

Board of Education, Regular Meeting
Thursday, August 17, 2017

CALL TO ORDER:

A regular meeting of the Board of Education was held in the high school library media center and was called to order by Vice President Brent Doane at 6:30 p.m., with the following additional board members present: Gary Henry, Josh Soper, Hannah Murray, Michael Blake and Jonathon Edwards, as well as Superintendent Jeffrey Kisloski.

ADJOURN TO EXECUTIVE SESSION:

At 6:30 p.m., a motion was made by Michael Blake, seconded by Hannah Murray, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present as well as Superintendent Jeffrey Kisloski. At 6:55 p.m., Superintendent Kisloski exited executive session. At 6:55 p.m., Claims Auditor Kathlyn Hinkle entered executive session to discuss the Claims Audit report. At 7:01 p.m., Mrs. Hinkle exited executive session.

RETURN TO REGULAR SESSION:

At 7:02 p.m., Gary Henry made a motion, seconded by Jonathon Edwards, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as: Superintendent Jeffrey Kisloski, Elementary Principal Kathryn Volpicelli, Director of Curriculum and Instruction Kimberleigh Nichols, Business Manager/Treasurer Sydney Wade and Board Clerk Kathlyn Hinkle.

CSE/CPSE REPORTS APPROVED:

A motion was made by Hannah Murray, seconded by Gary Henry, to accept the CSE/CPSE reports, as presented. The motion carried unanimously.

MINUTES APPROVED:

A motion was made by Michael Blake, seconded by Gary Henry, to approve the minutes of the Regular/Reorganizational Meeting held on July 6, 2017, as presented, noting an error in the mileage reimbursement information for 2017-2018. The motion carried unanimously.

A motion was made by Gary Henry, seconded by Hannah Murray, to approve the minutes of the Special Meeting held on July 20, 2017, as presented. The motion carried unanimously.

Business Manager/Treasurer Sydney Wade presented her report to the Board.

Mrs. Wade provided the Board with the Treasurer's Report for June, budget transfers for June, scholarship funds report for June and the tax rate calculation and tax rate comparison.

Mrs. Wade stated that the Tax Rate report reviews different aspects of the tax levy for 2017-18. Mrs. Wade stated that the important things to note are as follows:

- The true value of the District (total assessed value adjusted for each town's equalization rate) increased by \$7,188,781. The True Value tax rate increased from \$22.12 to \$22.30, an increase of \$0.18. Equalization rates stayed relatively stable.
- The levy increased 3.840% from 16-17 to 17-18, which is within our tax cap, and what was decided upon during the 2017 budget process. This allows District residents to qualify for the Tax Freeze Rebate payment from the State.
- The approximate increase in taxes on a home assessed at \$100,000 would be about \$19 in 17-18.

Mrs. Wade informed the Board that Jerry Mickelson from Insero would most likely be at the meeting in September to discuss the annual audit with the Board.

TREASURER'S REPORTS ACCEPTED:

A motion was made by Michael Blake, seconded by Gary Henry, to accept the Treasurer's report for June 2017, as presented. The motion carried unanimously.

BUDGET TRANSFERS APPROVED:

A motion was made by Michael Blake, seconded by Gary Henry, to accept the Budget Transfers for the month of June 2017, as presented. The motion carried unanimously.

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WARRANTS ACCEPTED:

A motion was made by Gary Henry, seconded by Jonathon Edwards, to accept the following Warrants for June 2017, as presented: General Fund #61, Federal Fund #34, School Lunch Fund #31, and Capital Fund #12. The motion carried unanimously.

A motion was made by Gary Henry, seconded by Jonathon Edwards, to accept the following Warrants for July 2017, as presented: General Fund #1, School Lunch Fund #1, and Capital Fund #1. The motion carried unanimously.

RECOGNITION OF VISITORS:

Vice President Doane acknowledged the visitors present at this time, community member and TST BOCES Executive Board member Hope VanScoy and Candor Chronicle reporter Kristi Citranglo.

CONSENT AGENDA:

Upon the recommendation of Superintendent Kisloski, a motion was made by Gary Henry, seconded by Josh Soper, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable*:

Resignations:

Accept the resignation of **Jessica Hollenbeck**, as Long-Term Substitute Elementary Teacher, effective June 29, 2017, with regret.

Accept the resignation of **Amanda Mott**, as Part-Time Food Service Worker, effective August 7, 2017, with regret.

Recommended Appointments:

Approve the appointment of **Penny Willis**, as a Part-Time Teacher Aide, effective September 1, 2017, with salary in accordance with the current Candor Employees Unit Contract, for hours worked, no benefits.

Approve the appointment of **Shealynn Bensley***, as a Full-Time Teacher Aide, effective September 1, 2017, with salary and benefits in accordance with current Candor Employees Unit Contract.

Approve the appointment of **Kyle Pierce**, as a Long-Term Substitute Elementary Teacher, effective September 1, 2017. Mr. Pierce will cover two separate maternity leaves in the 2017-2018 school year, and will be available as a regular substitute teacher the remainder of the time. Salary and benefits will be in accordance with the current Substitute Teacher's Salary Schedule.

Approve the appointment of **Heidi Lux**, as a Full-Time Earth Science Teacher, effective September 1, 2017, with salary and benefits in accordance with the current Candor Faculty Association Contract.

Approve the appointment of **Esther Woods***, as a Full-Time Elementary School Nurse, effective August 1, 2017, with salary and benefits in accordance with the current Candor Employees Unit Contract.

Approve the **Extra-Curricular Activities Addition** for the 2017-2018 school year, with salary in accordance with the current Extra-Curricular Pay Schedule:

1. **Ricky Lindbland** - Assistant Football Coach

Approve of the **Fall Sports Volunteers:**

1. **Kyle Pierce** – Football

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Approve of the **Non-Instructional Substitute List for 2017-2018**, with salaries in accordance with the current Non-Instructional Substitute Pay Schedule:

<u>Attendance Aide/Front Desk</u> Katrina Au Wanda Clemins Liz Hatton Michelle Jastremsky Ashley Lane	<u>Bus Drivers</u> Larry Blinn Sandy Blinn Gail Darrow Cindy Jantz Michael Middaugh John Tompkins	<u>Clerical</u> Katrina Au Liz Hatton Michelle Jastremsky Ashley Lane Melissa Romans	<u>Custodial</u> Joseph Bell Martin Hallett Steve Kelley John Sandusky
<u>Food Services</u> Katrina Au Joseph Bell Cindy Coates (EL Only) Gail Darrow Dina Dizer Makenzie Douglas Michelle Jastremsky Ashley Lane	<u>Nurse</u> Dale Anderson Michelle McNamara	<u>Teacher Aide</u> Katrina Au Wanda Clemins Bonnie Collins Dina Dizer Kathryn Chao Yan Gillule Liz Hatton Michelle Jastremsky Ashley Lane Danielle Newman Melissa Romans	<u>Transportation Aide</u> Gary Jordan

Approve of the **Substitute Teacher List for 2017-2018**, with salaries in accordance with the current Substitute Teacher Pay Schedule:

Katie Barnett:	EL/HS	Tanya Mlodzinski:	EL
Sydney Blinn:	EL/HS	Kyle Pierce:	EL
Brandisue Borden:	EL	Jill Presnell:	HS
Cindy Briggs:	EL/HS/SE	Bridget Quaranta:	EL/HS
Donald Burns:	HS	Kelly Severance:	EL
Heidi Cornwell:	EL	Karen Smith:	EL/SE
Linda Duskey:	EL/HS	Ann Staiger:	HS
Barbara Hopkins:	EL/HS	Allison Vorhis:	EL
Deanna Houck:	EL	Deborah Whatley:	EL/HS
Cyndy Hynes:	EL/HS	Peggy Williams:	EL
Ashley Lane:	EL	Julie Wold:	EL/HS/SE
Jeremiah McElwain:	HS		

Tax Warrant 2017-2018:

Accept the Tax Warrant 2017-2018 with the following resolution:

“To the Collector of School Taxes of Candor Central School District, Tioga and Tompkins Counties, State of New York,

YOU ARE HEREBY COMMANDED:

- To collect taxes in the total sum of \$5,572,417 (\$5,554,417 for the School Budget and \$18,000.00 for the Candor Free Library Association), in the same manner that collectors are authorized to collect town and county taxes.
- To give notices in accordance with Section 1322 of the Real Property Tax Law.

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3. To receive from each of the taxable corporations and natural persons on the attached tax list the sums shown thereon, or as much thereof as is voluntarily paid to you, during the period of September 1, 2017, through October 2, 2017, without penalty.
4. To collect during the period October 3, 2017, through October 31, 2017, the residue of the sums not paid, together with 2 percent interest penalty (24 percent per annum) as prescribed by Section 1328 of the Real Property Tax Law.
5. To return this warrant by November 15, 2017, and if any taxes on this tax list shall be unpaid as of October 31, 2017, you shall deliver to us an account thereof as prescribed by Section 1330 of the Real Property Tax Law.

This warrant is issued by authority of Article 13 of the Real Property Tax Law, and has the same force and effect as a warrant and tax list issued by the Board of Supervisors. It is effective immediately after it is properly signed by the majority of the members of the Board of Education.”

Donation(s) Acceptance:

Accept the donation of \$100.00 from ***Theresa Wylie-Wintermute, Spencer NY*** as a gift to the CCS General Fund.

Accept the donation of \$500.00 from ***Robert Bron Robinson, Candor NY*** as a gift to the CCS General Fund.

Sale of 2008 Trailblazer Approval:

Approve of the disposal of the District’s 2008 Chevrolet Trailblazer, as it is no longer useful for the District. A legal notice will go in the local newspaper requesting bids for the purchase of the Trailblazer; the Trailblazer will be awarded to the highest bidder.

School Breakfast and Lunch Price Change Approval:

Approve of the 2017-2018 School Breakfast Price set at \$1.45 and School Lunch Price set at \$2.20 for 7th - 8th, and \$2.45 for 9th - 12th.

Floyd Hooker Foundation Grant Application Approval:

Approve the request from Karlie Both to submit for a grant from the Floyd Hooker Foundation. The funds will be used to secure funding for “Laugh-a-Lot Poetry” to visit Candor Elementary School in the 2017-2018 school year.

OCM BOCES/Toshiba Copier Contract Approval Resolution

Approve of the OCM BOCES/Toshiba Copier Contract with the following resolution:

“WHEREAS, the Board of Education of the Candor School District desires to enter into up to a 48 month service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to network printing services in CoSer 521, 562 and/or CoSer 620.

WHEREAS, the Board of Education of the above Candor School District acknowledges that the Equipment is, and shall at all times be and remain, the sole and exclusive property of the entity leasing the equipment to OCM BOCES, and District shall not have any right, title or interest in the Equipment. Above School District hereby disclaims, waives and releases any right, interest, title, lien or claim in the Equipment, and acknowledges that, upon a default under the lease provided to OCM BOCES, lessor may take possession of the Equipment.

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NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated annual payment for equipment and Regional Information Center support of \$46,056.00 plus overage charges incurred by the OCM BOCES on behalf of the school district during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Document Services Agreement contract that will be entered into on behalf of the school district at its request. This contract will be for a maximum period of 48 months commencing on or about August 31, 2017.”

Solar Project Installment Lease/Purchase Financing Approval Resolution:

Approve of the Solar Project Installment Lease/Purchase Financing with the following resolution:

“A RESOLUTION OF THE BOARD OF EDUCATION OF THE CANDOR CENTRAL SCHOOL DISTRICT, NEW YORK, AUTHORIZING THE EXECUTION AND DELIVERY OF AN EQUIPMENT LEASE/PURCHASE AGREEMENT WITH RESPECT TO THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.

WHEREAS, the Candor Central School District in the County of Tioga, New York (hereinafter referred to as the “School District”), a body politic and corporate duly organized and existing as a political subdivision and municipal corporation of the State of New York, is authorized by the laws of the State of New York to purchase, acquire and lease certain personal property for the benefit of the School District and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the School District desires to purchase, acquire and lease certain equipment, machinery or apparatus with a cost of approximately \$2,228,419 (not to exceed \$2,300,000) constituting personal property necessary for the School District to perform essential governmental functions (the “Equipment”); and

WHEREAS, in order to acquire such equipment, machinery or apparatus, the School District proposes to enter into an Equipment Lease/Purchase Agreement (the “Agreement”) with Renovus Energy, Inc. (the “Lessor”); and

WHEREAS, the board of education of the School District deems it for the benefit of the School District and for the efficient and effective administration thereof to enter into the Agreement and the documentation related to the financing of the Equipment for the purchase, acquisition and leasing of the Equipment to be therein described on the terms and conditions therein provided; and

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WHEREAS, the School District proposes through an installment purchase contract or lease purchase agreement to finance the acquisition of certain equipment, machinery or apparatus, as described in the Agreement, by and between the Lessor and the School District and as set forth in the Project Descriptions and Application for Examination and Approval of Final Plans and Specifications submitted to the New York State Education Department and all as described, or to be described, in the Agreement, and it is in the public interest and for the public benefit that the School District authorize and award an installment purchase contract and/or lease purchase agreement *[on the terms set forth in a request for proposal process to solicit alternative financing quotations]*, and authorize and direct execution of an installment purchase contract or lease purchase agreement and certain other documents in connection therewith; and

WHEREAS, the Equipment is essential for the School District to perform its governmental functions; and

WHEREAS, the Board of Education of the School District has determined that it is in the School District's best interest to acquire the Equipment described in the Agreement, and to finance such acquisition under the Agreement.

WHEREAS, the School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA") to the extent necessary, if any, has completed its environmental review and hereby duly finds the purpose to be a type II action under SEQRA consisting of routine activities of an educational institution, to include the acquisition of equipment, as well as including replacement, rehabilitation or reconstruction of a structure or facility in kind, on the same site, all of which has been determined by regulation not to have a significant impact on the environment and is not subject to any further environmental review under SEQRA; and

OR

The School District, acting as lead agency to the extent necessary for this purpose under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on _____, has duly determined and found the purpose to be a type II action which will not have a significant impact on the environment and is not subject to any further environmental review under SEQRA.

OR

The School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on July 20, 2017, has duly issued a negative declaration and has determined that the implementation of the {unlisted/type I} action as proposed will not result in any significant adverse environmental impacts.

[WHEREAS, in accordance with the Request for Bids for a Tax-Exempt Lease Purchase Agreement (the "Request for Proposals") the School District received proposals for the lease purchase financing described in said Request for Proposals on March 8, 2017; and]

WHEREAS, the funds made available under the Agreement will be deposited with Tioga State Bank or such other bank that may be selected by the School District ("Escrow Agent") pursuant to an Escrow Agreement between the Lessor, the School District and Escrow Agent (the "Escrow Agreement") and will be applied to the acquisition of the Equipment in accordance with said Escrow Agreement; and

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WHEREAS, the School District has satisfied the legal requirements, including those relating to any applicable public bidding requirements, to arrange for the acquisition of the Equipment and the execution and delivery of the Agreement and the Escrow Agreement; and

WHEREAS, the School District proposes to enter into the Agreement with Bank of America, National Association and the Escrow Agreement with Lessor and Escrow Agent.

NOW THEREFORE, BE IT RESOLVED BY THE SCHOOL DISTRICT as follows:

Section 1. The President of the Board of Education of said School District, the chief fiscal officer (the "Board President"), or the Vice President in the event of the absence or unavailability of the Board President, is hereby authorized and directed to execute, and the District Clerk is hereby authorized (but not required) to attest and countersign, the Agreement and any related Exhibits attached thereto and to deliver the Agreement (including such Exhibits) to the respective parties thereto pursuant to the requirements of Section 104-b of the General Municipal Law of the State of New York when the Agreement shall have been prepared for execution and the Board President or District Clerk is authorized (but not required) to attest the seal of the School District on the Agreement.

Section 2. The Agreement shall be for a term of approximately eighteen (18) years but not to exceed eighteen (18) years, beginning with the earlier of (x) the time of receipt of possession of the Equipment, and (y) the execution and delivery of the Agreement, or such lesser term permitted by law or by regulation of the State Education Department, the aggregate principal amount of the installment lease/purchase payments pursuant to the Agreement shall be approximately \$2,228,419 (not to exceed \$2,300,000) plus the interest portion accruing thereon, and the total amount of installment lease/purchase payments in any fiscal year shall not exceed an amount necessary to comply with Section 109-b of the General Municipal Law of the State of New York and the Agreement shall otherwise comply with the requirements of said Section 109b, to the extent applicable thereto, except for certain competitive bidding, and referendum requirements which, pursuant to the Energy Law shall not apply to the Agreement. It is hereby found and determined that the Agreement and the Escrow Agreement (collectively, the "Financing Documents") are in the best interests of the School District for the acquisition of the Equipment. The Financing Documents shall be subsequently in the form approved by the Board President with all necessary and appropriate variations, omissions and insertions as approved, permitted or required by such Board President (or the Vice President in the event of the absence or unavailability of the Board President) and the execution and delivery thereof by such Board President or Vice President shall be conclusive evidence of such approval. Subject to the express limitations as set forth above the installment lease/purchase payments under the Agreement shall be a sum necessary to pay the sum required to acquire the Equipment in accordance with the Agreement at the interest rate or rates applicable therein, such debt service reserve fund and/or lease/purchase payment fund as shall be necessary or desirable to be capitalized with respect to any financing in connection with the Agreement, and a sum sufficient to pay the costs and expenses allocable to any financing respecting the Agreement including the costs of credit enhancement, insurance, or municipal credit rating, if any.

Section 3. The Board of Education hereby determines and finds that execution and delivery of the Agreement is in the best financial interests of the School District based on due consideration of the other available acquisition and financing alternatives, other administrative and management considerations with respect to the location and utilization of the Equipment and the successful timely utilization of the Equipment and the successful timely utilization of such installment lease/purchase financing by other school districts with respect to other capital projects. An evaluation of financing alternatives pursuant to, and in accordance with, the regulations of the State Comptroller, is attached hereto. As set forth therein, the financing alternatives are: (1) borrowing pursuant to the Local Finance Law or borrowing through the Dormitory Authority of the State of New York; (2) lease/installment purchase financing pursuant to Section 109-b of the General Municipal Law and the Energy Law; (3) the creation and funding over time of a capital reserve fund or funds, and (4) current budgetary appropriations. Alternatives number 1, 3 and 4 are not presently authorized and would not meet the time and financial constraints for the energy project.

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Based on a review of the evaluation of financing alternatives, the Board of Education hereby determines that it is in the best interests of the School District to finance the Equipment pursuant to an installment purchase contract or lease purchase agreement.

Section 4. Nothing contained in this Resolution, the Agreement nor any other instrument shall be construed with respect to the School District as incurring a pecuniary liability or charge upon the general credit of the School District or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the School District or any charge upon its general credit or against its taxing power, except to the extent that the lease/purchase payments payable under the Agreement are special limited obligations of the School District as provided in the Agreement.

Section 5. The Board President (or the Vice President in the event of absence or unavailability of the Board President) is hereby authorized and directed to execute and deliver and may cause to be sealed and attested the seal of the School District for and on behalf of the School District on any and all instruments, affidavits, certificates, those portions of any offering materials referring particularly to the School District, financing statements, including specifically UCC-1 financing statements and exhibits thereto to the extent, if any, deemed necessary or appropriate, Internal Revenue Service filing forms, an arbitrage certificate and agreement, documents or other papers in connection therewith and to do and to perform or cause to be done any and all acts as such Board President or Vice President may deem necessary or appropriate or as School District counsel or special legal counsel shall require or deem necessary in order to implement and carry out this Resolution, the Financing Documents and the matters herein authorized including, without limitation, the power to cause certificates of participation to be sold pursuant to Section 39.6 or Section 39.7 of the State Comptroller Regulations and otherwise comply with such regulations and with the applicable provisions of General Municipal Law §109-b applicable thereto.

Section 6. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. This resolution shall take effect immediately upon its adoption.”

Duly put to a vote as follows: 6 AYES, 0 NAYES

Energy Performance Contract Approval Resolution:

Approve of the Energy Performance Contract with the following resolution:

“RESOLVED, that the Board of Education approve of the Energy Performance Contract, including Schedule A-CEA Report, between Candor Central School District and Renovus Inc., subject to final legal review as to form.”

The motion for all consent agenda items was unanimous.

Business Manager/Treasurer Sydney Wade exited the meeting at 7:48 p.m.

Administrator Reports:

Jr/Sr High School Principal Wayne Aman's report to the Board.

Mr. Aman was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Aman stated that it is hard to believe that another school year is approaching. The construction continues at a frantic pace and one-way or the other, the District will have students in the building receiving quality instruction on day one.

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Mr. Aman is very excited to welcome four new teachers and a teacher's aide to the building. Lindsey Lennon will be teaching English 9 & 11, Lisa Pasternak will be teaching Spanish 7 & 8, Amy Monahan will be teaching various Art courses, and Heidi Lux will be teaching Earth Science. In addition, Shea Bensley will be assisting at the Alternative School as a teacher's aide. Mr. Aman is grateful to have all of these educators joining the school community.

Mr. Aman stated that the fall sports season starts on August 14th. The District will continue as a merged SVEC program in varsity football, varsity girls' and boys' soccer, varsity and modified cross country, varsity cheerleading, and field hockey as an open enrollment in S-VE. Varsity volleyball and the remainder of modified sports will remain Candor.

In an effort to improve communication and transparency, the SVEC Steering Committee has agreed to share meeting notes from each meeting with each District's Board of Education. Mr. Aman included the notes from the August 7th meeting with his report.

Mr. Aman stated that the High School will be welcoming the new 7th graders at the 7th Grade Orientation on August 29th. This is a great opportunity for students to meet their teachers, get their schedules and open their lockers. This is the last of many events the District hosts to help ease the transition into the High School. Mr. Aman stated that he shares with parents at orientation that a main focus during the first few weeks of school are to make this transition into the high school as easy as possible. For most students, they are walking around like they own the building within two weeks.

Elementary Principal Kathryn Volpicelli presented her report to the Board.

Mrs. Volpicelli stated that as construction continues, so does the excitement for the finished product. The Elementary school is looking forward to the new cafeteria, entrances, technology and security. The upgrades to our physical environment will add to the existing positive climate and culture for the 2017-2018 school year. Thank you to Bern Smith and Jeff Kisloski for supporting the project and considering all perspectives each step of the way.

Mrs. Volpicelli informed the Board that the Elementary will use the new side entrance (West Entrance) for student pick up at dismissal. Parents picking up their children will no longer report to the High School Auditorium. Instead, they ask that parents pull through the drop off/pick up loop at 3:05 p.m. The office is ordering window tags for parents that drop off/pickup on a daily basis. Mrs. Volpicelli is confident that this is the safest and most efficient way to dismiss the students.

Mrs. Volpicelli stated that in past years, class sizes have been consistent allowing for three sections at each grade level. This year is an exception. The Elementary school has a large number of students enrolling in Kindergarten, so the District will add a fourth section. On the other hand, the Elementary will reduce to two sections of first grade since the number of first graders is much lower than normal. All of the other grades will be staying three classes per grade level. Mrs. Volpicelli added that Jessica Dougherty will teach the fourth section of Kindergarten.

Mrs. Volpicelli informed the Board that she is pleased to welcome Esther Woods to the team as Elementary School Nurse. She will attend a four-day workshop through the New York School Nurse Association. The conference is for registered professional nurses who are new to the practice of school nursing. The program includes a comprehensive introduction to school nursing standards and best practices.

Mrs. Volpicelli stated that a Teacher Aide training was held in July, and very well attended. They spent the day working through scenarios, completing team challenges and sharing information specific to students who receive special education services. Mrs. Volpicelli added that she cannot say enough about the high quality of support the Teacher Aides provide for students.

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Mrs. Volpicelli stated that going through Discovering Leadership with a new group of teachers at Minnowbrook was a benefit to all. As the team discussed a goal for the year, they felt strongly about extending the "Happiness Advantage" to the students. A smaller committee will meet at the end of August to work on the details of the plan and decide how it will be shared with the rest of the teachers on opening day.

Mrs. Volpicelli informed the Board that in addition to the new hires in June (Jessica Dougherty and Mariah Young), the District has hired Kyle Pierce as a Long Term Substitute. Mr. Pierce will cover for Kelly O'Brien (September-November) and Mary Harris (December-June) who will both be on maternity leave during the 2017-2018 school year.

Mrs. Volpicelli would like to thank the teachers for dedicating time to curriculum development, technology integration and other workshops this summer. She would like to thank Kim Nichols and Matt Gelder for providing the Project Based Learning opportunity for the teachers again this summer.

Mrs. Volpicelli stated that she is looking forward to a great year with an amazing team. She appreciates all the work Amy Shepardson has done and continues to do in order to prepare for the new school year.

Director of Special Education Holly Carling's report to the Board.

Mrs. Carling was not present for the meeting. A summary of her written report to the Board is as follows.

Mrs. Carling provided the Board with the latest numbers for CPSE/CSE/504 meetings and the parent presence for each; as well as numbers for students that are classified and the students that are in out of district placements. Mrs. Carling stated that the CSE schedule is together with dates and times for meetings and handed out to the Special Education teachers to look over.

The Department held a meeting on August 7th to plan and prepare for programs and services for the year.

Mrs. Carling stated that as of August 8th, there are two new students with 504 Accommodation plans. They are waiting for records requests for other students who may or may not be classified.

Director of Curriculum and Instruction Kimberleigh Nichols presented her report to the Board.

Mrs. Nichols informed the Board of the Teaching and Learning Summer 2017 Professional Development. They held three district sponsored PBL / Technology Integration sessions this summer, on June 26 - 28, June 28 - June 30, and July 24 - 26. Sixty-three teachers participated, including all of the new hires up to those dates. Each grade level or department level attended the same session. Teachers were provided resources and support as they either refined an existing PBL unit or created a new one. She stated that they not only worked on individual PBL units but also began the conversation around creating a "PBL culture" within the classrooms. She provided the Board with "The Dimmer Switch Approach" article that Matt Gelder shared this summer with the staff. They have found that Project Based Learning (PBL) can be an effective vehicle to enhance student engagement. The approach is built on sound instructional practices and they continue to be excited to find ways to support the teachers in their efforts of building a "culture of PBL".

As a culminating activity for the work they accomplished, each teacher has created a webpage outlining their PBL unit. She and Matt Gelder will continue to work with the teachers throughout the first two months of school to make sure all are completed so they can publish them to the District webpage. Mrs. Nichols will keep the Board posted as to when the official "unveiling" will be. She has been contacted by other districts over the past year, inquiring about the work the Candor schools teachers are doing around PBL. They are hopeful that the PBL Teacher Webpages will prove to be useful in reaching a more global audience.

Mrs. Nichols thanked Jeffrey Kisloski and the Board of Education for supporting this effort. She stated that not only is it time devoted to hone their skills as professional educators, but it also strengthens the collegial and personal relationships that are the foundation of the District's positive educational environment.

Mrs. Nichols thanked Matt Gelder for being a great co-presenter and Jeffrey Kisloski, Holly Carling, Katie Volpicelli, Ben Taylor and Wayne Aman for helping to plan and facilitate the activities.

Mrs. Nichols informed the Board that she will begin the year working with grade levels and departments to look at assessment data and instructional practices that directly influence teaching and learning. They have found that these conversations provide a good basis for prioritizing standards and in choosing instructional materials and resources. The main focus will be to identify a need to be addressed through mini-action plans and have continued conversations through the year, in an attempt to strengthen instructional practices.

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Mrs. Nichols stated that the focus this year is going to be on the use of learning targets and strategies that support executive skill development. Through pre- and post- observation conferencing, they can help teachers reflect on the specific areas that directly influence the success of their students.

Other activities throughout the year to support our teachers will include:

- Peer Visits
- PBL Follow-up Visits
- Individual teacher conferencing
- Mini-PD sessions (i.e. learning targets, questioning & discussion techniques, student self-reflection)

Mrs. Nichols informed the Board of the NSRF - Critical Friends Group Training that she and Katie Volpicelli attended. NSRF® Critical Friends Group® Coaches Training teaches how to create an environment of trust, how to give and receive feedback most effectively, and how to use protocols and activities to help students, and teachers, create a culture of excellence.

Technology Integration Coordinator Matt Gelder's report to the Board.

Mr. Gelder was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Gelder stated that they had a very successful summer PBL training with 63 of the teachers in attendance during one of three separate sessions. They leveraged Google Classroom as a learning management system to model a variety of innovative ways to integrate technology into their current lessons. In addition to focusing on integrating the core principles of PBL into daily practices, they looked at ways that they could use technology to expand the student's audience. They also demonstrated how Twitter could be used to expand Professional Learning Communities and connect with individuals so that teachers can personalize their professional development. They also began the work to create a website that will contain all of the teachers' PBL units to be shared with anyone interested in the District's approach to PBL. Mr. Gelder thanked Kim Nichols for her vision and passion for this summer training along with all of the teachers that take time out of their summer to develop their teaching practice.

Mr. Gelder informed the Board that the four students that have been working with technology this summer have been busy getting all of the current devices power washed and ready for the upcoming year along with unboxing the new devices for the one-to-one initiative. In addition to device maintenance, his hope is to have the students become Google Certified Educators so that they are fully able to help teachers and students with questions and suggestions.

Mr. Gelder stated that the addition of new interactive projectors, presentation software, and individual student devices will give teachers the ability to engage students in new ways. The goal this year will be to slowly and consistently model the use of this technology for teachers that may be more hesitant to try something new, while supporting the most innovative teachers, as they dive into these new tools. Their focus will always be to use technology when it is most appropriate for instructional goals.

Director of Operations Bern Smith's report to the Board.

Mr. Smith was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Smith stated that he met with the NYS Department of Labor consulting department and NYS DMV Facility Inspection for a walk through of the new transportation department. The site inspections went very well. Daren Jensen and Greg Nichols have begun the move into the new complex. Mr. Nichols arranged a lift truck to help move all of the heavier equipment and supplies to the building.

Mr. Smith stated that there is a lot of work ahead of the District prior to the September start up. The overall scope of Phase III was large when considering the actual summer workdays. All trades are working to complete the project in a timely manner. Mr. Smith stated that knowing some of the project construction will not be completed by September 5th, he and Mr. Kisloski have discussed a list of priorities that need to be satisfied for a successful school start up. Mr. Smith added that this is not out of the ordinary; it is a large construction project for a business that never really shuts down, no matter what construction phase it is in.

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Mr. Smith added that the District went into this capital project the old Candor School District, and as the District moves out of the project, a brand new school district going forward. With a new look and new challenges, but a well-deserved facelift for the community, staff and the students.

Network Administrator's Log for June 2017 & July 2017 was submitted.

Superintendent Jeffrey Kisloski presented his report to the Board.

Mr. Kisloski stated that this month's activities have been dominated by the project. There will be many last minute changes and game time decisions, but the climate and culture between the Administration, Faculty and Staff is very positive and everyone will all pull together and get through this.

Mr. Kisloski informed the Board that the annual Teacher Leadership Academy was a great success. Wayne Aman and Kim Nichols lead 12 teachers through Discovering Leadership and the District goal setting process. Mr. Kisloski stated that he appreciates their leadership and their ability to facilitate this valuable program. Mr. Kisloski thanked Wayne Aman and Kim Nichols for their time and efforts with this program.

Additionally, Joe Morgan (S-VE Supt.) and Mary Leonardo (CCS Clinical Social Worker) directed staff through a two-day program called Mental Health First Aid. This is a program sponsored by Senator Akshar for schools in his district. Mr. Morgan and Ms. Leonardo did an excellent job presenting this very valuable information.

Mr. Kisloski spoke of the workshop that he and Kim Nichols, Katie Volpicelli and Amy Snell attended that was provided for all TST BOCES Districts called Computer Science for All (CS4All). This program is a joint venture between CS4All, a national organization, and Cornell's NYC campus. TST BOCES has been chosen to be the pilot site to launch the program that is designed to expose students to Computer Science. The two-day workshop was very valuable and helped the team develop the framework for an implementation plan for the school. The CS4All program will be a multi-year effort that will be unveiled formally to staff in October of 2017.

Mr. Kisloski stated that he has mentioned in the past that he believes the Tioga County Dental Van is one of the most successful stand-alone projects that the County has undertaken. Last spring, Candor Schools had 94 students receive dental care in the Dental Van and another 127 students received fluoride varnish applications. Mr. Kisloski added that Candor Schools might be joining Tioga County in an effort to launch a drug addiction program.

Board Comments:

Michael Blake stated that he is really happy with the way administration is keeping calm and getting through the construction. He reminded Mr. Kisloski and Mrs. Nichols that he would like them to attend the TST BOCES Executive Board meeting in November to present information on the school's solar project and Project Based Learning.

Brent Doane stated that he feels the District is moving in the right direction. He is happy to see the project come together. He commended everyone for the great job they are doing. He has heard from other districts that they want what Candor Schools has.

Recognition of Visitors:

Vice President Brent Doane acknowledged that the visitor present at this time, Kristi Citranglo from the Candor Chronicle. No further comments were made at this time.

Adjournment:

Vice President Doane announced the meeting adjourned at 8:25 p.m.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board