

**REGULAR/REORGANIZATIONAL MEETING
THURSDAY, JULY 16, 2018**

CALL TO ORDER:

A regular/reorganizational meeting of the Board of Education was held in the high school library media center and was called to order by Superintendent Jeffrey Kisloski at 7:00 p.m., with the following board members present: Hannah Murray and Michael Blake, as well as member elects Raymond Parmarter, Brent Doane, and Rebecca Lyon.

BOARD MEMBER ADMINISTERED OATH OF OFFICE:

Superintendent Kisloski administered the Oath of Allegiance to newly elected Board Members Raymond Parmarter, Brent Doane, and Rebecca Lyon.

REORGANIZATION:

Raymond Parmarter Elected Board President:

Michael Blake nominated Raymond Parmarter for Board President for the 2018-2019 school year. Hannah Murray seconded the nomination. A roll call vote was taken: Ayes 5 (Blake, Lyon, Doane, Parmarter, Murray); Nays 0. The motion carried unanimously. Superintendent Kisloski administered the Oath of Allegiance to Mr. Parmarter.

Brent Doane Elected Board Vice-President:

Motion was made by Rebecca Lyon, seconded by Hannah Murray, nominating Brent Doane as Vice-President for 2018-2019 school year. Motion was carried unanimously: 5 Ayes, Nays 0.

Motion was made by Brent Doane, seconded by Michael Blake to adopt the following resolutions as presented:

District Clerk Appointed:

RESOLVED, that *Kathlyn M. Hinkle* be and hereby is appointed Clerk of the Board of Education/District Clerk of the Candor Central School District for the fiscal year 2018-2019.

The Oath of Allegiance was administered to Mrs. Hinkle by Superintendent Kisloski.

Business Manager/Treasurer Appointed:

RESOLVED, that *Sydney R. Wade* is appointed Business Manager/Treasurer of the Candor Central School District for the fiscal year 2018-2019.

The Oath of Allegiance was administered to Mrs. Wade by Superintendent Kisloski.

District Tax Collector Appointed:

RESOLVED, that *Julie Kephart* of Tompkins-Seneca-Tioga BOCES be and hereby is appointed District Tax Collector, and *Melissa Rutter* of Tompkins-Seneca-Tioga BOCES be and hereby appointed Deputy Tax Collector for the Candor Central School District for the fiscal year 2018-2019.

District Attorney(s) Appointed:

RESOLVED, that for the fiscal year 2018-2019, Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP and/or Coughlin & Gerhart be and hereby are appointed attorneys for personnel matters for the Candor Central School District, to be paid on an hourly basis.

School Physician Appointed:

RESOLVED, that the United Health Services (Candor Family Care Center) be and hereby is appointed school physician for the fiscal year 2018-2019.

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Official School Newspaper Appointed:

RESOLVED, that the *Gannett Newspapers (Ithaca Journal, Binghamton Press & Sun Bulletin and Elmira Gazette)* be designated as the official newspaper for the Candor Central School District during the fiscal year 2018-2019 for the publication of all legal notices and other such data as is required to be published by law and for which the same may be qualified to act.

Tioga State Bank Official Depository; Tioga State Bank to Receive Wire Transfers:

RESOLVED, that the Tioga State Bank be and hereby is designated as the official depository for the funds of the Candor Central School District during the fiscal year 2018-2019, and that the Tioga State Bank be and hereby is designated to receive the wire transfer of funds from the State Education Department during the fiscal year 2018-2019.

Time and Place Set for Board Meetings:

RESOLVED, that the designated time and place for the regular meetings of the Board of Education will be the third Thursday of each month beginning at 7:00 p.m. in the High School Library Media Center.

Superintendent Designated Purchasing Agent:

RESOLVED, that the Superintendent of Schools be and hereby is appointed Purchasing Agent for the Candor Central School Board of Education for the fiscal year 2018-2019 and that he be authorized to purchase supplies and equipment for services as provided for in the budget. The Purchasing Agent shall also be authorized to advertise and request bids for all items over \$10,000.00.

Superintendent Authorized to Approve Conferences:

RESOLVED, that the Superintendent of Schools, be and hereby is authorized to approve requests of staff personnel to attend conferences and/or workshops within the limits of the budget.

Mileage Reimbursement Rate Set:

RESOLVED, that the mileage rate for the use of personal vehicles for the performance of Candor Central School business be established for the current school year at 54.5 cents per mile, only when a school car is not available.

Superintendent Authorized to Make Appropriation Transfers:

RESOLVED, that the Superintendent of Schools be and hereby is authorized to make transfers of appropriations within and between functional unit appropriations to be reported to the Board at the next regular meeting.

Application for Federal and State Funds Approved:

RESOLVED, that the Candor Central School Board of Education may apply for, accept, and use federal funds, special state aid funds, or other sources of funding for the development of projects which will improve the education of the children in the Candor Central School District.

Approval Given to Make Temporary Loans:

RESOLVED, that the Business Manager/Treasurer, be and hereby is authorized to make temporary loans from the General Fund to the Federal Aid Fund and/or Cafeteria Fund such sums as are necessary to pay the then current payrolls and warrants until revenues are received for the respective funds.

Business Manager/Treasurer Approved to Invest School Monies:

RESOLVED, that the Board of Education delegates the authority to invest Candor Central School District monies to the Business Manager/Treasurer, in accordance with Sections 1604a and 1723a of the Education Law and any other pertinent regulations.

TST BOCES Executive Committee Member Appointed:

RESOLVED, that Board Member Michael Blake is appointed to the Executive Committee of the Tompkins-Seneca-Tioga School Board's Association for the 2018-2019 fiscal year.

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Business Manager/Treasurer Appointed to TST BOCES Worker's Compensation Board:

RESOLVED, that the Business Manager/Treasurer, be appointed to the Board of Directors of the Tompkins-Seneca-Tioga BOCES Worker's Compensation Plan for the 2018-2019 fiscal year.

Petty Cash Funds Established:

RESOLVED, that continuance of the following petty cash funds in the total amount of \$575.00 be and hereby is authorized with designated custodians:

High School Office/High School Secretary:	50.00
Elem. Sch. Office/Elementary Secretary:	75.00
District Office/District Office Secretary	50.00
School Activities/High School Secretary	200.00
Athletic Events/Athletic Coordinator	200.00

Activity Funds Treasurer Appointed

RESOLVED, that Koleen Jastremsky be and hereby is appointed Central Treasurer for Extra-Curricular Activity Funds for the 2018-2019 school year.

Business Manager/Treasurer Named Auditor for Activities Funds:

RESOLVED, that the Business Manager/Treasurer, be and hereby is appointed extra-curricular activity auditor for the school year 2018-2019.

Signers for Fund Disbursement Designated:

RESOLVED, that the Business Manager/Treasurer or the School Board President, be designated signer for the disbursement of all funds of the Candor Central School District during the fiscal year 2018-2019.

Authorization Given to Issue Checks:

RESOLVED, that the Business Manager/Treasurer or the School Board President of the Candor Central School District be authorized to issue checks during the 2018-2019 school year to cover all payrolls, employee benefits, conferences, utilities, and contracts when due; and amounts payable to the Postmaster, Candor, New York 13743, necessary for the purchase of stamps or the re-establishment of credit on the postage meter, not to exceed One Thousand Dollars (\$1,000.00). The foregoing expenditures are to be reported at the next regular board meeting.

Superintendent Authorized to Certify Payrolls:

RESOLVED, that the Superintendent of Schools be and hereby is authorized to certify all payrolls prepared on behalf of the Candor Central School District for the fiscal year 2018-2019.

Claims Auditor Appointed:

RESOLVED, that Kathlyn M. Hinkle is appointed as Claims Auditor for the Candor Central School District for the fiscal year 2018-2019.

Asbestos Designee, Chemical Hygiene Officer, and School Pesticide Representative Appointed:

RESOLVED, that the Superintendent of Buildings & Grounds be appointed as Asbestos Designee, Chemical Hygiene Officer, and School Pesticide Representative for the Candor Central School District for the fiscal year 2018-2019.

Federal Aid Contact:

RESOLVED, that the Director of Special Education/Special Services be appointed as Federal Aid Contact for the Candor Central School District for the fiscal year 2018-2019.

School Lunch Fund Signers Appointed:

RESOLVED, that the Superintendent of Schools or Business Manager/Treasurer be appointed as signers for the School Lunch Fund of the Candor Central School District for the fiscal year 2018-2019.

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Insurance Consultant:

RESOLVED, that Mang Insurance Agency is designated as insurance consultant for the fiscal year 2018-2019.

Independent District Auditors:

RESOLVED, that the Board of Education of Candor Central School District contract with the firm of INSERO & CO. for services as annual independent district auditor for the fiscal year 2018-2019 at a fee not to exceed \$19,000.00.

Attendance Officers Appointed:

RESOLVED, that the High School Attendance Aide(s) and the Elementary School Attendance Aide be appointed attendance officers for the Candor Central School District for the school year 2018-2019.

Jr/Sr H.S. Principal Advisor of Extra-Curricular Activities:

RESOLVED, that the Jr/Sr High School Principal be and hereby is appointed chief faculty advisor of extra-curricular activities for the school year 2018-2019.

Memorial Committee Members Appointed:

President Parmarter appointed the following board members to serve on the following scholarship committees:

Helen Sackett Memorial Scholarship Committee:

Board of Education President, Raymond Parmarter and Vice-President Brent Doane

Dallas K. Martin Memorial Scholarship Committee: Rebecca Lyon

Harold E. Jansen Memorial Scholarship Committee: Michael Blake

Francia M. King Memorial Scholarship Committee: Josh Soper

Maurice Marks Memorial Scholarship Committee: Hannah Murray

Appoint the following Special Education Committee for the 2018-2019 school year:

School Psychologist:

Alison Wright

Director of Special Education/Special Services:

Holly Carling

School Physician (K-12 Faculty):

United Health Services/Candor Family Care

Business Manager/Treasurer Records Retention Officer:

RESOLVED, that the Business Manager/Treasurer be and hereby is appointed Records Retention Officer for the Candor Central School District for the 2018-2019 school year.

District Clerk Records Management Officer:

RESOLVED, that the District Clerk be and hereby is appointed Records Management Officer for the Candor Central School District for the 2018-2019 school year.

Superintendent Records Access Officer:

RESOLVED, that the Superintendent of Schools be and hereby is appointed Records Access Officer for the Candor Central School District for the 2018-2019 school year.

Fee for Making Copies Set:

RESOLVED, that the charge for making copies be set at Twenty-Five Cents (\$0.25) per copy for the fiscal year 2018-2019.

Fee for Faxing Documents:

RESOLVED, that the fee for faxing documents be set at One Dollar (\$1.00) per page for the fiscal year 2018-2019.

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Hourly Rate Set for Clerks and Inspectors:

RESOLVED, that the hourly rate of pay for Clerks and Inspectors for the Annual Budget Vote shall be \$12.50 per hour.

Principals Given Authority to Suspend:

RESOLVED, that the Jr/Sr High School Principal and Elementary Principal be authorized to suspend within the confines of the Education Law.

Non-Resident Tuition:

RESOLVED, that Non-resident students requesting to enroll in the Candor Central School District shall be permitted to attend Candor Schools, with the recommendation of the Building Principal and approval of the Superintendent of Schools, tuition free for the 2018 - 2019 school year.

Non-resident students wishing to enroll in the Candor Central School District for the 2018 - 2019 school year will follow District procedures to request non-resident student status. Building Principals determination for non-resident student enrollment will be based on availability of program, student attendance, and discipline record. Building Principals decision for enrollment is final.

Title IX Compliance Officer Appointed:

RESOLVED, that the Director of Special Education/Special Services hereby is appointed Title IX Compliance Officer for the 2018-2019 school year.

Impartial Hearing Officers List Approved:

RESOLVED, that the Updated Rotational Selection List of Impartial Hearing Officers pursuant to Section 200.1(x) of the Regulations of the Commissioner of Education, as maintained by the New York State Education Department/VESID and available on the NYSED website, is hereby approved.

Liaison for Homeless Children Appointed:

RESOLVED, that the Home School Coordinator or Director of Special Education hereby is appointed Liaison for Homeless Children.

Educational Official to Receive Court Notification Regarding Students:

RESOLVED, that the Superintendent of Schools hereby is appointed as the Designated Educational Official to Receive Court Notification Regarding Students.

The motion carried unanimously, 5 Ayes and 0 Nays.

Continuance of Regular Meeting...

CSE/CPSE REPORTS APPROVED:

A motion was made by Hannah Murray, seconded by Rebecca Lyon, to accept the CSE/CPSE Reports, as presented. The motion carried unanimously.

MINUTES APPROVED:

A motion was made by Brent Doane, seconded by Hannah Murray, to approve the minutes of the regular meeting held on June 16, 2018, as presented. The motion carried unanimously.

WARRANTS ACCEPTED:

A motion was made by Brent Doane, seconded by Michael Blake, to accept the following warrants for June 2018, as presented: General Fund #62, School Lunch Fund #33, Federal Fund #33, and Capital Fund #12. The motion carried unanimously.

RECOGNITION OF VISITORS:

President Parmarter recognized that there were no visitors present.

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CONSENT AGENDA:

Upon the recommendation of Superintendent Kisloski, a motion was made by Brent Doane, seconded by Michael Blake, to approve the following personnel appointments and various Consent Agenda items as presented:

Resignation:

Accepted the resignation of **Jonathon Edwards**, as Board of Education Member, effective June 21, 2018, with regret.

Accepted the retirement of **Michael Williams**, as Full-Time Network Administrator, effective July 11, 2018, with regret. Mr. Williams will remain as a part-time employee, effective July 13, 2018.

Recommended Appointments:

Extra-Curricular Appointments: Approved the appointment of the following individuals for the 2018-2019 school year with salaries in accordance with the 2018-2019 Extra-Curricular Pay Schedule:

- Volunteers: **Bob Thompson** – Girls' Soccer
Nate Thomas – Girls' Soccer

Donations:

Accepted the donation from **Merry-Go-Round Playhouse** of \$3,230.00 as a gift to the CCS General Fund for Arts in Education programming.

Milk & Ice Cream Bids 2018-2019:

Three (3) bids were submitted to DCMO BOCES for the 2018-2019 milk bid. The bids received were from Byrne Dairy, Instant Whip, and Bill Bros.

One (1) bid was submitted to DCMO BOCES for the 2018-2019 ice cream bid. The bid received was from Hershey's Ice Cream.

Upon the recommendation of Sydney Wade, Business Manager/Treasurer, the Board rejected all bids for milk vendors and accepted the bid from Hershey's Ice Cream, as presented, as the 2018-2019 vendor for ice cream.

Meal Charge and Prohibition Against Meal Shaming Policy:

Upon the recommendation of Superintendent Kisloski, the Board approved the Meal Charge and Prohibition Against Meal Shaming Policy, as presented. This policy is in compliance with the New York State Education Department requirements. The policy is as follows:

"I. Purpose

The goal of the Candor Central School District is to provide student access to nutritious no-or low-cost meals each school day and to ensure that a pupil whose parent/guardian has unpaid school meal fees is not shamed or treated differently than a pupil whose parent/guardian does not have unpaid meal fees.

Unpaid charges place a large financial burden on our school. The purpose of this policy is to insure compliance with federal requirements for the USDA Child Nutrition Program and, and to provide oversight and accountability for the collection of outstanding student meal balances to ensure that the student is not stigmatized, distressed or embarrassed.

The intent of this policy is to establish procedures to address unpaid meal charges throughout the Candor Central School District in a way that does not stigmatize, distress or embarrass students. The provisions of this policy pertain to regular priced reimbursable school breakfast, lunch and snack meals only. The Candor Central School District provides this policy as a courtesy to those students in the event that they forget or lose their money. Charging of items outside of the reimbursable meals (a la carte items, adult meals, etc.) is expressly prohibited.

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(Meal Charge and Prohibition Against Meal Shaming Policy continued...)

II. Policy

Free Meal Benefit - Free eligible students will be allowed to receive a free breakfast and lunch meal of their choice each day. A la carte items or other similar items must be paid/prepaid.

Reduced Meal Benefit - Reduced eligible students will be allowed to receive a breakfast of their choice for \$0.25 each day and lunch of their choice for \$0.25 each day. The charge meals offered to students will be reimbursable meals available to all students, unless the student's parent or guardian has specifically provided written permission to the school to withhold a meal. A la carte items or other similar items must be paid/prepaid.

Full Pay Students - Students will pay for meals at the school's published paid meal rate each day, The charge meals offered to students will be reimbursable meals available to all students, unless the student's parent or guardian has specifically provided written permission to the school to withhold a meal. A la carte items or other similar items must be paid/prepaid.

ONGOING STAFF TRAINING:

- Staff will be trained annually and throughout the year as needed on the procedures for managing meal charges using the NYSED Webinar or the school's training program.
- Staff training includes ongoing eligibility certification for free or reduced price meals.

PARENT NOTIFICATION:

- Parents/guardians will be notified that a student's meal card or account balance is exhausted and has accrued meal charges within 1 week of the charge and then every 1 week thereafter.

PARENT OUTREACH:

- Staff will communicate with parents/guardians with five or more meal charges to determine eligibility for free or reduced price meals.
- School staff will make two documented attempts to reach out to parents/guardians to complete a meal application in addition to the application and instructions provided in the school enrollment packet.
- School staff will contact the parent/guardian to offer assistance with completion of meal application to determine if there are other issues within the household causing the child to have insufficient funds, offering any other assistance that is appropriate.

MINIMIZING STUDENT DISTRESS:

- School will not publicly identify or stigmatize any student on the line or discuss any outstanding meal debt in the presence of any other students.
- Students who incur meal charges will not be required to wear a wristband or hand stamp, or to do chores or work to pay for meals.
- Schools will not throw away a meal after it has been served because of the student's inability to pay for the meal or because of previous meal charges.
- Schools will not take any action directed at a pupil to collect unpaid school meal fees.
- Schools will deal directly with parents/guardians regarding unpaid school meal fees.

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ONGOING ELIGIBILITY CERTIFICATION:

- School staff will conduct direct certification with NYSSIS or using NYSED Roster Upload at least monthly to maximize free eligibility.
- School staff will provide parents/guardians with free and reduced price application and instructions at the beginning of each school year in school enrollment packet.
- Schools using electronic meal application will provide an explanation of the process in the school enrollment packet and instructions on how to request a paper application at no cost.
- Schools will provide at least two additional free and reduced price applications throughout the school year to families identified as owing meal charges.
- Schools will use administrative prerogative judiciously, only after using exhaustive efforts to obtain a completed application from the parent/guardian only with available information on family size and income that falls within approvable guidelines.
- Schools will coordinate with the foster, homeless, migrant, runaway coordinators at least monthly to certify eligible students.

Students/Parents/Guardians may pay for meals in advance via www.myschoolbucks.com or with a check payable to *Candor Schools Lunch Program*. Further details are available on the website at www.candorcsc.org. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student may/will be carried over to the next school year.

Refunds for withdrawn, and graduating students; a written or e-mailed request for a refund of any money remaining in their account must be submitted. Students who are graduating at the end of the year will be given the option to transfer to a sibling's account with a written request.

Unclaimed Funds must be requested within one school year. Unclaimed funds will then become the property of the Candor Central School District Food Service Program.”

Hunt Engineers/Architects/Surveyors Acceptance Resolution:

Upon the recommendation of Superintendent Kisloski, the Board approved the following resolution:

“WHEREAS, the Candor Central School Board of Education authorizes the Superintendent to execute a contract with Hunt Engineers/Architects/Surveyors for design and consulting services of the District’s Smart School Bond Act Project.”

Creation of School Business Official Resolution:

Upon the recommendation of Superintendent Kisloski, the Board approved the following resolution:

“RESOLVED, to create the administrative position of School Business Official in the administrative tenure area of School Business Official, effective July 1, 2018.”

Appointment of School Business Official Resolution:

Upon the recommendation of Superintendent Kisloski, the Board approved the following resolution:

“RESOLVED, to appoint **Sydney Wade**, as School Business Official in the administrative tenure area of School Business Official, effective July 1, 2018, and to grant Mrs. Wade seniority and tenure credit based on her having performed duties in her previous position, which were more than 50% similar to the duties of School Business Official.”

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CPSE Recommendation Approval Resolution:

Upon the recommendation of Superintendent Kisloski, the Board approved the following resolution:

“RESOLVED, that the Director of Special Education be designated to "approve" CPSE recommendations for those situations that it will allow a student to start recommended services.”

The motion carried unanimously for all consent agenda items.

Jr/Sr High School Principal Wayne Aman's report to the Board.

Mr. Aman was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Aman stated that the 2018 Commencement Ceremony went well, despite a sudden last-minute change to have it inside. He would like to thank all faculty and staff who put significant time and effort into making the ceremony a success. The Class of 2018 was a “small but mighty” group and he wishes them the best of luck in the future.

Mr. Aman informed the Board that the Alternative School will be relocating to the new Grace Bible Church location (The old Masonic Lodge). The District will be renting the upstairs from the church, and it looks to be very spacious. Jonathan Wolfe and Shea Bensley will be working on organizing the space over the summer, and the District will provide any necessary modifications to make the space compliant with regulations. The Alternative School has been serving students in the Candor district for 15 years, and Mr. Aman appreciates the Board's continuing support for the program.

Mr. Aman stated that the new SVEC head football coach will be Mike Chaffee. Mr. Chaffee is the Dean of Students at the S-VE elementary school, and has been an assistant coach for both the S-VE and SVEC football teams for many years. Mr. Aman wishes him the best of luck as he begins his tenure as the head coach.

Elementary Principal Katie Volpicelli presented her report to the Board.

Mrs. Volpicelli informed the Board that Camp Candor will take place during the weeks of July 16th and August 13th. Camp is open to students in grades 3-6 and there are five sessions of fifteen students attending each week. Broome Tioga BOCES will help fund the program again this year. The District will participate in the free breakfast and lunch program during camp. Amy Parillo has received several donations from area businesses (Price Chopper, Aldi's and Candor Market) for snacks.

The following sessions will be offered this year: Spanish (Miss Applegarth), Baking (Miss Green), Reader's Theater (Mrs. Joyce), Destination Imagination (Mrs. Bruttomesso), Sports and Games (Mrs. Rocker), Robot Roundup (Miss Green), International Cooking (Mrs. Joyce), and Jewelry Making (Mrs. Garrett).

This is a great opportunity that helps build and maintain relationships with the students during the summer. Mrs. Volpicelli thanked Amy Parillo for coordinating Camp Candor.

Mrs. Volpicelli stated that this summer, Mrs. Bruttomesso will open the elementary library from 6:30 p.m.- 7:30 p.m. on June 26, July 17th, August 7th, and August 28th. Eleven families participated on June 26th. All students are invited to checkout two library books for the first 30 minutes. A process for book returns has been established. From 7:00 p.m. - 7:30 p.m., Mrs. Bruttomesso is hosting story events for primary students going into first, second or third grade next year. The events include reading two books (one fiction and one non-fiction) and participating in an activity. The activities range from making and enjoying an ice cream treat to fun with glow sticks. Mrs. Volpicelli thanked Wendy Bruttomesso for providing these opportunities for the students. Mrs. Volpicelli thanked Kimberleigh Nichols and Matthew Gelder for another successful round of summer Professional Development. She stated that the teams did a great job of collaborating to create engaging and meaningful learning opportunities for students. The 4th grade team in particular created a unit focused on emotional intelligence. They will teach students about recognizing feelings in themselves and others. Many of the lessons focus on uncomfortable feelings and how to handle conflict. The 4th grade classes will meet in the Multi-Purpose Room several days in a row at the beginning of the school year to participate in the lessons.

Mrs. Volpicelli listed a few learning targets from the unit:

I can recognize signs of different feelings in myself and others.

I can explain several emotional regulation strategies.

I can demonstrate an appropriate response to a variety of situations.

I can collaborate with others to decide how we will handle uncomfortable feelings and conflict.

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Mrs. Volpicelli informed the Board that they continue to stay busy in the elementary building as they plan and prepare for next year. Interviews for the Elementary School Nurse position will be held July 26th; there are six applicants. Mrs. Volpicelli and Holly Carling will host a Teacher Aide training on August 22nd.

Director of Curriculum and Instruction Kimberleigh Nichols summarized her report to the Board.

Mrs. Nichols spoke of the summer Professional Development program, Project Based Learning & Technology Integration. She stated that again this year, the District is offering district-led professional development. Each teacher has been invited to participate in a two-day training (plus one-day grade level/department day). Two sessions were held on June 25 & 26 and June 27 & 28. So far, they have had thirty-seven teachers participate and their feedback has been very positive.

Mrs. Nichols stated that the driving question continues to be *“How do we prepare our students for their future, not our past?”* Topics and activities include Project Based Learning (PBL); Design Challenges; Technology Tips; and, Digital Citizenship. The entry event this year has been *“Telling Our Story”*. Superintendent Kisloski lays the foundation by sharing the District Mission, Vision and Goals and some of the history behind each. The teachers are then asked to discuss a variety of different district initiatives and place each on a timeline that spans the past eleven years. This has proven to be a valuable activity in identifying where the District has been, where it currently is and where it is headed, in regards to the District initiatives.

Mrs. Nichols stated that in addition to promoting and supporting relationships between the K-12 faculty, modeling best practices for instruction, learning about and using new (and not so new) digital tools, they have fun and teachers are guided through a process by which they create or modify units of instruction. Mrs. Nichols added that it is a pleasure to work with such a dedicated team of educators.

Mrs. Nichols stated that on behalf of Mr. Gelder and herself, she would like to thank the administrative team for their help and support during the sessions and to the Board of Education for supporting this opportunity.

Director of Technology Instruction Matthew Gelder's report to the Board.

Mr. Gelder was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Gelder stated that the summer Professional Development is a great time for teachers to explore new technology and brainstorm how they will integrate it into their classrooms. This year he wanted to highlight some of the resources available on loan from the TST BOCES lending library by utilizing a simple tool called Makey Makey and GIF Pal. The Makey Makey is a simple computer that acts like an external keyboard, but allows you to create your own “keys” out of anything that conducts electricity (foil, coins, Play Doh, and even people). The teachers made a simple keyboard that allowed them to play *“Mary had a Little Lamb”* and then they created a remote switch that allowed them to take pictures with their Chromebooks to create a short GIF related to the 4 C's. These activities helped to demystify some basic electronics and computer science concepts for teachers and allowed them to see how you could incorporate some computer science education in any subject area.

Mr. Gelder stated that he and Mrs. Nichols also led a discussion about digital citizenship and the role teachers can play in helping the students navigate the digital environment. The consensus from the teachers was that students need more support and guidance so that they can have a healthy balance and are able to contribute positively using social media. This summer's discussion made it clear to teachers that it is everyone's responsibility to model good digital citizenship and be a resource for students in this arena. Teachers also spent time reviewing the privacy policies of their Facebook, Twitter, Google, and Apple accounts with the understanding that teachers are only able to help students when they are comfortable with their own use of technology. Mr. Gelder, Neil Farley, and Ben Taylor will continue to support teachers and students by reviewing the District's K-12 digital citizenship framework, providing curriculum resources for teachers, and initiating a school-wide campaign related to digital citizenship next year.

Mr. Gelder stated that in addition to the design challenges and the digital citizenship discussion, they were able to model the use of a variety of technology tools including Google Classroom, Google Forms Quizzes, Twitter, Quizlet, and Explain Everything. He stated that it is wonderful to reflect back on the progress the teachers have made in the realm of technology and how excited they are to incorporate new tools.

Network Administrator's Log for June 2018 was submitted.

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Director of Operations Bern Smith gave his report to the Board.

Mr. Smith informed the Board that the concrete repairs have all been done, LeChase Construction is finishing the handrails, the stamped concrete in front of the Elementary School has been done, and Whitmore Fence has installed the new fence. The new scoreboards have been installed in the high school gymnasium. LeChase Construction should be done and out by July 20th.

Mr. Smith stated that Stephen Lindridge received the lathe that was donated to the District. Blanding Electric came in and hooked up the electric needed for the machine.

Superintendent of Schools Jeffrey Kisloski summarized his report to the Board.

Mr. Kisloski thanked the Board for allowing the reorganizational meeting to be held on July 16th.

Mr. Kisloski informed the Board that there are three options to fill a vacant Board of Education seat:

- Call for a special election within 90 days of the vacancy.
- Wait 90 days and have the District Superintendent of TST BOCES appoint a new member.
- Appoint a qualified person.

Mr. Kisloski stated that Kimberleigh Nichols and Matthew Gelder have exceeded expectations in their work with the staff professional development sessions. He stated that he could sell their services to the rest of the education world.

BOARD COMMENTS:

Hannah Murray asked if there has been any new information on the Universal Pre-K Grant. Mrs. Nichols and Mr. Kisloski stated that they have not had any response from the State yet.

Michael Blake stated that Camp Candor is a wonderful program. He welcomed Rebecca Lyon to the Board. Rebecca Lyon thanked the administrators for developing the Camp Candor program. She stated that her daughter was ecstatic about her day at camp. Mrs. Lyon thanked the Board for their patience for her during her first meeting.

Raymond Parmarter welcomed Mrs. Lyon to the Board.

VISITORS RECOGNIZED:

President Parmarter recognized there were no visitors present at this time.

ADJOURNMENT:

President Parmarter adjourned the meeting at 8:54 p.m.

Respectfully submitted,

Kathlyn M. Hinkle
Clerk of the Board