



CANDOR CENTRAL SCHOOL

P. O. Box 145
Candor, New York 13743-0145

JEFFREY J. KISLOSKI
Superintendent
Phone 607-659-5010
Fax 607-659-7112

February 2018

Dear Potential Bidder:

The attached list of paper supplies is being considered for purchase by this school for the 2018-2019 school year. *We ask for a quotation of your delivered prices, FOB Candor.* Individual item extensions are required for information only. It is expected that the majority of items on the list will be purchased if within budget estimates.

The paper must be suitable for laser printers and plain paper copiers. Please indicate the brand name of the paper on which you are bidding and **send a sample of each item.**

A non-collusion statement (sample attached) must be submitted with your bid.

Sincerely, . .

Jeffrey J. Kisloski
Superintendent

JJK:kmh
Encl.

CANDOR CENTRAL SCHOOL
P.O. BOX 145/1 ACADEMY STREET
CANDOR, NEW YORK 13743-0145
(607)659-5010

PAPER SUPPLIES
2018-2019 SCHOOL YEAR

Quantity	Unit	Description	Unit Price	Ext.
4500	Reams	8 ½ x 11 - 20 lb. WHITE (10 rms/bx)		
50	Reams	8 ½ x 11 - 20 lb. BLUE (10 rms/bx)		
20	Reams	8 ½ x 11 - 20 lb. CANARY(10 rms/bx)		
30	Reams	8 ½ x 11 - 20 lb. GOLDENROD (10 rms/bx)		
20	Reams	8 ½ x 11 - 20 lb. BUFF (10 rms/bx)		
30	Reams	8 ½ x 11 - 20 lb. GREEN (10 rms/bx)		
40	Reams	8 ½ x 11 - 20 lb. PINK (10 rms/bx)		
10	Reams	8 ½ x 11 - 20 lb. LAVENDER (10 rms/bx)		
20	Reams	8 ½ x 14 - 20 lb. WHITE (10 rms/bx)		
10	Reams	11 x 17 - 20 lb. WHITE (5 rms/bx)		

TOTAL BID	\$
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Brand name of paper on which you are bidding: _____
PAPER MUST BE SUITABLE FOR LASER PRINTERS AND PLAIN PAPER COPIERS.

Please send a sample of each item.

DELIVERY TO BE MADE AFTER AUGUST 1, 2018, BUT BEFORE AUGUST 10, 2018
(Hours for delivery are from 7:00 a.m. to 1:30 p.m.)

Firm Name: _____

Address: _____

Phone: _____ Email: _____

By: _____
(Please sign and print name)

Position: _____

A NON-COLLUSION STATEMENT MUST BE SUBMITTED WITH YOUR BID (see attached)

SEALED BIDS MUST BE RETURNED TO THE DISTRICT OFFICE BY
MARCH 14, 2018 at 2:00 p.m. FOR OPENING

PLEASE MARK ENVELOPE: "PAPER BID - TO BE OPENED MARCH 14, 2018"

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, the bidder certifies that:

- a) This bid has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor;
- b) This bid has not been knowingly disclosed and will not be knowingly disclosed prior to the opening of bids for this project to any other bidder, competitor, or potential competitor;
- c) No attempt has been or will be made to induce any other person, partnership, or corporation to submit or not to submit a bid or proposal;
- d) The person signing this bid certifies that he has been fully informed regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing on his/her behalf.

Company Name: _____

Address: _____

Sworn by: _____

(Please sign and print)

Position: _____

Date: _____