

Board of Education, Regular Meeting
Thursday, January 17, 2017

CALL TO ORDER:

A regular meeting of the Board of Education was held in the high school library media center and was called to order by President Raymond Parmarter at 6:30 p.m., with the following additional board members present: Gary Henry, Michael Blake, Hannah Murray and Brent Doane, as well as Superintendent Jeffrey Kisloski.

ADJOURN TO EXECUTIVE SESSION:

At 6:30 p.m., a motion was made by Brent Doane, seconded by Gary Henry, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present as well as Superintendent Jeffrey Kisloski. At 6:50 p.m., Holly Carling, Director of Special Education, entered executive session to discuss the CSE/CPSE reports. Mrs. Carling exited executive session at 6:56 p.m.

RETURN TO REGULAR SESSION:

At 6:57 p.m., Michael Blake made a motion, seconded by Gary Henry, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as Superintendent Jeffrey Kisloski, Jr/Sr High School Principal Wayne Aman, Director of Special Education Holly Carling, Elementary Principal Katie Volpicelli, Director of Curriculum and Instruction Kimberleigh Nichols, Director of Operations Bern Smith and Board Clerk Kathlyn Hinkle.

CSE/CPSE REPORT APPROVED:

A motion was made by Michael Blake, seconded by Brent Doane, to approve the CSE/CPSE report, as presented. The motion carried unanimously.

MINUTES APPROVED:

A motion was made by Gary Henry, seconded by Hannah Murray, to approve the minutes of the Regular Meeting held on December 15, 2016, as presented, noting a clerical error in the Board Members comments. The motion carried unanimously, with President Raymond Parmarter abstaining.

TREASURER'S REPORTS ACCEPTED:

A motion was made by Brent Doane, seconded by Gary Henry, to accept the Treasurer's report, as presented. The motion carried unanimously.

APPROPRIATION TRANSFERS ACCEPTED:

A motion was made by Gary Henry seconded by Michael Blake, to accept the Appropriation Transfers report, as presented. The motion carried unanimously.

WARRANTS ACCEPTED:

A motion was made by Hannah Murray, seconded by Gary Henry, to accept the following Warrants for December 2016, as presented: General Fund #29, School Lunch Fund #12, Federal Fund #15, and Capital Fund #6. The motion carried unanimously.

RECOGNITION OF VISITORS:

President Parmarter acknowledged the visitors present at this time, community member Hope VanScoy and Candor Chronicle reporter Sue Heavenrich. No comments were made at this time.

Business Manager Sydney Wade exited Regular Session at 7:14 p.m.

CONSENT AGENDA:

Upon the recommendation of Superintendent Kisloski, a motion was made by Brent Doane, seconded by Gary Henry, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable*:

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Resignations:

Accept the resignation of **Miranda Srnka** as JV Basketball Cheerleading Coach, effective December 26, 2016, with regret.

Recommended Appointments:

Non-Instructional Substitutes:

Approve the appointment of Non-Instructional Substitutes for the 2016-2017 school year, with salaries in accordance with the 2016-2017 Non-Instructional Substitute Payroll Schedule:

- **Gail Darrow** - Substitute Food Service Worker and Substitute Bus Driver
- **Katie Jobson*** - Substitute Food Service Worker
- **Cora Gardner*** - Substitute Food Service Worker

Substitute Teachers:

Approve the appointment of Substitute Teachers for the 2016-2017 school year, with salaries in accordance with the 2016-2017 Substitute Teacher Payroll Schedule:

- **Lindsey Bakal*** - EL & HS

Extra-Curricular Activities:

Approve the appointment of Extra-Curricular Activities for the 2016-2017 school year, with salaries in accordance with the 2016-2017 Extra-Curricular Activities Salary Schedule:

- **Cathy Doane** - Modified Girls Basketball Coach
- **Mike Chaffee** - Modified Wrestling Coach
- **Boyd Andrews** - Modified Baseball Coach

Donation Acceptance:

Accept the donation of sand paper and oak panels from **Bob Stephens of Northern Lights Restoration, Inc.**, located at 121 Lang Road, Spencer, NY, to the Technology Education Department. The value of this donation is \$300.00, and will be used in the DDP, Manufacturing and CAD classes.

Accept the donation of lumber and electronics components from **Chuck Brazie**, located at 10717 State Route 37, Newark Valley, NY, to the Technology Education Department. The value of this donation is \$350.00, and will be used in the DDP, Manufacturing and CAD classes.

Budget Development Calendar Approved:

Approve the Budget Development Calendar 2017 - 2018 as presented.

Additional Transportation Request:

Approve the following additional transportation request dated December 16, 2016:

North Spencer Christian Academy: Rylan Cruz

Acceptance of Charges Resolution:

Approve the following resolution:

“RESOLVED that the Board of Education hereby approves and adopts the Civil Service Law §75 charges brought by the Superintendent of Schools against an employee of the District and hereby appoints David Hoover, Esq. of East Amherst, NY to serve as hearing officer in this matter. Mr. Hoover shall forward his findings and penalty determination to the Board of Education for final decision and action;

BE IT FURTHER RESOLVED that Mr. Hoover shall be paid his usual and customary fee for services rendered.”

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New Textbook Series Purchase Approved - Jester

Approve the purchase of the following textbook series to be used in 7th Grade Social Studies classes:

Woods Runner

Author: Gary Paulsen
Publisher: Wendy Lamb Books
Copyright: 2011

Price: 80 books @ \$6.50/ea = \$520.00

The motion carried unanimously.

Administrator Reports:

Jr/Sr High School Principal Wayne Aman summarized his report to the Board.

Mr. Aman stated that Midterm and Regents exams will be administered January 24th through January 27th. The teachers appreciate the opportunity to administer, grade and analyze high quality assessments at the midpoint in the school year to identify gaps in learning. Mr. Aman thanked the Board for their continued support of midterm exam week.

Mr. Aman informed the Board that within the PLATO menu of courses, PLATO has included an SAT exam preparation course. He stated that the High School recently had a student utilize the SAT prep program for a retake, and increased her grade by 110 points. Mr. Aman has asked Norm Szvec and Amy Snell to review the SAT course and construct a 6 to 8 hour review program that the students can complete online to help prepare for the test. Since the school pays for the SAT exams for the students, Mr. Aman will ask any students who are taking the test for free through the school to complete the SAT course. Mr. Aman believes that this will be a reasonable requirement for any student who is taking the test in order to offer them the best opportunity to succeed. Mr. Aman added that the students can take the course online at home if they do not have time during the school day.

Mr. Aman stated that to complement the successful *Early College Program* at the High School, the High School is exploring the possibility of introducing an *Early Career Program* to begin next year. The philosophy of this program is to allow students the opportunity to develop success skills for future employment. Mark Burrell will be the program coordinator, and will be working with local employers to make sure students are positive and productive. He will also be teaching the students lessons on the various components of applying for and retaining employment. Mr. Burrell has started an *Intro to Entrepreneurship* Class this school year and so far, it has been a success. Mr. Aman stated that he will keep the Board posted on progress as the High School continues with the development of this new program. Mr. Aman added that the students that are currently in the *Early College Program* will graduate with 50 or more college credits.

Mr. Aman informed the Board that the Scholarship Challenge is scheduled for January 21st in Sayre, P.A. at 12:00 p.m.

Mr. Aman stated that sports merger discussions continue. The Steering Committee has met a few times to discuss spring sports. They have decided that baseball and softball teams will not be merged with Spencer-Van Etten, however, the number of players on each team is a big concern. Mr. Aman added that the Girls Golf team will be merging.

Elementary Principal Katie Volpicelli summarized her report to the Board.

Mrs. Volpicelli stated that the Make a Child Smile Christmas program continues to have an amazing impact on many of the Candor families. The program helped 100 kids have a brighter holiday this year. There was a tremendous number of gift donations, along with monetary donations that allowed for gift cards and grocery certificates to be given to families in need of support. Mrs. Volpicelli thanked the faculty, staff, and community members who made donations. She also thanked Denise Ahart for coordinating the program.

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Mrs. Volpicelli provided a list of others in the community that supported the Make a Child Smile program this year: Tioga State Bank, Candor American Legion Post 907, Sons of the Candor American Legion Post 907, Candor American Legion Auxiliary, Cornell University, Elves Program, St. Mark's Episcopal Church, McKendree United Methodist Church, Allen Memorial Baptist Church, The Village Chapel, New Quilters on the Block, Candor High School Key Club, Dollar General store and their generous customers, Joan Hunt, who knitted a hat for every child, and Stephanie Parker, who made Cookies for Santa plates for every family.

Mrs. Volpicelli stated that there have been many conversations regarding the best way to recognize the highest achieving students. Currently students in grades 4-6 receive Honor Roll recognition according to their averages each quarter. Mrs. Volpicelli would like to find a way to recognize students who have achieved their personal best. She plans to get feedback from teachers to find a way to make the quarterly student recognition process fair and meaningful. She has brainstormed using the exit outcome descriptors that have been discussed: Creative Problem Solver, Collaborator, Communicator, and Critical Thinker.

Mrs. Volpicelli informed the Board that Jonna Smith-Duffy will continue a program that she piloted last year, with the assistance of Social Worker Mary Leonardo. She is pursuing an additional certification in the area of Expressive Arts Therapy at Lesley University. The Expressive Arts Program is used to facilitate self-expression within a specific therapeutic framework. The overall goal of the program is to help students develop new ways of relating to themselves and others. Students might be considered for the program if they are experiencing social challenges, anxiety, high levels of stress, trauma, ADHD/ADD, depression, or mental/physical disabilities. Students will develop the ability to resolve conflicts, develop interpersonal skills, manage behavior, reduce stress, and increase self-esteem. They saw the benefit of the sessions that were held last year and look forward to continuing the program this year.

Director of Special Education Holly Carling summarized her report to the Board.

Mrs. Carling provided the Board with the latest numbers for CPSE, CSE and 504 meetings, number of students classified per section, and the number of Special Education students in out of district placements.

Mrs. Carling stated that she feels she is truly blessed with an incredible Special Education staff in a great district. She stated that she is so impressed every day by the teachers and what they do every day for the students, the staff and the families. The Special Education Department is currently servicing 116 students K-12 and have 5 of whom they are in the process of evaluating for eligibility and approximately one-third will be up for reevaluation this year, which means more evaluating.

Mrs. Carling informed the Board that annual meetings are in full swing. They will be meeting most every Thursday with other days thrown in as necessary.

Mrs. Carling will be attending the Blueprint for Students with Disabilities on January 13th, along with Katie Volpicelli, Kim Nichols, Wayne Aman, Kurt Bastian, Laura Preston, and Wendy Bruttomesso. She will also be attending the Executive Function on February 7th, with Kim Nichols, Laura Wayson, Laura Preston, and Wendy Watkins.

Mrs. Carling informed the Board that for her Passion Project, she will be starting out small with a senior group. She wanted to do something for them when they graduate. She would like to put together a binder that will include useful information they will need once they leave and are out in the "real world". She would like to have a binder for every classified student eventually. She thinks the binders will be useful for them to know what is out there once they leave.

Director of Curriculum and Instruction Kimberleigh Nichols summarized her report to the Board.

Mrs. Nichols stated that as challenging as the planning and execution of the building project work can be, it is also very exciting. She has enjoyed the opportunity to be a part of the brainstorming and planning in the elementary building. She realizes those tasks would not traditionally fall within the purview of a Curriculum and Instruction Director's responsibilities, but she likes the strategic planning aspect of it.

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She would like to thank Jeff Kisloski, Bern Smith, Katie Volpicelli and Brian Lanphere for including her in on the conversations and asking for her input.

Mrs. Nichols informed the Board that SchoolTool is the new student management system that the District is transitioning to during this school year and next. CNYRIC (Central New York Regional Information Center) at OCM BOCES will administer this program and provide technical support. She stated that Phase I was concluded prior to the start of this academic year, which involved a planning meeting with the implementation team. Amy Shepardson, Katie Anderson, Leslie Thomas and Cyndi Forbes have been doing most of the legwork. The planning process is currently in Phase II & III and have or are working on the following:

- Selecting the modules that will be used (ie. attendance, scheduling, census/registration, discipline, transportation, etc.)
- Identifying user groups and access rights
- Reviewing data for inaccuracies prior to extraction from SIS (our current system) and moved to the SchoolTool application
- Data cleanup

Phase IV begins training for groups that will begin using SchoolTool during this school year (ie. registrars, guidance counselors, and administrators). Initial trainings have been scheduled and will begin this month. Teachers will be trained in the late summer through fall.

Mrs. Nichols provided the Board with a list of accomplishments (as 2016 ended) that will improve the teaching and learning within the district:

- Review of grade level ELA and math standards, state assessment data and curriculum pacing guides.
- Held a K-12 Math vertical conversation to identify curricular gaps and overlaps and to identify professional development needs. Allison Peet, Mathematics Instructional Specialist from TST BOCES, visited the District to offer information.
- Created grade level vocabulary lists for teachers to use to engage students at a more rigorous level.
- Discussed and implemented close reading strategies.
- Implemented the “think-aloud” strategy with students around breaking down a question.
- Provided coaching on the importance and use of “learning targets” and “types of questioning”.

Mrs. Nichols explained to the Board what the Passion Project is. The project was presented to the teachers before break. Teachers shared their ideas on a Google Doc. A portion of the Early Release days will be committed to working on the projects. Some examples of the teacher’s projects include projects with ELA, looking at the new Science Standards, possibly a campus garden and how it can be used as a teaching space, Mind Sets in Math, as well as dynamic ways to teach punctuation.

Technology Integration Coordinator Matt Gelder’s his report to the Board.

Mr. Gelder was not present at the meeting. A summary of his written report is as follows:

Mr. Gelder stated that the Dash and Dot robots continue to be used in 4th and 5th grade. Mr. Gelder had the opportunity to work with Luci Kovalovsky and Ernie Marilley’s classes before the holiday break to work on computational thinking and coding skill. Students enjoy the freedom of choice that these tools afford them and they easily take to the problem solving skills needed to make the robots do what the students intend. Mr. Gelder stated that he will be interested to see what Ernie Marilley’s students will be able to accomplish by the end of the year as he introduces a long term project with his class using these robots.

Mr. Gelder shared information about a tool being used by more and more teachers to streamline their workflow, Google Classroom. Classroom is an online learning management tool, which allows teachers to create a class where they can share documents, web resources, post questions, have online discussions, and assign work to be turned in electronically. It is synced with the Google Drive storage so documents are easily shared and teachers can open student work to give feedback and comments in real time. In addition, students can stay more organized because they only need to go to one website to find all of their online work.

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Only a handful of teachers took advantage of this resource last year, but with continued training over the summer and support this year, the number has grown significantly. On any given day, we have approximately 25 active classrooms with 350-400 teachers and students accessing at least one class. Mr. Gelder thinks that there is a huge potential for growth in the use of Classroom and the feedback from teachers about the Classroom platform has been overwhelmingly positive.

Mr. Gelder and Ben Taylor met with teachers and administrators from the high school to discuss the potential for assigning individual devices to students instead of having carts of Chromebooks that teachers are required to sign out when they are needed. While there are many details to iron out, the consensus was strongly in favor of assigning Chromebooks to students in grade 7-12 beginning in September. Ideas on the table include everything from letting all students take home their devices to requiring them to pick them up and drop them off in homeroom every day. With the help of teachers on the technology committee and feedback from students, Mr. Gelder is sure they can draft a plan that meets the needs of the students and teachers. He hopes to have a more detailed plan for Board review in March or April as they work out the specifics of this technology initiative. Mr. Gelder believes that this could be another huge leap for the teachers and students as they keep up with the trends in device access happening in a majority of districts throughout the state.

Director of Operations Bern Smith presented his report to the Board.

Mr. Smith stated that the new bus garage winter construction is going good. The bus wash building is constructed, the natural gas is on and heaters tested, and the fuel island canopy and pad are up. The inside work continues. Filtrec has cut the work bay floor and installed a twin post lift modular unit. Frey & Campbell are re-attaching floor tubing after saw cutting concrete for lift.

The drivers are excited to finally have a decent transportation building to work out of. Mr. Smith hopes that deadlines are met and they are in the new location by the end of June.

Mr. Smith updated the Board on construction on camous. The Elementary School kitchen no longer exists. It was completely deconstructed during the winter break, and the temporary serving lines are up and running. Mr. Smith would like to thank Kim Nichols, Katie Volpicelli, the Elementary Staff and Brian Lanphere and his staff for rolling up their sleeves and getting things in place.

The new Elementary west entry has footings poured and work continues in old room #1 for the new rooms in the area. Footing concrete at the high school additions are in place.

The next set of plans are starting; plans are being made for construction in Ben Taylor's room.

Mr. Smith gave the Board a water lead test update. In a total of 93 Elementary locations, five sample locations exceeded state levels, and re-tested in Phase 2 sampling, Results of the re-testing – two faucets passed and returned to service, three bubblers are to be replaced with new and re-scheduled for re-testing with Jim Drew from TST BOCES.

In a total of 116 High School locations, all sample locations passed testing and remained in service.

Network Administrator's Log for December 2016 was submitted.

Superintendent Jeffrey Kisloski summarized his report to the Board.

Mr. Kisloski stated that the District is very close to a final version of the Host Community Agreement with Renovus. They have simplified the changes that the District attorney suggested and have provided Renovus with an updated draft. It has been sent to them and Mr. Kisloski anticipates one final meeting to complete the agreement. Mr. Kisloski gave an update to the TST BOCES Superintendent group last Friday, as many other districts are being approached by solar companies. As more information becomes available on different proposals schools have received, Mr. Kisloski is even more confident that this HCA is the best option for the District.

Mr. Kisloski is working on an agreement with Highlands to begin the solar project behind the bus garage. Highlands proposal, and that of their solar design consultant, needs one more review. Mr. Kisloski is hopeful he will have the agreement finalized so that work can begin a District solar array. Mr. Kisloski added that \$1.6m qualifies for full Building Aid.

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Mr. Kisloski stated that Phase II (Bus Garage) and Phase III of the project continue to move forward. This is an amazingly complex project due to the amount of coordination that is required in the Elementary Cafeteria and with the infrastructure for the technology improvements contained in the project. Mr. Kisloski stated that he is thankful on a daily basis for Bern Smith and the entire team that keeps the District moving forward.

Mr. Kisloski stated that the Governor is required to have his budget proposal in place by next week. Mr. Kisloski added that obviously, the District hopes for the best but the Governor remains strangely silent on education during his State of the State addresses.

Mr. Kisloski informed the Board that the school's buildings are well used by many factions of the community and that is the way it is supposed to be, as the District understands the school is the center of the community. However, there will be times when Use of Facilities requests must be denied during the project. Most organizations that use the school facilities are not used to having their requests denied. The District has made it a priority to say "no" as little as possible, but there will be groups whose requests cannot be approved.

Mr. Kisloski added information regarding the Passion Projects that have been discussed by Kim Nichols and Holly Carling, which has become part of the Early Release Day professional development. He has read through the list of projects chosen by the teachers and he could not be more proud of the list of topics that have been selected. The District has a great staff of dedicated professionals and he feels like this has just begun to unleash some tremendous growth opportunities. Mr. Kisloski also thinks this concept will prove to be an effort that will benefit students and a model that can be transferred to the students.

Board Comments:

Michael Blake stated that he attended the recent TST BOCES Board meeting and saw Michelle Mentor, the Wellness Coordinator at Newfield Schools. He stated that he also shared with the TST Board the great programs that the Physical Education teachers, Bree Zogaria and Nate Thomas, are doing with the students. He stated that the TST Board also talked about the Tax Cap at the meeting

Jr/Sr High School Principal Wayne Aman added that Bree Zogaria has started the Fitness and Wellness Program that was approved by the Board in December. There are 30 students signed up for the program.

Brent Doane commented that he is wondering when the school's Technology Integration Coordinator position will be copied by other school districts. He stated that the program has been very successful.

Raymond Parmarter commented that he was taught that a "professional" does what needs to be done, and Candor Schools does that. He feels that is why Candor Schools has been able to obtain the momentum.

Recognition of Visitors:

President Raymond Parmarter acknowledged the visitors present at this time. Hope VanScoy suggested to Wayne Aman that he checks with the Candor Chamber of Commerce to see if they have businesses that would be willing to participate in the *Early Career Program*. Mrs. VanScoy also suggested that the High School has the Career and Technical teachers at TST BOCES come to Candor to do a presentation for the teachers so they can learn more about what they have to offer. Mr. Aman agreed that this was a good idea.

Sue Heavenrich inquired as to when the Budget Advisory Committee meetings will be held.

Adjournment:

President Parmarter announced the meeting adjourned at 8:40 p.m.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board