:

- **Chris Teribury** – Modified Boys Basketball
- **Ashley Green** - *Elementary Homework Club Co-Advisor (.5)*
- Volunteers:
 - **Josh Soper**: Basketball
 - **Chuck Hines**: Bowling
 - **Randi-Ellyn Oakley**: Bowling
 - **Brittney Noble**: Modified Volleyball

Commencement Ceremony Approved:

Upon the recommendation of Superintendent Kisloski, approved the date and time for Commencement 2019 to be held on Friday, June 28, 2019, at 7:30 p.m.

New Textbook Series – Hanley:

Approved the purchase of the following textbooks as requested by Meg Hanley to be used in the 4th grade ELA/ENL class.

1.)	Publisher:	Cengage Learning	
	Price:	Student book plus MNG Connect	85.50
		Practice book	19.00
		Language builder picture cards	82.00
		Picture Perfect Dictionary	37.00
		Teacher's Edition Set	<u>421.00</u>
		<i>Total (plus S & H)</i>	<i>\$644.50</i>

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New Textbook Series – Kelsey:

Approved the purchase of the following textbooks as requested by Amy Kelsey to be used in the 5th grade ELA class.

- 1.) Publisher: HMH Books for Young Readers
- Title: *The Crossover*
By: Kwame Alexander
- Price: 23 copies at \$11.77/book - Total (plus S & H) \$270.48

Fitness & Wellness Club:

Upon the recommendation of Superintendent Kisloski and Jr/Sr High School Principal Wayne Aman, the Board approved of the Fitness & Wellness Club for the 2018-2019 school year, with Bree Zogaria as an advisor.

2019-2020 Unit Cost Methodology Approved:

Approved the TST BOCES Unit Cost Methodology for 2018-2019, as presented.

Tax Collector Report 2018-2019 Accepted:

Upon the recommendation of Superintendent Kisloski, the Board accepted the 2018-2019 Candor Central School Tax Collector's Report, as submitted by Julie Kephart of TST BOCES, Tax Collector.

Retirement Accepted:

Accept the retirement of **Karen Oakley**, as High School Nurse, effective June 26, 2019, with regret.

The motion for all consent agenda items carried unanimously, with Josh Soper abstaining.

Administrator Reports:

Jr/Sr High School Principal Wayne Aman summarized his report to the Board.

Mr. Aman informed the Board that in October, he had the opportunity to attend the NCPN Conference in Louisville. This conference focused on school-to-college and school-to-career opportunities for students. He attended many great sessions and was able to gain some ideas on programmatic opportunities for the students. Mr. Aman shared a few of these ideas:

- Provide opportunities for students to visit a variety of local businesses in various business sectors (Jr. High).
- Create and gain approval for a certified CTE program within the CCSD.
- Develop a wide network of community business partners who would offer work placements to students.
- Offer workplace readiness credential for students who demonstrate appropriate success skills within their placement.

Mr. Aman stated that Stephen Lindridge and Colby Westervelt are already working to move forward with these ideas, and Josh Soper and Brent Doane have assisted in promoting these ideas within their respective organizations. Mr. Aman added that Mr. Lindridge's programs already qualify to be CTE classes; it is just a matter of getting through paperwork with the State. He also added that the High School currently has a student working at R.B. Robinson for the student work placement. He has visited several local establishments to see if they would be interested in the student work placement program. Mr. Aman is excited to see what develops in the future.

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Mr. Aman shared a few items from the Steering Committee:

- Fall merged sports went well, and winter sports are underway (wrestling, competitive cheer, and bowling)
- They are continuing to gather numbers for potential spring sports mergers. They plan to have recommendations prepared for December and make the final decision(s) in January (if needed).
- They plan to post for fall sports coaching positions this winter instead of waiting for spring. This will allow the coaching staff to confirm positions, know their roles and plan accordingly.

Mr. Aman informed the Board of upcoming events:

- December 12th at 7:00 pm - Sr. High Winter Concert
- December 13th at 7:00 pm - Jr. High Winter Concert

Elementary Principal Katie Volpicelli summarized her report to the Board.

Mrs. Volpicelli stated that the Elementary had a great turnout for Open House on October 24th. It is always wonderful to see the pride in the children as they show their families around the building. They decided to hold a Bake Sale during Open House and were able to raise over \$300 for the Student Activity Fund. The funds in this account are used to purchase materials for special events throughout the school year. During Open House, they showed a video in the cafeteria on Digital Citizenship and handed out an infographic that Ben Taylor and the Digital Citizenship Committee created. They took advantage of the opportunity to share some pertinent information on a highly relevant topic.

Mrs. Volpicelli stated that she had the opportunity to attend Space Day at Kopernik Observatory and Science Center with the 6th graders on October 29th. Space Day consisted of four different STEM activities. The students visited workshops that included information about space, spacecraft, robotics, and engineering. The students were very excited to watch a model rocket launch at the end of the event. Ron Pierce was great to work with as he welcomed input and made several adjustments to increase the level of engagement for the students. Mrs. Volpicelli thanked Lockheed Martin, Tioga County Coalition for Better Schools and Kopernik for sponsoring this free event for several schools in Tioga and Broome Counties.

Mrs. Volpicelli informed the Board that Parent/Teacher Conferences were held on November 19th and 20th. Mrs. Karlie Both and Mr. Ernie Marilley (4th-grade co-teachers) held Student-Led Conferences this year. Students not only attended parent/teacher conferences with their adults, but they were also in charge of presenting their strengths, areas targeted for improvement, what they are proud of, and how they have used mindfulness and growth mindset strategies. Students prepared a guide and practiced presenting before the conference. This process helps students self-reflect more deeply and holds them accountable for their own progress. Mrs. Volpicelli has spoken with Mrs. Both and Mr. Marilley about the conferences and they said it went great.

Mrs. Volpicelli stated that this is the sixth year holding Congruence Meetings and it is great to see they are just as valuable as they were when they first started holding them. The student-centered conversations are extremely important in making sure every student receives the support they need. Teachers and support staff are very appreciative of the opportunity to collaborate and plan how to best support their students.

Director of Special Education Holly Carling's report to the Board.

Mrs. Carling was not present for the meeting. A summary of her written report to the Board is as follows.

Mrs. Carling provided the Board with the recent numbers for committee meetings, parent presence, classified students, and out of district placements. The CPSE department has three referrals in process, and the CSE department has four referrals in process.

Mrs. Carling stated that the Special Education Department has had a lot of movement in programs this year. There are currently three students at BT BOCES, one of which they are still trying to find the most appropriate placement. There is one student at George Jr. Day School Program, and while one student moved out of Turning Point, another one has moved in to the program for a total of 5 students placed in the Turning Point Program. Mrs. Carling stated that with the number of students that are placed off campus (13 students) the department continues to have discussions in-district about that programs could be implemented in Candor to keep the students on campus.

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With that discussion comes the discussion of a number of necessary supports to ensure success. Mrs. Carling stated that the past month has consisted of the Teacher Observation process and working on student placements.

Director of Curriculum and Instruction Kimberleigh Nichols presented her report to the Board.

Mrs. Nichols would like to thank Beth Gance-Virkler and the Jr. High teachers for meeting with her on November 19th for a congruence meeting. Four of the core teachers attended. The focus was on students that are failing two or more classes. She stated that the teachers appreciated the meetings as well. Mrs. Nichols added that Neil Farley has been instrumental in this process, especially in administering the SRI program.

Mrs. Nichols informed the Board of recent Data and Curriculum Meetings. She stated that following the curriculum conversations in September and October, they are now beginning to follow-up with action items identified by each grade level or department. Two areas that they will focus on in all grades will be vocabulary development and reading development. Each grade level or department has identified strategies to embed within their units and will continue to find ways to emphasize these skills with their students. As an outreach for family support, the November/December District Newsletter includes some tips for families. They will continue to brainstorm ideas and research best practices that will support identified areas of need.

Mrs. Nichols spoke of the Early Release Day and Non-Instructional Follow-Up Meetings. She reminded the Board of the Whole Child Approach.

“The Whole Child Approach

The demands of the 21st century require a new approach to education to fully prepare students for college, career, and citizenship. Research, practice, and common sense confirm that a whole child approach to education will develop and prepare students for the challenges and opportunities of today and tomorrow by addressing students' comprehensive needs through the shared responsibility of students, families, schools, and communities.

ASCD's Whole Child approach is an effort to transition from a focus on narrowly defined academic achievement to one that promotes the long-term development and success of all children. A whole child approach ensures that each student is healthy, safe, engaged, supported, and challenged, and sets the standard for comprehensive, sustainable school improvement and provides for long-term student success. (ASCD, 2018)”

Mrs. Nichols stated that for the November Early Release Day, they reviewed and learned about Tenet #2 of Whole Child, which is *Safe - Each* student learns in an environment that is physically and emotionally safe for students and adults. Using a “Jigsaw” activity, pairs of teachers discussed and brainstormed examples and possibilities for each of the ten indicators. At the conclusion of the day, they had ten compiled charts (one for each indicator). Mrs. Nichols compiled the results into one document and shared it with the Board. The District continues with the goal to study the Whole Child framework and become “OUR best version” of a Whole Child school. Mrs. Nichols stated that as they did in October, she and Superintendent Kisloski also met with all non-instructional staff to share this month’s tenet with them. These meetings went very well, allowing the opportunity to exchange ideas, and support the Positive Educational Environment.

Technology Integration Coordinator Matt Gelder's report to the Board.

Mr. Gelder was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Gelder stated that the District will join with over 100 million students worldwide to celebrate Computer Science Education Week December 3rd – 9th. Teachers in all grades will participate by integrating a Computer Science education topic into their curriculum. This might include learning some basic computer coding, computational thinking activities with robots, or explorations in basic electronics and circuits. It might also include discussions about digital citizenship like privacy, online identity, personal consumer data, or media bias. For some teachers, the goal may be to learn how to code or use a particular program, but for others, it may be to understand our complicated relationship with technology and how we can be more conscious of the choices that we make when using technology. Wendy Bruttomesso and Ben Taylor have been a tremendous help in collecting grade-appropriate activities to help teachers plan for this event. Neil Farley will be providing opportunities for exploring different aspects of Computer Science in the High School library, including Lego Robots, Arduino/Raspberry Pi kits, Google Expeditions VR activities, Scratch programming stations, Design and Build with electronics, and even an opportunity to take apart computers simply to learn what is inside them.

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Mr. Gelder stated that the Candor Public Relations (CPR) crew has been hard at work getting started promoting the great things happening at Candor Schools. They have begun posting on Instagram (@candorcsd) and were able to share their 4-minute Friday videos with students and faculty. Additionally, Amy Monahan recently took a group of students to Waverly High School to be inspired and see where they could take this initiative. Mr. Gelder informed the Board that the New York State Association for Computer and Technologies in Education (NYSCATE) conference is being held in Rochester the weekend before Thanksgiving. The Tioga County Teacher's Center has provided funding for two teachers to attend the entire conference and the District will be sending an additional five teachers and administrators for part of the conference. This is a great opportunity to learn from other teachers and industry experts the best practices related to technology. The most difficult part of the weekend is deciding what sessions to attend and trying to avoid information overload. Ben Taylor, Wayne Aman, Craig Bennett, Katie Volpicelli, Wendy Bruttomesso, and Ashley Applegarth will be joining him to learn how they can evolve technology practices and have some deep conversations about the future of technology in the District. Mr. Gelder would like to thank Jeffrey Kisloski and the Board for the continued support of this great learning opportunity.

Director of Operations Bern Smith's report to the Board.

Mr. Smith was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Smith stated that the new school buses will be on their respective bus routes soon to replace the older units leaving the District as trades to New York Bus Sales.

The transportation department is scheduled to have the 2-hour mandatory 19-A training this month. In addition to State information, Mr. Smith plans to discuss with the drivers the recent bus fatalities, and being vigilant each day on the roads, keeping the children as safe as possible.

Mr. Smith stated that the grounds crew has the winter equipment ready and the stadium irrigation system was recently winterized and prepped for winter weather.

Network Administrator's Log for October 2018 was submitted.

Superintendent Jeffrey Kisloski summarized his report to the Board.

Mr. Kisloski would like to thank Kimberleigh Nichols and the administrative team for their work on Early Release Day. This month was the continuation of the study of the Whole Child Rubric. The Early Release Day format continues to be an outstanding vehicle for moving the District forward. Mr. Kisloski would also like to thank the entire staff for their contributions to this month's Tenet: Safe. Mr. Kisloski stated that with the completion of the building project and the focus on relationships in the District, he believes the students and staff excel while meeting the Whole Child standard of Safe.

Mr. Kisloski informed the Board that State Senator Fred Akshar visited the school on Thursday, November 8th to present Camille Brock with the "Akshar's Allstar" award. Mr. Kisloski stated that he appreciates the Senator's efforts to recognize great students and promote the good that they do. Camille is a great representative of Candor Schools. Mr. Kisloski added that Camille is also the Regional Lieutenant Governor of Key Club and she planned the recent Key Club seminar.

Mr. Kisloski stated that the Pre-K grant is in and he would like to recognize all the work Kimberleigh Nichols, Katie Volpicelli, Holly Carling, and Sydney Wade have done to help start this important and exciting program.

Mr. Kisloski informed the Board that in addition to the completed Pre-K application, the District is continuing the work with Gary Henry and Hunt A & E on Pre-K room design and tech upgrades through the Smart School Bond Act funding.

Mr. Kisloski stated that sometime this year, the District will be undertaking a web page design overhaul. He informed the Board to let him know if there are features or aspects of the web page they would see as improvements. He will keep a file of all the suggestions and share them as the web page is redesigned and upgraded.

Mr. Kisloski spoke of the CPR group and their 4-minute Friday video. He thanked Makenna Raspantini for taking on a leadership role in organizing the CPR group.

Board Comments:

Michael Blake stated that there is nothing but good stuff happening in Candor.

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Brent Doane stated that it is wonderful knowing there are such great people in the District doing such a great job. He added that he attended the NCPN (National Career Pathways Network) and NACEP (National Association of Concurrent Enrollment Partnerships) conferences and listened to so many people talking about things that Candor is already doing.

Hannah Murray thanked Stephen Lindridge and Mark Burrell for sending the Candor High School student to Robinson's for the student work placement program; he has been doing a great job. She also thanked Jackie Winnick and Daren Jensen for doing a great job with all of the bus changes for her family.

Recognition of Visitors:

Vice-President Brent Doane acknowledged there were no visitors present.

Adjournment:

Vice-President Doane announced the meeting adjourned at 8.41 p.m.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board